								Youth and Assign	n Cai d CO men	T OF INSPI mp Safety S VID-19 Guid t No. 17968 ATION	tandards delines		
141 Eastern Union County			ty YI	MCA		REIN	ISPI	ECTIO	N SA	TISI	FACTORY		
CAMP OWNER				PHON		ER		E-MAIL	-				
The Gateway Family Y	MCA			908-3	55-962	2		nvelar	elarde@tgfymca.org				
STREET ADDRESS				CITY				ZIP	CO	Y			
135 Madison Avenue				Elizab	oeth			07201	Uni	Union			
MAILING ADDRESS				CHAN	GES				PR	EVIO	US INFORMA	TION	
CAMP DIRECTOR NAME		HEAL	rh dii	RECTOR	R NAME			FOOD	SERVICE VENDOR				
Naldy Velarde		Naldy	v Vel	arde				N/A					
INSPECTOR NAME			RE	EHS LIC.				REINS	PECTION	I ON	OR AFTER		
Melissa Petrillo			B	-156899	9								
Тіме/Астічі	TY REPORT (1-	-Travel, 2-In	SPECT	ION, 3-A D	MINISTRA	ATION, 4	4-Pei	RSONAL)	Τοται	Ηου	RS:		
DATE CODE	BEGIN	END	С	ODE	BEG	IN	E	END	COD	E	BEGIN	END	
09/01/22 3	1530	1600											

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O			
		ADMINISTRATIVE									
1.	2.1	Camp has a current certificate of approval (camp license) from the NJDOH.	\square								
Comments:											
2.	DFD	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.					\boxtimes				
Comments:											
3.	Is the camp enrolled in the Division of Family Development (DFD)/Child Care Resource & Referral Agency (CCR&R) Childcare Subsidy Program?			YE	NO						
Con	Comments:										
4.	2.5	Camp has obtained liability insurance in an amount consistent with the expected risks.	\boxtimes								
Con	nments:										
	GENERAL CARE OF CAMPERS										
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.	\boxtimes								
Con	nments:										

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		STAFF						
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.						
Cor	nments:							
7.	DFD	Age appropriate CPR training and required health and safety child growth development coursework has been completed and documented for staff charged with the care of those in reciept of subsidy.	\boxtimes					
Cor	nments:							
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652- 2873.	\boxtimes					
Cor	nments:							
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	\boxtimes					
Cor	nments:							
		STAFF BACKGROUND CHECK						
10.	DFD	Federal Bureau of Investigation (FBI) criminal history, National Sex Offender Registry (NSOR), State Child Abuse and Neglect Registry, State criminal history, and State Sex Offender Registry completed for all adult staff member. (<i>Only</i> for DFD Camps)	YES 🖂		S 🖂	NO 🗌		
Cor	nments:							
11.	DFD	Child Abuse Record Information (CARI) check has been conducted for staff supervising children funded by the Dept. of Human Services-Division of Family Development (DFD)	YES 🖂			NO		
Cor	nments:							
12.	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.	\square					
Cor	nments:							
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.						
Cor	nments: No	otarizaed statements were provided.						
14.	3.2(I)	Sex offender registry check conducted annually for all staff 16 and older.	\square					
Cor	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O			
		CAMP ACTIVITIES									
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).					\square				
Con	nments:										
		SUPERVISION OF CAMPERS									
16.	3.2(o)	Camp supervision ratios are observed for <u>ages 5-17</u> : 1 adult: 1 counselor: 20 campers? (<i>Note: each additional group of 10 campers requires at least one additional staff</i>)	\boxtimes								
Con	nments:										
17.	3.2(p)	Camp supervision ratios are observed for <u>ages 2 1/2 -4</u> : 1 adult: 1 counselor: 14 campers? (<i>Note: each additional</i> <i>group of 7 campers requires at least one additional staff</i>)					\boxtimes				
Con	nments:										
18.	3.2(q)	Camp supervision ratios are observed for <u>ages birth to 2:</u> 1 adult: 1 counselor: 8 campers? (<i>Note: each additional group</i> of 4 campers requires at least one additional staff)					\boxtimes				
Con	nments:										
	SITE AND BUILDINGS										
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas are guarded or fenced off and warning signs are posted.	\boxtimes								
Con	nments:										
20.	4.2(a)	All structures and facilities are in compliance with local building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.									
Con	nments:										
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.	\boxtimes								
Con	nments:										
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC)	\boxtimes								
Con	nments:										
23.	4.4	Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers.	\boxtimes								
Con	nments:										
		HEALTH									
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency <u>approved by the Department</u> .	\boxtimes								
Con	nments:										

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O			
25.	5.2(a)	 Health Director, <u>at a resident camp</u>, is on duty at all times and holds <u>at least one</u> of the following certifications: a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the <u>Board of Certification</u> d. Individual certified in either <u>one</u> of these certifications 1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM 									
Con	Comments:										
26.	5.2(c)	Health Director is certified in <i>professional-level</i> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency <u>approved by the Department</u> .	\boxtimes								
Comments: The Health Director completed Professional Level CPR/First Aid on 08/22/22.											
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)	\boxtimes					-			
Con	Comments:										
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.	\boxtimes								
Con	nments:										
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.	\square								
Con	nments:										
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.		\boxtimes	Minor						
Con	nments: Th	e camp does not have written health histories for staff. NOT	E: T	he cam	np has prov	vided a	L				
		be used for staff moving forward. Campers' immunization records and/or religious exemptions									
31 .	5.5(g)	are maintained on file.	\square								
Con	nments:										
32.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.		\boxtimes	Minor						
		e camp did not have any triangles bandages, waterproof tap									
-		ant of pocket resuscitation masks. NOTE: The camp stated t Health center is established for the temporary isolation and		issing	supplies w	ere ord	lered.				
33.	4.2(f)	treatment of sick or injured campers and/or staff members.	\square								
Con	nments:				[
34.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.	\square								
Con	nments: W	ritten documentation for treatment and transport of campers	was	organi	zed with E	MS.					

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O				
35.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.										
Con	nments:											
	SAFETY											
36.	6.1(a)	Written emergency procedures that address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).										
Con	Comments:											
37.	DFD	Written emergency procedures should also address communication and reunification with parents following an emergency.		\boxtimes	Minor							
	Comments: The camp did not have emergency procedures for communication and reunification of campers with											
pare	ents.	Fire and emergency drills are conducted at least once a camp				I	1	1				
38.	6.1(b)	period or every two weeks, whichever is more frequent.		\boxtimes	Minor							
Con	Comments: The camp only conducted 2 drills. Drills should be conducted every 2 weeks.											
39.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.	\boxtimes									
Con	Comments:											
40.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.										
Con	Comments:											
41.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.	\boxtimes									
Con	nments: Th	e camp provided a policy and procedure for safety evacuation	ons.				•					
42.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.										
Con	nments:						•					
43.	6.4	Smoke detectors are operable, checked and in good working order where applicable.	\square									
Con	nments:					I		I				
		NUTRITION AND MEAL SERVICE										
44.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.										
Con	nments:						•					
		POTABLE WATER										
45 .	7.2(a)	Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (<i>Note: Ex. of appropriate</i> <i>documentation could be a water bill or water testing</i> <i>documentation</i>)										
Con	nments:											

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O				
46.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.		\boxtimes	Minor							
Comments: The camp did not have evidence of analysis. NOTE: The camp stated a water analysis has been												
sche	eduled.	Water compliant results are maintained on site and evolable					1					
47.	7.3	Water sampling results are maintained on site and available for review.		\boxtimes	Minor							
	Comments: The camp location did not process the water testing results or have them available. NOTE: The camp stated that water sampling has been scheduled.											
Call	ip stated ti											
		Transport vehicles conform to the requirements of Motor										
48.	8.1	Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the <u>MVC School Bus Safety Team</u> .	\boxtimes									
Con	Comments:											
49.	8.2(b)	Written policy has been established for transportation.	\square									
Con	nments:		1		1		1					
50.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.										
Con	Comments:											
51.	8.4	 The following records are maintained: Transportation routes; Names of the campers being transported; The name and address of the driver; A photo static copy of his or her valid school bus driver license; If a contractor is used to provide transportation services, the name and address of the contractor. 					\boxtimes					
Con	nments:											
52.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.					\boxtimes					
Con	nments:											
		SPORTS AND OTHER RECREATIONAL ACT	IVITI	ES								
53.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.					\boxtimes					
Con	nments:											
54.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.					\square					
Con	nments:				1		I					
55.	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (<i>Note: if no, please indicate</i> <i>which part of the question is not in compliance</i>)					\boxtimes					

Con	Comments:											
#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O				
56.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for <u>on-site</u> swimming activities.										
Con	nments:											
57.	9.4(b)	<u>On-site</u> waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)					\boxtimes					
Con	nments:											
58.	9.4(c)	A lifeboat or rescue craft is observed for use during <u>on-site</u> waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)										
Con	Comments:											
59.	9.2(a)	Lifeguards are certified by an agency <u>approved by the</u> <u>Department.</u>					\boxtimes					
Con	Comments:											
60.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.					\boxtimes					
Con	Comments:											
	MAINTENANCE AND SANITATION											
61.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.		\square	Minor							
		creational equipment evaluations are not documented week	ly. N	OTE: 7	The camp	provide	ed an					
ınsp	ection do	cument to be used moving forward.										
62.	13.5(a)	Recreational equipment is maintained in safe operating condition.	\square									
Con	nments:		T									
63.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.		\square	Minor							
		ccreational equipment evaluations are not documented week	ly. N	OTE: 7	The camp	provide	ed an					
inspection document to be used moving forward. INSECT, RODENT, AND WEED CONTROL												
		Mosquito breeding is controlled by keeping the grounds free of										
64.	13.3(a)	cans, jars, buckets, old tires, and other articles, which may hold water.	\square									
	nments:											
65.	13.3(b)	Fly breeding is controlled by eliminating unsanitary practices. Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.										
Con	nments:											

66.	13.3(c)		osed buildings are maintained so as to age, including buildings where food is st							
Con	nments:	I		1						
#	N.J.A.C. 8:25			1	IN	OUT	Severity	cos	N/A	N/O
67.	13.3(d)		prowth is controlled along pathways and te to reduce tick and chigger population		\boxtimes					
Con	nments:			I						
			ADDITIONAL P	ROVISIONS						
68.	11.1(a)		gs housing showers are adequately con epair, clean and have adequate lighting						\square	
Con	Comments:									
69.	12.1(a)	collecti observ in suffi	ors have made adequate arrangements on and disposal of solid waste. Recept ed onsite, centrally located for anticipate cient supply and frequency to address a r of campers and staff over the period o	tacles are ed activities and [anticipated	\bowtie					
Con	nments:									
70.	13.4		quarters, mess halls and/or kitchens are I00 feet of housing for farm animals.	e not located					\boxtimes	
Con	nments:									
71.	13.4 (a-e)	where animal	activities being conducted on site a farm campers may come into routine contact s have documented the policies and pro ze the potential of illness and injury.	t with farm					\boxtimes	
Con	nments:									
			ASSESSMENT	QUESTIONS						
72.	of Family Development's pre-service health and safety trainings as required?									
Con	nments:	n direct	or aware that on or before September 1	E of each year the		20				
73.	director sl	nall subn	nit an 'Accident Annual Report Youth Ca the Department at: youth.camps@doh	amp Safety' (<u>CB-15</u>			YES 🛛 NO 🗌			
Con	nments:		· · · · · · · · · · · · · · · · · · ·							
74.		measur	plemented COVID-19 mitigation measu es were implemented? (Ex: masking, so ing)		COV	ID-19	YES 🛛		NO	
	nments: No	o visitor	s, and necessary visitors must be ma	sked. Handwashir	ng a	nd dai	ly surveill	ance so	reeni	ng
are	conducted	2	a advantage of the free COV/ID 10 her	a taata that wara of	foro	d				
75.			e advantage of the free COVID-19 hom d children attending camp?	le tests that were on	lere	a	YES 🗌	NO 🖂] N/A	
Con	nments:									
76.	Did your o		erator/staff attend or watch the camp op 27, 2022?	perators training whi	ich v	vas	YES 🖂	NO 🗌] N/A	
Con	nments:									
						·			• • •	
	nments: narks		The camp's reinspection was rated a Plan as provided by Naldy Velarde	• 1	on re	eview of	of the Corr	ective	Actio	'n