NEW JERSEY DEPARTMENT OF HEALTH CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369 609-826-4935

609-826-4935 youth.camps@doh.nj.gov **REPORT OF INSPECTION**

Youth Camp Safety Standards

Assignment No.

CAMP ID 1923		CAMP NAM Cedar Bro	E ok Day Ca	ımp				/ITY TYPE ECTION		EVALUATION SATISFACTORY			
CAMP OWNE	ER				PHONI	E NUME	ER	E-MAIL	I				
Cedar Broo	ok Day cam	p LLC			73259	955458		info@	fo@cedarbrookdaycamp.com				
STREET ADD	DRESS				CITY			ZIP	COUNT	Y			
152 Cedar	Grove				Some	rset		08873	Somers	et			
MAILING AD	DRESS				CHAN	GES		1	PREVIO	US INFORMA	TION		
CAMP DIREC	CTOR NAME		HEAL	TH DIF	RECTOR	NAME		FOOD S	SERVICE VE	NDOR			
Galen Smit	:h			•	ant, Ca		zio,	café A	lfredos				
			Claric	Clarice Flournoy									
INSPECTOR	NAME			REHS LIC.				REINSF	PECTION ON	OR AFTER			
Ellie Ginsb	erg			B-173970							□ NOV		
	Тіме/Асті	VITY REPORT (1-Travel, 2-l	NSPEC ⁻	TION, 3-A	ADMINISTI	RATION,	4-PERSONAL) Total Ho	urs: 3.5	•		
DATE	CODE	BEGIN	END	C	ODE	BEG	IN	END	CODE	BEGIN	END		
7/21/23	1	0800	0900										
	2	0900	1100										
	3	1430	1500										
							•						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O	
	ADMINISTRATIVE								
1.	2.1	Camp has a current certificate of approval (camp license) from the NJDOH.							
Con	Comments:								
2.	DFD	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.					\boxtimes		
Con	nments: no	t a DFD camp, do not accept children under 3							
3.	Is the can Care Res	np enrolled in the Division of Family Development (DFD)/Child ource & Referral Agency (CCR&R) Childcare Subsidy Program?		YE	s 🗆	NO	\boxtimes		
Con	nments:								
4.	2.5	Camp has obtained liability insurance in an amount consistent with the expected risks.							
Con	Comments:								
	GENERAL CARE OF CAMPERS								

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O	
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.							
Con	nments:								
		STAFF							
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.							
Con	nments:								
7.	DFD	Age-appropriate pediatric first aid and Cardiopulmonary Resuscitation (CPR) training and required health and safety child growth development coursework has been completed and documented for caregivers, teachers, and directors, and any individuals responsible for the direct care/ supervision of children for a provider that receives DFD funds.							
Con	nments:								
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.	\boxtimes						
Con	nments:					I.			
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	\boxtimes						
Con	nments:								
		STAFF BACKGROUND CHECK							
10.	DFD	Federal Bureau of Investigation (FBI) criminal history (fingerprint check), National Sex Offender Registry (NSOR), State criminal history (fingerprint check), and State Sex Offender Registry completed for all staff members. This check also includes Out-of-State State criminal history and Out-of-State Sex Offender Registry for any staff that have lived out of state within the past five years. (Only for DFD Camps)		YE	ES 🗌	NO			
Con	nments:								
11.	DFD	Child Abuse Record Information (CARI) check has been conducted including Out-of-State child abuse registry checks for any staff that have lived out-of-state within the past five years (applicable to all staff and volunteer members of a provider that receives DFD funds)		YE	: S □	NO			
Con	Comments:								
12 .	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.							
Con	imenis: cri	iminal watchdog check							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.	\boxtimes					
Con	nments: ch	eck is run every year, no notarized statements						
14.	3.2(I)	Sex offender registry check conducted annually for all staff 16 and older.	\boxtimes					
Con	nments:							
		CAMP ACTIVITIES						
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).						
Con	nments: Po	ol, splash park, archery, canoing at a waterfront off campus,	goca	arting o	off campus	S		
		SUPERVISION OF CAMPERS						
16.	3.2(o)	Camp supervision ratios are observed for <u>ages 5-17</u> : 1 adult: 1 counselor: 20 campers? (Note: each additional group of 10 campers requires at least one additional staff)	\boxtimes					
Con	nments:							
17.	3.2(p)	Camp supervision ratios are observed for <u>ages 2 1/2 -4</u> : 1 adult: 1 counselor: 14 campers? (Note: each additional group of 7 campers requires at least one additional staff)	\boxtimes					
Con	nments:	,	I				ı	
18.	3.2(q)	Camp supervision ratios are observed for <u>ages birth to 2:</u> 1 adult: 1 counselor: 8 campers? (Note: each additional group of 4 campers requires at least one additional staff)	\boxtimes					
Con	nments:							
		SITE AND BUILDINGS						
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas, bodies of water, and vehicular traffic areas are guarded or fenced off and warning signs are posted.	\boxtimes					
Con	nments:							
20.	4.2(a)	All structures and facilities are in compliance with local building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.						-
Con	nments:							
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.	\boxtimes					
Con	nments:						-	
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC)					\boxtimes	
Con	nments:							
23.	4.4	Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers.	\boxtimes					
Con	nments:							
		HEALTH						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency approved by the Department						
Com	ments:		u .					- U
25.	5.2(a)	Health Director, at a resident camp, is on duty at all times and holds at least one of the following certifications: a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the Board of Certification d. Individual certified in either one of these certifications 1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM						
Com	ments: Cl	aire Fazio: Registered Nurse, expiration 5/31/24						
26.	5.2(c)	Health Director is certified in <i>professional-level</i> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency <u>approved by the Department</u> .	\boxtimes					
Com	ments:							
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)	\boxtimes					
Com	ments:							
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.	\boxtimes					
Com	ments:							
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.	\boxtimes					
Com	ments:							
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.	\boxtimes					
Com	ments:		1					
31.	5.5(g) ments:	Campers' immunization records and/or religious exemptions are maintained on file.						
32.	DFD	Families (including foster families) of children in foster care and homeless children are permitted a 30-day grace period to take any necessary action to comply with immunization requirements consistent with the provisions of N.J.A.C. 3A:52-7.3 and N.J.A.C. 3A:54-6.8. (For DFD Funded Families)		YE	: S □	NO		
Com	ments: n/a	a						
33.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
Com	ments:									
34.	4.2(f)	Health center is established for the temporary isolation and								
	ments:	treatment of sick or injured campers and/or staff members.								
35.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.								
Com	ments:						l			
36.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.								
Com	ments:									
37.	DFD	Medication is administered consistent with standards for parental consent. (for DFD funded camps)		YE	S 🗌	NO				
Com	ments:									
38.	DFD	The camp ensures staff are trained and prepared to prevent, recognize, and respond to emergencies due to food-related allergies and other allergic reactions.		YE	s 🗆	NO				
Com	ments:									
	SAFETY									
39.	6.1(a)	Written emergency procedures address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).								
Com	nments:									
40.	DFD	Written emergency procedures address relocation, communication and reunification with parents, continuity of operations, accommodations for children with disabilities and children with chronic medical conditions during an emergency.		YE	ES 🖂	NO				
Com	ments:									
41.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.		\boxtimes	Minor					
Com	ments: Fir	re drills conducted 1x a month.								
42.	DFD	Hazardous materials are handled and stored appropriately. Bio-contaminants are properly disposed of.		YE	S 🖂	NO				
Com	ments:									
43.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.								
Com	ments:									
44.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.								
Com	ments:		•			•	•			
45.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.		\boxtimes						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		s/ shuttle drills are not done on routine basis. buses are contrort campers from campus to campus.	racted	d by fin	rst student	. buses	are al	lso
46.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.	\boxtimes					
Con	nments:					<u> </u>		<u> </u>
47.	6.4	Smoke detectors are operable, checked and in good working order where applicable.	\boxtimes					
Con	nments:							
48.	DFD	The camp operator has developed and documented an emergency preparedness procedure that covers continuity of operations, staff and volunteer training in the event of an emergency.		YE	es 🖂	NO		
Con	nments:							
		NUTRITION AND MEAL SERVICE						
49.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.						
	nments: kito osable pla	chen on campus is not utilized, food temperature is taken up tes.	on a	rrival,	served imi	niedat	ely on	l
	•	POTABLE WATER						
50.	7.2(a)	Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (Note: Ex. of appropriate documentation could be a water bill or water testing documentation)				\boxtimes		
Con	nments: city	y sewer/ water						
51.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.						
Con	nments:							
52.	7.3	Water sampling results are maintained on site and available for review.						
Con	nments:							
		TRANSPORTATION						
53.	8.1	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the MVC School Bus Safety Team.	\boxtimes					
Con	nments:							
54.	8.2(b)	Written policy has been established for transportation.			Minor			
		itten policy exists for travel days and off site filed trips, how ort with use of busses to go from campus to campus.	vever	nothir	ng specific	for ge	neral	
55.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.		\boxtimes	Minor			
Con	Comments: insurance form not avialable at time of inspection. Ms. Daniel to email.							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
	0.20		1			l		
56.	8.4	 The following records are maintained: Transportation routes; Names of the campers being transported; The name and address of the driver; A photo static copy of his or her valid school bus driver license; If a contractor is used to provide transportation services, the name and address of the contractor. 	\boxtimes					
Con	ments:	,					I	
57 .	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.	\boxtimes					
	miorito.	COORTS AND OTHER RECREATIONAL ACT	FI\/ITI	IEC .				
	T	SPORTS AND OTHER RECREATIONAL ACT	IVIII	ES			I	
58.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.						
Con	nments: Ar	chery: Steven Davenport level 1 instructor USA Acherry ID	# 19	99410	exp 6/20/2	5		
59.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.	\boxtimes					
Con	nments: Ch	lorine: 3, Ph: 7.6						
60.	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (Note: if no, please indicate which part of the question is not in compliance)	\boxtimes					
Con	nments:	The second secon		I	1		ı	
61.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for on-site swimming activities.	\boxtimes					
Con	nments:							
62.	9.4(b)	On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)	\boxtimes					
Con	nments:							
63.	9.4(c)	A lifeboat or rescue craft is observed for use during on-site waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)					\boxtimes	
Con	nments:							
64.	9.2(a)	Lifeguards are certified by an agency approved by the Department.	\boxtimes					
Con	ments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
							l .			
65.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.								
Con	nments:									
	MAINTENANCE AND SANITATION									
66.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.	\boxtimes							
Con	nments:	woody.								
67.	13.5(a)	Recreational equipment is maintained in safe operating condition.	\boxtimes							
Con	nments:									
68.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.	\boxtimes							
Con	nments:									
		INSECT, RODENT, AND WEED CONTR	OL							
69.	13.3(a)	Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water.								
Con	Comments: viking pest control									
70.	13.3(b)	Fly breeding is controlled by eliminating unsanitary practices. Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.								
Con	nments:									
71.	13.3(c)	All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served.	\boxtimes							
Con	nments:									
72.	13.3(d)	Weed growth is controlled along pathways and within each campsite to reduce tick and chigger populations.	\boxtimes							
Con	nments:									
		ADDITIONAL PROVISIONS								
73.	11.1(a)	Buildings housing showers are adequately constructed, in good repair, clean and have adequate lighting and ventilation.	\boxtimes							
Con	nments:									
74.	12.1(a)	Operators have made adequate arrangements for the storage, collection and disposal of solid waste. Receptacles are observed onsite, centrally located for anticipated activities and in sufficient supply and frequency to address anticipated number of campers and staff over the period of operation.	\boxtimes							
Con	nments:									
75.	13.4	Living quarters, mess halls and/or kitchens are not located within 100 feet of housing for farm animals.	\boxtimes							
Con	nments:									

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
76.	13.4 (a-e)	Camp activities being conducted on site a farm or any space where campers may come into routine contact with farm animals have documented the policies and procedures to minimize the potential of illness and injury.						
Con	nments:							

	ASSESSMENT QUESTIONS									
77.	Has staff with supervisory authority responsibilities for chi of Family Development's pre-service health and safety tra		YES 🗌	NO 🛚						
Con	Comments: unaware of the trianing									
78.	Is the camp director aware that on or before September 1 director shall submit an 'Accident Annual Report Youth C via Mail or email to the Department at: youth.camps@dol	YES 🖂	NO 🗌							
Con	Comments:									
79.	Has your camp implemented COVID-19 mitigation measures were implemented? (Ex: masking, so handwashing, testing)		YES 🖂	NO 🗌						
Con	nments: all health related concerns go to nurse immedi	ately								
	Remarks									
	Name of Inspecting Official Name of the Person Receiving Copy of Report									
Elli	e Ginsberg Ga	len Smith, Camp Director V	ia Email							