## **NEW JERSEY DEPARTMENT OF HEALTH** CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369 609-826-4935

**REPORT OF INSPECTION** 

**Youth Camp Safety Standards** 

youth.camps@doh.nj.go						Assignment No. 1950			<b>t No</b> . 19509	
CAMP ID		CAMP NAM					TY TYPE			
3787			creation Su	mmer		INSPE	CTION	SATISI	FACTORY	
		Playgroun	d camp	1			T =			
CAMP OWN	ER		PHON	IE NUME	BER	E-MAI	L			
Town of D		973-366-2200 Ext lnev 1179				lnewkirk@dover.nj.us				
STREET ADI	DRESS			CITY			ZIP	COUNT	Y	
Dover				Dove	er		0780	1 Morris		
MAILING AD	DRESS			CHAN	IGES		•	PREVIO	US INFORMA	TION
37 North S	ussex St. D	over								
CAMP DIREC	CTOR NAME		HEAL	TH DIRECTO	R NAME		FOOD	SERVICE VEI	NDOR	
	ez-Doming	uez	Dean					ded by the E		· <b>_</b>
INSPECTOR	NAME			REHS LIC.			REINS	PECTION ON	OR AFTER	
Elaine P. M	lateria			B-101459				□ NOV		
	Тіме/Аст	IVITY REPORT (	1-Travel, 2-l	NSPECTION, 3-	ADMINISTI	RATION, 4	-Persona	L) TOTAL HO	urs: 4.0	
DATE	CODE	BEGIN	END	CODE	BEG	IN	END	CODE	BEGIN	END
8-11-23	1	0930	1030	2	103	30	1330			
	<u>l</u>	<u> </u>							<u> </u>	
							1		T	1

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
	ADMINISTRATIVE									
1.	2.1	Camp has a current certificate of approval (camp license) from the NJDOH.								
Con	Comments:									
2.	DFD	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.					$\boxtimes$			
Con	nments:									
3.		np enrolled in the Division of Family Development (DFD)/Child ource & Referral Agency (CCR&R) Childcare Subsidy Program?		YE	s 🗆	NO	$\boxtimes$			
Con	nments:									
4.	2.5	Camp has obtained liability insurance in an amount consistent with the expected risks.								
Con	Comments:									
	GENERAL CARE OF CAMPERS									

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.	$\boxtimes$					
Con	nments:							
		STAFF						
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.						
Con	nments:							
7.	DFD	Age-appropriate pediatric first aid and Cardiopulmonary Resuscitation (CPR) training and required health and safety child growth development coursework has been completed and documented for caregivers, teachers, and directors, and any individuals responsible for the direct care/ supervision of children for a provider that receives DFD funds.						
Con	Comments: This camp is not a DFD							
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.	$\boxtimes$					
Con	nments:					I	ı	
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	$\boxtimes$					
Con	nments:							
		STAFF BACKGROUND CHECK						
10.	DFD	Federal Bureau of Investigation (FBI) criminal history (fingerprint check), National Sex Offender Registry (NSOR), State criminal history (fingerprint check), and State Sex Offender Registry completed for all staff members. This check also includes Out-of-State State criminal history and Out-of-State Sex Offender Registry for any staff that have lived out of state within the past five years. (Only for DFD Camps)		YE	ES 🗌	NO		
Con	nments: Th	is camp is not a DFD						
11.	DFD	Child Abuse Record Information (CARI) check has been conducted including Out-of-State child abuse registry checks for any staff that have lived out-of-state within the past five years (applicable to all staff and volunteer members of a provider that receives DFD funds)		YE	<b>ES</b> □	NO	$\boxtimes$	
Con	nments: Th	is camp is not a DFD						
<b>12.</b> Con	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.	$\boxtimes$					

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
						I.		
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.					$\boxtimes$	
Con	Comments:							
14.	3.2(I)	Sex offender registry check conducted annually for all staff 16 and older.	$\boxtimes$					
Con	nments:							
		CAMP ACTIVITIES						
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).						
Con	nments:							
		SUPERVISION OF CAMPERS				T		
16.	3.2(o)	Camp supervision ratios are observed for ages 5-17: 1 adult: 1 counselor: 20 campers? (Note: each additional group of 10 campers requires at least one additional staff)	$\boxtimes$					
Con	nments:							
17.	3.2(p)	Camp supervision ratios are observed for ages 2 1/2 -4: 1 adult: 1 counselor: 14 campers? (Note: each additional group of 7 campers requires at least one additional staff)					$\boxtimes$	
Con	nments:							
18.	3.2(q)	Camp supervision ratios are observed for ages birth to 2: 1 adult: 1 counselor: 8 campers? (Note: each additional group of 4 campers requires at least one additional staff)					$\boxtimes$	
Con	nments:							
		SITE AND BUILDINGS						
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas, bodies of water, and vehicular traffic areas are guarded or fenced off and warning signs are posted.	$\boxtimes$					
Con	nments:							
20.	4.2(a)	All structures and facilities are in compliance with local building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.					$\boxtimes$	
Con	nments:							
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.					$\boxtimes$	
Con	nments:							
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC)	$\boxtimes$					
Con	nments:							
23.	4.4	Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers.					$\boxtimes$	
Con	nments:							
		HEALTH						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
	1		1			I	ı	
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency approved by the Department	$\boxtimes$					
Com	ments:		1					
25.	5.2(a)	Health Director, at a resident camp, is on duty at all times and holds at least one of the following certifications:  a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the Board of Certification d. Individual certified in either one of these certifications  1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM						
Com	ments:							
26.	5.2(c)	Health Director is certified in <i>professional-level</i> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency <u>approved by the Department</u> .						
Com	ments:							
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)	$\boxtimes$					
Com	ments:					I.	I.	
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.	$\boxtimes$					
Com	ments:		•					
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.					$\boxtimes$	
Com	ments: Th	nis camp does not administer medications to campers.						
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.	$\boxtimes$					
Com	ments:		1	,		Т	Г	
31.	5.5(g)	Campers' immunization records and/or religious exemptions are maintained on file.			Minor			
		here were no immunization records on file for the camp						
32.	DFD	Families (including foster families) of children in foster care and homeless children are permitted a 30-day grace period to take any necessary action to comply with immunization requirements consistent with the provisions of N.J.A.C. 3A:52-7.3 and N.J.A.C. 3A:54-6.8. (For DFD Funded Families)		YE	<b>:</b> S □	NO		
Com	ments: Th	nis camp is not a DFD						
33.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
Com	ments:							
		Health center is established for the temporary isolation and						
34.	4.2(f)	treatment of sick or injured campers and/or staff members.						
Con	nments:	William I amount of a fact that the state of		I I		ı	ı	
35.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.						
Com	ments:	·	•					
36.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.						
Com	ments:							
37.	DFD	Medication is administered consistent with standards for parental consent. (for DFD funded camps)		YE	ES 🗌	NO		
Com	ments: Th	ey do not administer medication.						
38.	DFD	The camp ensures staff are trained and prepared to prevent, recognize, and respond to emergencies due to food-related allergies and other allergic reactions.		YE	s 🗆	NO		
Com	ments: Th	is camp is not a DFD						
		SAFETY						
39.	6.1(a)	Written emergency procedures address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).						
Com	nments:							
40.	DFD	Written emergency procedures address relocation, communication and reunification with parents, continuity of operations, accommodations for children with disabilities and children with chronic medical conditions during an emergency.		YE	ES □ NO ⊠		$\boxtimes$	
Com	ments: Th	is is not a DFD						
41.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.						
Com	ments:							
42.	DFD	Hazardous materials are handled and stored appropriately. Bio-contaminants are properly disposed of.		YE	s 🗆	NO	$\boxtimes$	
Com	ments:							
43.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.	$\boxtimes$					
Com	nments:							
44.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.		$\boxtimes$				
Com	ments: Th	is camp is an outside Recreation camp. There are no fire ext	tinqu	ishers.				
45.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.	$\boxtimes$					

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O	
			1						
Con	nments:								
46.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.							
Con	Comments:								
47.	6.4	Smoke detectors are operable, checked and in good working order where applicable.		$\boxtimes$					
Con	nments: Th	is is an outside Camp.							
48.	DFD	The camp operator has developed and documented an emergency preparedness procedure that covers continuity of operations, staff and volunteer training in the event of an emergency.		YE	s 🗆	NO			
Con	nments: Th	is is not a DFD							
		NUTRITION AND MEAL SERVICE							
49.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.	$\boxtimes$						
Con	nments:								
		POTABLE WATER							
50.	7.2(a)	Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (Note: Ex. of appropriate documentation could be a water bill or water testing documentation)	$\boxtimes$					-	
Con	nments:		1			I			
51.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.	$\boxtimes$						
Con	nments:		I						
52.	7.3	Water sampling results are maintained on site and available for review.							
Con	nments:								
		TRANSPORTATION							
53.	8.1	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the MVC School Bus Safety Team.	$\boxtimes$						
Con	nments:								
54.	8.2(b)	Written policy has been established for transportation.	$\boxtimes$						
Con	nments:								
55.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.	$\boxtimes$						
Con	nments:								

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
				I.		I.		
56.	8.4	<ul> <li>The following records are maintained:</li> <li>Transportation routes;</li> <li>Names of the campers being transported;</li> <li>The name and address of the driver;</li> <li>A photo static copy of his or her valid school bus driver license;</li> <li>If a contractor is used to provide transportation services, the name and address of the contractor.</li> </ul>						
Com	ments:							
57.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.			Minor			
furtl		e CDL Drivers licenses not available for review. This was the camp was instructed to have on file for next season all of	CDL	license				
		SPORTS AND OTHER RECREATIONAL ACT	ΓΙΝΙΤΙ	ES			I	
58.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.						
Com	ments:							
59.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.					$\boxtimes$	
Com	nments:							
60.	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (Note: if no, please indicate which part of the question is not in compliance)					$\boxtimes$	
Com	ments:							
61.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for <b>on-site</b> swimming activities.					$\boxtimes$	
Com	nments:							
62.	9.4(b)	On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)					$\boxtimes$	
Com	ments:							
63.	9.4(c)	A lifeboat or rescue craft is observed for use during <b>on-site</b> waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)						
Com	ments:							
64.	9.2(a)	Lifeguards are certified by an agency approved by the Department.						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
Comments:										
65.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.								
Con	Comments:									
		MAINTENANCE AND SANITATION								
66.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.	$\boxtimes$							
Com	nments:									
67.	13.5(a)	Recreational equipment is maintained in safe operating condition.								
Com	nments:									
68.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.	$\boxtimes$							
Com	nments:									
	T	INSECT, RODENT, AND WEED CONTR	OL				ı			
69.	13.3(a)	Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water.								
Com	nments:									
70.	13.3(b)	Fly breeding is controlled by eliminating unsanitary practices.  Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.	$\boxtimes$							
Com	nments:		I				I			
71.	13.3(c)	All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served.	$\boxtimes$							
Com	nments:									
72.	13.3(d)	Weed growth is controlled along pathways and within each campsite to reduce tick and chigger populations.								
Con	nments:									
		ADDITIONAL PROVISIONS	1							
73.	11.1(a)	Buildings housing showers are adequately constructed, in good repair, clean and have adequate lighting and ventilation.								
Com	nments:									
74.	12.1(a)	Operators have made adequate arrangements for the storage, collection and disposal of solid waste. Receptacles are observed onsite, centrally located for anticipated activities and in sufficient supply and frequency to address anticipated number of campers and staff over the period of operation.	$\boxtimes$							
Con	nments:									
75.	13.4	Living quarters, mess halls and/or kitchens are not located within 100 feet of housing for farm animals.					$\boxtimes$			
Con	nments:									

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
76.	13.4 (a-e)	Camp activities being conducted on site a farm or any space where campers may come into routine contact with farm animals have documented the policies and procedures to minimize the potential of illness and injury.					$\boxtimes$	
Con	nments:							

	ASSESSMENT QUESTIONS									
77.	Has staff with supervisory authority responsibil of Family Development's pre-service health an		YES 🗌	NO ⊠						
Con	Comments:									
78.	Is the camp director aware that on or before So director shall submit an 'Accident Annual Repo via Mail or email to the Department at: youth.c	ort Youth Camp Safety' ( <u>CB-15</u> ) form	YES 🖂	NO 🗌						
Con	Comments:									
79.	Has your camp implemented COVID-19 mitiga mitigation measures were implemented? (Ex: nandwashing, testing)		YES 🖂	NO 🗌						
Con	nments:									
Ren	Remarks 100 campers ages 5-12 years of age. 14 Counselors									
Nan	Name of Inspecting Official Name of the Person Receiving Copy of Report									
Ela	ine P. Materia	lnewkirk@dover.nj.us- Recreat	ion Director							