NEW JERSEY DEPARTMENT OF HEALTH CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369 609-826-4935

youth.camps@doh.nj.gov

REPORT OF INSPECTION

Youth Camp Safety Standards

 $\textbf{Assignment No.} \ 18693 \\$

ive Points B	ranch			Y TYPE EVALUATION SATISFACTOR				
		PHONE NUM	BER	E-MAIL	- U			
ICA		908-688-96	522	fportugu	ez@tgfyr	nca.org		
		CITY	ZIP	COUNTY	,			
		Union		07083	Union			
		CHANGES			PREVIOUS INFORMATION			
	HEALTH DII	HEALTH DIRECTOR NAME FOOD S				IDOR		
	Jessica Ke	avney		N/A				
	RE	HS LIC.		REINSPEC	CTION ON	OR AFTER		
	B	-156899					□ NOV	
REPORT (1-TRA	VEL, 2-INSPECT	ION, 3-ADMINIS	ration, 4-I	PERSONAL)	Total Hou	rs: 6.25	•	
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0945 1	000	2 10	00	1415	1	1415	1430	
1500 1	530							
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<u> </u>	Report (1-Tra EGIN 1 1945 1 1.500 1	HEALTH DII Jessica Ke RE B- REPORT (1-TRAVEL, 2-INSPECTIVE EGIN	HEALTH DIRECTOR NAMI Jessica Keavney REHS LIC. B-156899 REPORT (1-TRAVEL, 2-INSPECTION, 3-ADMINIST EGIN	CITY Union CHANGES	CITY ZIP Union 07083 CHANGES HEALTH DIRECTOR NAME Jessica Keavney N/A REHS LIC. B-156899 REPORT (1-TRAVEL, 2-INSPECTION, 3-ADMINISTRATION, 4-PERSONAL) EGIN	CITY	CA 908-688-9622 fportuguez@tgfymca.org	

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
		ADMINISTRATIVE								
1.	2.1	Camp has a current certificate of approval (camp license) from the NJDOH.								
Con	Comments:									
2.	DFD	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.					\boxtimes			
Con	nments:									
3.		np enrolled in the Division of Family Development (DFD)/Child ource & Referral Agency (CCR&R) Childcare Subsidy Program?	YES NO							
Con	nments:									
4.	2.5	Camp has obtained liability insurance in an amount consistent with the expected risks.								
Con	nments:									
		GENERAL CARE OF CAMPERS								

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O	
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.							
Con	nments:								
		STAFF							
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.							
Con	nments:								
7.	DFD	Age-appropriate pediatric first aid and Cardiopulmonary Resuscitation (CPR) training and required health and safety child growth development coursework has been completed and documented for caregivers, teachers, and directors, and any individuals responsible for the direct care/ supervision of children for a provider that receives DFD funds.	\boxtimes						
Comments:									
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.	\boxtimes						
Con	nments:								
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	\boxtimes						
Con	nments:								
		STAFF BACKGROUND CHECK							
10.	DFD	Federal Bureau of Investigation (FBI) criminal history (fingerprint check), National Sex Offender Registry (NSOR), State criminal history (fingerprint check), and State Sex Offender Registry completed for all staff members. This check also includes Out-of-State State criminal history and Out-of-State Sex Offender Registry for any staff that have lived out of state within the past five years. (Only for DFD Camps)		YE	ES ⊠	NO			
Con	nments:		•						
11.	DFD	Child Abuse Record Information (CARI) check has been conducted including Out-of-State child abuse registry checks for any staff that have lived out-of-state within the past five years (applicable to all staff and volunteer members of a provider that receives DFD funds)		YE	≣S ⊠	NO			
Con	nments:								
12 .	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.	\boxtimes						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O				
	0.20		ı.									
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.					\boxtimes					
Con	nments: Al	l staff had valid fingerprint checks.										
14.	3.2(I)	Sex offender registry check conducted annually for all staff 16 and older.										
Con	nments:											
	CAMP ACTIVITIES											
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).										
Con	nments:											
		SUPERVISION OF CAMPERS										
16.	3.2(o)	Camp supervision ratios are observed for ages 5-17: 1 adult: 1 counselor: 20 campers? (Note: each additional group of 10 campers requires at least one additional staff)	\boxtimes									
Con	nments:											
17.	3.2(p)	Camp supervision ratios are observed for ages 2 1/2 -4: 1 adult: 1 counselor: 14 campers? (Note: each additional group of 7 campers requires at least one additional staff)										
Con	nments:	,										
18.	3.2(q)	Camp supervision ratios are observed for <u>ages birth to 2:</u> 1 adult: 1 counselor: 8 campers? (Note: each additional group of 4 campers requires at least one additional staff)					\boxtimes					
Con	nments:											
		SITE AND BUILDINGS										
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas, bodies of water, and vehicular traffic areas are guarded or fenced off and warning signs are posted.										
Con	nments:											
20.	4.2(a)	All structures and facilities are in compliance with local building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.	\boxtimes									
Con	nments:											
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.	\boxtimes									
has		e building's fire inspection expired 08/03/23 but according to acted several times, including during the inspection, but they										
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC)					\boxtimes					
Con	ments:											
23.	4.4	Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers.	\boxtimes									

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
Com	ments:							
		HEALTH	T	1				
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency approved by the Department						
Com	ments:		•					
25.	5.2(a)	Health Director, at a resident camp, is on duty at all times and holds at least one of the following certifications: a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the Board of Certification d. Individual certified in either one of these certifications 1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM					\boxtimes	
Com	ments:							
26.	5.2(c)	Health Director is certified in <u>professional-level</u> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency <u>approved by the Department</u> .						
Com	ments: Jes	ssica Keavney - American Red Cross CPR/AED for Professi	onal	Rescu	ers with Fi	irst Aid	d with	-
Wat	erfront Sk	xills and Administration of Emergency Oxygen.						
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)		\boxtimes	Minor			
Com	ments: Th	e camp does not have a written procedure for routine daily s	urve	illance	of campe	rs and	staff.	
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.						
Com	ments:							
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.						
Com	ments:							
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.	\boxtimes					
Com	ments: Th	e staff health histories were only missing a section of menta	l con	ditions	S.			
31.	5.5(g)	Campers' immunization records and/or religious exemptions are maintained on file.	\boxtimes					
Com	ments:							
32.	DFD	Families (including foster families) of children in foster care and homeless children are permitted a 30-day grace period to take any necessary action to comply with immunization requirements consistent with the provisions of N.J.A.C. 3A:52-7.3 and N.J.A.C. 3A:54-6.8. (For DFD Funded Families)	YES ⊠ NO □					

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O			
			•								
Com	ments:		ı								
33.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.	\boxtimes								
Com	ments:										
34.	4.2(f)	Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members.		\boxtimes	Minor	\boxtimes					
		e camp's appointed isolation area was being used as a break						d did			
		ttress and sheets set up, and did not provide privacy or quiet	tness	. The is	solation wa	as to b	e				
relo	cated to th	e upstairs office. Written documentation for treatment and transport for									
35.	5.1(b)	campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.		\boxtimes	Minor		-				
	Comments: The camp did not have written documentation for treatment and transport for campers/staff with local EMS/hospital.										
36.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.	\boxtimes								
Com	Comments:										
37.	DFD	Medication is administered consistent with standards for parental consent. (for DFD funded camps)	YES 🖂			⊠ NO □					
Com	ments:	parental consent. (for B) B families camps)									
		The camp ensures staff are trained and prepared to prevent,									
38.	DFD	recognize, and respond to emergencies due to food-related allergies and other allergic reactions.		YE	s 🗆	NO					
Com	ments: Tra	recognize, and respond to emergencies due to food-related allergies and other allergic reactions. aining on food-related allergies and other allergic reactions	is inc					out			
Com	ments: Tra	recognize, and respond to emergencies due to food-related allergies and other allergic reactions.	is inc					out			
Com not :	all staff ard	recognize, and respond to emergencies due to food-related allergies and other allergic reactions. anning on food-related allergies and other allergic reactions is certified.	is inc					out			
Com not :	all staff ar	recognize, and respond to emergencies due to food-related allergies and other allergic reactions. aining on food-related allergies and other allergic reactions is exertified. SAFETY Written emergency procedures address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).						out			
Com not :	all staff ard	recognize, and respond to emergencies due to food-related allergies and other allergic reactions. aining on food-related allergies and other allergic reactions is exertified. SAFETY Written emergency procedures address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost		luded i							
39. Com 40.	6.1(a)	recognize, and respond to emergencies due to food-related allergies and other allergic reactions. anning on food-related allergies and other allergic reactions is exertified. SAFETY Written emergency procedures address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s). Written emergency procedures address relocation, communication and reunification with parents, continuity of operations, accommodations for children with disabilities and children with chronic medical conditions during an		luded i	in CPR cer	rtificat					
39. Com 40.	6.1(a) DFD	recognize, and respond to emergencies due to food-related allergies and other allergic reactions. anning on food-related allergies and other allergic reactions is exertified. SAFETY Written emergency procedures address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s). Written emergency procedures address relocation, communication and reunification with parents, continuity of operations, accommodations for children with disabilities and children with chronic medical conditions during an emergency.		luded i	in CPR cer	rtificat					
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39. Com 40. Com 41.	6.1(a) DFD ments: 0.1(b)	recognize, and respond to emergencies due to food-related allergies and other allergic reactions. aining on food-related allergies and other allergic reactions is certified. SAFETY Written emergency procedures address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s). Written emergency procedures address relocation, communication and reunification with parents, continuity of operations, accommodations for children with disabilities and children with chronic medical conditions during an emergency. Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.		YE Son (0°	Minor	rtificat					
39. Com 40. Com 41. Com 42.	6.1(a) DFD ments: 6.1(b) ments: Th	recognize, and respond to emergencies due to food-related allergies and other allergic reactions. Inning on food-related allergies and other allergic reactions is exertified. SAFETY Written emergency procedures address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s). Written emergency procedures address relocation, communication and reunification with parents, continuity of operations, accommodations for children with disabilities and children with chronic medical conditions during an emergency. Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent. e camp has only conducted one drill during the current camp.		YE Son (0°	—————————————————————————————————————	NO					
39. Com 40. Com 41. Com 42.	6.1(a) DFD ments: The DFD	recognize, and respond to emergencies due to food-related allergies and other allergic reactions. Inning on food-related allergies and other allergic reactions is exertified. SAFETY Written emergency procedures address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s). Written emergency procedures address relocation, communication and reunification with parents, continuity of operations, accommodations for children with disabilities and children with chronic medical conditions during an emergency. Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent. e camp has only conducted one drill during the current camp.		YE Son (0°	—————————————————————————————————————	NO					

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
	0.20					l		<u> </u>		
44.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.	\boxtimes							
Con	nments:					ı	l			
45.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.		\boxtimes	Minor					
Comments: The camp's safety evacuation drills policy and procedure did not indicate the frequency of such activities.										
46.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.								
Con	nments:									
47.	6.4	Smoke detectors are operable, checked and in good working order where applicable.								
Con	nments:									
48.	DFD	The camp operator has developed and documented an emergency preparedness procedure that covers continuity of operations, staff and volunteer training in the event of an emergency.		YES 🗌			\boxtimes			
	Comments: The emergency preparedness procedure did not cover continuity of operations. Staff do receive									
traii	ning for en	nergency events.								
	T	NUTRITION AND MEAL SERVICE	1				I			
49.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.								
Con	nments: Ca	mpers bring their own meals.								
		POTABLE WATER								
50.	7.2(a)	Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (Note: Ex. of appropriate documentation could be a water bill or water testing documentation)	\boxtimes							
Con	nments:					I.				
51.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.	\boxtimes							
Con	nments:									
52.	7.3	Water sampling results are maintained on site and available for review.	\boxtimes							
Con	nments: Th	e most recent water sampling results are 04/22/2022.								
		TRANSPORTATION								
53 .	8.1 nments: Th	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the MVC School Bus Safety Team. e camp does not need or provide transportation this season.								

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O			
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54.	8.2(b)	Written policy has been established for transportation.	\boxtimes								
Com	ments: Th	e camp does not need or provide transportation this season.									
55.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.									
Com	nments: Th	e camp does not need or provide transportation this season.									
56.	8.4	The following records are maintained:									
Com	Comments: The camp does not need or provide transportation this season.										
57.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.									
Com	ments: Th	e camp does not need or provide transportation this season.									
	T	SPORTS AND OTHER RECREATIONAL ACT	ΓΙVΙΤΙ	ES		ı	T				
58.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.	\boxtimes								
Com	ments:										
59.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.	\boxtimes								
	nments: Th 31/2023).	te pool was last inspected 08/25/2022 and rated Satisfactory.	. The	pool 1	icense is v	alis (ex	кр.				
60.	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (Note: if no, please indicate which part of the question is not in compliance)					\boxtimes				
Com	ments: Th	e camp does not have any off-site swimming activities.									
61.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for on-site swimming activities.									
Com	ments:										
62.	9.4(b)	On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)									
Com	ments: Th	e camp does not have any on-site waterfront activities.	I	<u> </u>		<u>I</u>	<u>I</u>	1			

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
							l .			
63.	9.4(c)	A lifeboat or rescue craft is observed for use during <u>on-site</u> waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)								
Con	nments: Th	e camp does not have any on-site waterfront activities.								
64.	9.2(a)	Lifeguards are certified by an agency approved by the Department.	\boxtimes							
Comments: Lifeguards are certified by American Red Cross.										
65.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.	\boxtimes							
Con	nments:									
		MAINTENANCE AND SANITATION								
66.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.		\boxtimes	Minor					
Comments: The camp did not document recreational equipment safety and condition.										
67.	13.5(a)	Recreational equipment is maintained in safe operating condition.	\boxtimes							
Comments: The camp has a volleyball area and was observed in good condition.										
68.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.		\boxtimes	Minor					
		e camp does not conduct safety inspections of recreational e	equip	ment o	or docume	nt inspe	ection	.S		
wee	kly.	INCCCT DODENT AND WEED CONTD								
	<u> </u>	INSECT, RODENT, AND WEED CONTR Mosquito breeding is controlled by keeping the grounds free of	OL							
69.	13.3(a)	cans, jars, buckets, old tires, and other articles, which may hold water.								
Con	nments:									
70.	13.3(b)	Fly breeding is controlled by eliminating unsanitary practices. Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.	\boxtimes							
Con	nments:									
71.	13.3(c)	All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served.	\boxtimes							
Con	ments:									
72.	13.3(d)	Weed growth is controlled along pathways and within each campsite to reduce tick and chigger populations.	\boxtimes							
Con	nments:									
		ADDITIONAL PROVISIONS								
73.	11.1(a)	Buildings housing showers are adequately constructed, in good repair, clean and have adequate lighting and ventilation.					\boxtimes			
Con	nments:									

-	N.J.A.C.		IN	OUT	Coverity	cos	N/A	N/O		
#	8:25		IIN	001	Severity	COS	IN/A	N/O		
74.	12.1(a)	Operators have made adequate arrangements for the stora collection and disposal of solid waste. Receptacles are observed onsite, centrally located for anticipated activities in sufficient supply and frequency to address anticipated number of campers and staff over the period of operation.	·							
Con	nments:									
75.	13.4	Living quarters, mess halls and/or kitchens are not located within 100 feet of housing for farm animals.								
Con	nments:									
76.	13.4 (a-e)	Camp activities being conducted on site a farm or any space where campers may come into routine contact with farm animals have documented the policies and procedures to minimize the potential of illness and injury.	Се				\boxtimes			
Con	Comments:									
		ASSESSMENT QUESTIONS	3							
77.		with supervisory authority responsibilities for children comple Development's pre-service health and safety trainings as rec		ivision	YES 🗵]	NO			
		aff with supervisory authority responsibilites for childre lety trainings.	n comple	eted the	required p	ore-ser	vice			
78.	director sh	np director aware that on or before September 15, of each yen all submit an 'Accident Annual Report Youth Camp Safety' or email to the Department at: youth.camps@doh.nj.gov			YES 🗵]	NO	NO 🗆		
Con	nments:									
79.	mitigation	camp implemented COVID-19 mitigation measures? If yes, version measures were implemented? (Ex: masking, social distancioning, testing)		/ID-19	YES []	NO	\boxtimes		
Con	nments:									
Ren	narks	The camp had 191 campers aged 4-13 years of inspection. The camp had a max registration of	`	•	. /	the tim	e of t	he		
Nan	ne of Inspe	The camp has about 24 adult staff. cting Official Name of the Pe	rson Rece	ivina Co	opy of Repo	ort				
	lissa Petril					-				