NEW JERSEY DEPARTMENT OF HEALTH CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369

609-826-4935 vouthcamps@doh.ni.gov

REPORT OF INSPECTION

Youth Camp Safety Standards and COVID-19 Guidelines

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CAN	/IP ID		CAMP NAM	1E						Y TYPE PECTIO		VALUA OT AP							
672			Boys and 0 Summer D	Girls Club of ay Camp	Haw				11401			OT AF	r Lio	ADLL					
CAN	IP OWN	ER				PHONE NUMBER E-			E-MAIL										
Boy	s and G	rls Club of F	Hawthorne			(973)4	(973)427-7777 kgraham@bgchawthorne.o					e.org							
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INS	PECTOR	NAME		•	RE	HS LIC				REINSI	PECTIC	N ON	OR A	FTER					
Hele	ena Kim				B2	2029										ov			
		Тіме/Асті	VITY REPORT (1	-TRAVEL, 2-IN	SPECTI	ΙΟΝ, 3-Α Ι	OMINISTRA	ATION,	4-PE	RSONAL)	Тот	AL Hou	RS:		<u>. </u>				
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7/	30/20	1	1000	1030		2	103	0	1	1230		3		3 1430		430	15	1500	
#	N.J.A.0 8:25) .								IN	OUT	Seve	erity	cos	N/A	N/O			
					AD	OMINIS	TRATIV	Æ											
1.	Covid1	9 Camp h	nas an active	license issu	ed by	the NJ Dept. of Health													
Con	nments:																		
2.	Covid1	9 licensed	d by the NJ D			of age – the facility is and Families Office of													
Con	nments:	Licensir	ng.																
		amn enrolle	ed in the Divis	ion of Famil	ly Dev	velonm	ent (DF	D)/Ch	nild										
3.			Referral Agen							?	YI	ES 🖂		NO					
Con	nments:																		
4.	Covid1	9 Camp s	ubmitted the	attestation f	form t	o NJ D	ept. of H	Health	١.		\boxtimes								
			s also license																
			B years of age a youth camp									amp w	as ui	nsure i	r tney :	Still			
	- 10		<u> </u>				E OF C												
5.	3.1(a)	staff are	ne policies ar e prohibited fi children.																
Con	nments:	loward	orillufett.									<u> </u>		<u> </u>					

		STAFF							
6.	3.2(c)	Staff orientation training has been conducted and documented where written policies and procedures on the following were discussed and provided: personnel policies and practices, job descriptions, specific duties, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.		\boxtimes					
	Comments: Staff orientation was conducted on 7/1 via zoom. However, documentation of staff attendance was not								
avai	lable for re	Camp staff, with reason to believe a camper is being abused,	1 1						
7.	3.1(c)	have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.	$ \boxtimes $						
Con	nments:								
8.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	$ \boxtimes $						
Con	nments:								
9.	Covid19	 COVID awareness training for staff included: Daily health screening for signs of COVID-19 at entry Use of personal protective equipment (PPE) Infection control strategies – hand hygiene, social distancing, limiting non-essential visitors, limiting large group gatherings and field trips Suspected or confirmed COVID-19 case isolation, notification, response Facility management – cleaning and disinfection, ventilation Attendance – groups of campers, transportation Food service - social distancing and hand hygiene 							
Con	nments:								
10.	Covid19	 COVID-19 safety measures have been communicated to staff, parents and campers, including: COVID-19 signs and symptoms Staying home when ill Proper hand hygiene and respiratory etiquette Wearing face coverings when social distancing cannot be maintained Reporting illnesses to the camp Health Director or other healthcare personnel immediately. 	\boxtimes						
Con	nments:								
		STAFF BACKGROUND CHECK							
11.	Offender I State crim adult staff	ureau of Investigation (FBI) criminal history, National Sex Registry (NSOR), State Child Abuse and Neglect Registry, inal history, and State Sex Offender Registry completed for all member. (Only for DFD Camps)		YE	ES 🛚	NO			
Con	nments:		, ,				ı		
12.	3.2(j)	Criminal background check completed for all adult staff member. (18 years of age and older)	\boxtimes						

IN

OUT

Severity

cos

N/A

N/O

N.J.A.C. 8:25

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13.	3.2(k)2	Notarized statements of no change i are provided by continuously employ						\boxtimes			
Con	nments: All	current background checks were avail	lble for review.								
14.	3.2(I)	National sex offender registry che staff members annually.	ck completed for all	\boxtimes							
Con	nments:										
		С	AMP ACTIVITIES								
15.	3.2(n)	High-risk activities are conducted by specialist (18 years of age and older		\boxtimes							
Con	Comments:										
16.	Covid19	COVID-19 mitigation strategy has be implemented, and documented for a camp.		\boxtimes							
Con	Comments:										
17.	Covid19	Off-site activities in line with Executiv	ve Directive.								
Con	Comments:										
SUPERVISION OF CAMPERS											
18.	Covid19	Camp has been designated as:	INDOOR only	OUT	DOOR	only 🗌	В	ОТН ∑	3		
Con	Comments:										
19.	Covid19	Camp grouping ratios for ages 5-17 1 counselor: 20 campers for indoor a camps.	and/or outdoor designated		\boxtimes						
	Comments: Currently, the camp has one adult assigned to group of 10 or less for campers ages 5 to 17. A walkie talkie is being utilized for assistance.										
20.	Covid19	Camp grouping ratios for ages 2.5-4 1 counselor: 14 campers at indoor a			\boxtimes						
Con	nments: Cu	camps rrently, the camp has one adult assigr	ned to group of 10 or less fo	or cam	npers a	ges 2.5 to 4	<u> </u>				
21.	Covid19	Policies have been developed to enstheir assigned groups.	sure campers remain with								
Con	nments:	their assigned groups.									
22.	Covid19	Social distancing is observed between	en assigned groups.								
Con	nments:										
		SIT	E AND BUILDINGS								
23.	4.1(a)	Location does not present fire, health hazardous areas are guarded or fendare posted.		\boxtimes							
Con	nments:										
24.	4.2(a)	Camp structures and facilities are in building, zoning, and health codes. (CO) is obtained from local authority	Certificate of Occupancy								
Con	nments:										
25.	Covid19	A canopy, tenting or cover is provide									
Con	nments: N/	A since it is an indoor and outdoor can	np.								
26.	Covid19	Indoor facilities have adequate venti	lation and air flow.								
	nments:							1			
27.	Covid19	Residential and/or overnight services	s are prohibited.								

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Con	nments:					l			
28.	Covid19	Handwashing stations and hand sanitizers that contain at least 60% alcohol are provided in numerous areas around the camp.	\boxtimes						
Con	nments:								
29.	Covid19	Physical barriers installed where necessary to allow for social distancing and reducing the risk of COVID-19 transmission.							
Con	nments:								
30.	Covid19	Pick-up and drop-off areas have been designated in a manner that: Provides for efficient health screening upon arrival Allows for social distancing Note: Consider staggering drop-off and pick-up times to avoid large groups from congregating in one location.							
Con	nments:								
31.	Covid19	COVID-19 precautions signs are posted as necessary, including 6 feet social distancing, frequent handwashing, use of face coverings as feasible.							
Con	nments:								
32.	Covid19	Sufficient supply of gloves, face coverings, face masks and other PPE is provided for staff.							
Con	nments:								
	HEALTH								
33.	5.2(c)	Health Director is certified in <u>professional-level</u> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency <u>approved by the Department</u> .	\boxtimes						
Con	nments:								
34.	5.2(b)	Health Director is certified in <u>standard-level</u> First Aid from a certification agency <u>approved by the Department.</u>	\boxtimes						
Con	nments:								
35.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.	\boxtimes						
Con	nments:		1	ī		1		1	
36.	5.1(d)	A written outline of daily procedures for health surveillance of campers and staff has been established.							
Con	nments:					1	T	ı	
37.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance.							
Con	nments:						•		
38.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx and Rx drugs.	\boxtimes						
Con	nments:								
39.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.	\boxtimes						
Con	nments:								

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
40.	5.5(b)	Written health histories for each staff/camper are maintained on file.	\boxtimes					1		
Con	nments:									
41.	5.5(g)	Immunization records and/or religious exemptions are maintained on file and on site for each camper.	\boxtimes							
Con	Comments:									
42.	5.4(b)	First aid supplies are maintained and appropriate for activities.	\boxtimes							
Con	nments:									
43.	4.2(f)	Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members.	\boxtimes							
Con	nments:									
44.	Covid19	Health director must have knowledge of: COVID-19 signs and symptoms and have the current guidance documents from the Department Personal protective equipment (PPE) use Safe practices for campers while attending camp	\boxtimes					1		
Con	nments:									
45.	Covid19	Daily health surveillance program includes monitoring for signs and symptoms of COVID-19 among campers and staff. Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations related to COVID-19 made during the daily health surveillance.	\boxtimes							
Comments:										
46.	Covid19	Daily health surveillance program includes temperature screening at entry for staff and campers. Temperature screening devices are provided.	\boxtimes							
Con	Comments:									
47.	Covid19	Daily health surveillance program specifies that the camp will exclude and/or isolate any campers/staff who exhibit symptoms related to COVID-19. Temperatures 100.4°F or above and any COVID-19 signs and symptoms must be documented.	\boxtimes							
Con	nments:									
48.	Covid19	Infection control procedures have been established for areas around the camp, including camp entrances, dining areas, restrooms, and other areas prone to congregation.	\boxtimes							
Con	nments:									
49.	Covid19	Written procedure has been established for social distancing methods and are implemented during camp operation.								
Con	nments:		1	1			ı			
50 .	Covid19	Written procedure has been established and implemented detailing the used of face coverings by the camp community.								
		Separate isolation space is provided for COVID-19								
51 .	Covid19	symptomatic staff and campers.								
Con	nments:									
		SAFETY								
52 .	6.1(a)	Written emergency procedures that address, at a minimum, evacuation of camp, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).								
Con	nments:									

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53.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.		\boxtimes					
Con	nments: Fire	e and emergency drills have not been conducted							
54.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.	\boxtimes						
Con	Comments:								
55.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.	\boxtimes						
Con	nments:								
56.	Covid19	Social distancing policy must be included in written emergency procedures that address evacuation of camp, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).	\boxtimes						
Con	nments:								
57.	Covid19	Camps have documented plan for inclement weather conditions. Plan should detail the method used to contain campers while following social distancing protocols.	\boxtimes						
Con	nments:								
58.	Covid19	Illness and injury policy addresses COVID-19 response strategy. Plan is implemented for isolation of suspected case(s), and notification of parents/guardians, staff, local health officials and NJDOH Youth Camp Project. Notification is done in a manner that maintains confidentiality.	\boxtimes						
Con	Comments:								
59.	Covid19	Policy on returning a staff or camper to camp after COVID-19 diagnosis or exposure established according to NJDOH CDS and CDC guidance.	\boxtimes				-	!	
Con	nments:	•							
		NUTRITION AND MEAL SERVICE							
60.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.							
Con	nments:								
61.	Covid19	 Written procedure established for food service practices. No communal dining, self-service or buffet style dining is offered. Gloves are used when handling and serving food Directions are given for proper hand washing before and after meals. Surfaces are cleaned and sanitized between each meal service. Non-disposable utensils are handled with gloves Mealtimes are staggered to ensure social distancing among group members. 	\boxtimes						
Con	nments: Sta	aggered meal times have been established. Everyone brings their	own	lunch.					
		TRANSPORTATION							
62.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance and current vehicle inspection.							
Con	nments:								

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O	
63.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.							
Con	nments:								
64.	Covid19	Written transportation policy covers measures to prevent the spread of COVID-19 including: Communal transport provided by camp allows for social distancing Face coverings are required to be worn by staff Face coverings are encouraged to be worn by campers Windows are kept open to encourage ventilation Space between passengers is maximized.							
Con	nments:								
65.	Covid19	Written procedures document vehicle cleaning frequencies and EPA approved disinfectants are used in accordance with the manufacturer's instructions.							
Con	nments:								
		SWIMMING ACTIVITIES							
66.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.	\boxtimes						
Comments: Swimming activities take place in Hawthone Memorial Pool located on 32 May St Hawthorne. (< .2 miles away walking distance). Three groups of consisting of 30 kids are allowed to go into the pool per session									
67.	9.2(a)	Lifeguards are certified by an agency approved by the Department.	\boxtimes						
Comments:									
68.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.	\boxtimes						
Con	nments:								
		MAINTENANCE AND SANITATION							
69.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.	\boxtimes						
Con	nments:								
70.	Covid19	Written procedure has been established and implemented for routine enhanced cleaning and disinfection of common spaces such as rooms and playgrounds with shared equipment, surfaces and shared objects using EPA approved disinfectants and following manufacturer's instructions.	\boxtimes						
Con	nments:								
71.	Covid19	Written procedures have established to ensure that adequate supply of cleaning and disinfection materials is maintained.							
Con	nments:			1			T		
72.	Covid19	Written procedures for deep cleaning, in line with CDS Reopening a Youth Camp, have been established for deep cleaning due to the identification of positive case(s).	\boxtimes						
Con	nments: S								
73.	Covid19	If multiple camp entities operate programs out of a shared facility, arrangements have been made to stagger activities to minimize intermingling between groups.							
Con	nments:								

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		INSECT, RODENT, AND WEED CONTR	OL								
74.	13.3(a)	Throughout the camp setting, mosquito and rodent breeding habitat and/or harborage areas are minimized and not observed to pose a significant threat to the camp community.									
Con	Comments:										
ASSESSMENT QUESTIONS											
75.	of Family	with supervisory authority responsibilities for children completed to Development's pre-service health and safety trainings as required									
Con	Comments:										
76.	Emergeno	applied for and/or received New Jersey Dept. of Human Service y Child Care Assistance Program youth camp grant of up to \$200	o \$2000.					NO 🖂			
77.	Annual Re	ore September 15, of each year, the camp director shall submit and port Youth Camp Safety' (<u>CB-15</u>) form via Mail or email to the Deamps@doh.nj.gov						NO 🗆			
Con	nments:										
	narks	Based on discussion with directors, observation of camp was determined that this facility is a licensed childcare the establishment is licensed to have over 400 kids, only summer session, not exceeding the childcare license can buring this inspection, it was determined that the facility ratio of 1:10 kids. Since NJ Youth Camp Standards requipto 20 kids, the facility decided to operate strictly under summer and give up the youth camp certificate. Camp of youthcamps@doh.nj.gov notifying of this change immediating Official	cente y 90 I pacit was uire 1 er the directed	r with C kids hav y and a followir adult A ir curre or was a / follow	Office of Lice of Lice of Lice of the child	ensing. colled for nents. care states selor for elicens submit a pection.	Althounger this aff to congress of the congres	ugh hild p of			
	ne of Inspe ena Kim	•	Name of the Person Receiving Copy of Report Kyle Graham, director								