NEW JERSEY DEPARTMENT OF HEALTH CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369 609-826-4935

Youth Camp Safety Standards and COVID-19 Guidelines

REPORT OF INSPECTION

youthcamps@doh.nj.gov

Assignment No. 14261

CAMP ID				ACTIVITY TYPE		EVALU					
6	Brookside So	chool Sumi	mer Day Ca	ımp	DFD IN	SPECTION	SATISF				
CAMP OWNER		PHON	E NUME	BER	E-MAIL						
John Quakenbush		732-449-4747 john@brooksideschool.com				nool.com					
STREET ADDRESS			CITY			ZIP	COUNTY	Y			
2135 Rt. 35		Sea G	Sirt		08750	Monmou	uth				
MAILING ADDRESS			CHAN	CHANGES PREVIOUS INFOR			US INFORMA	RMATION			
2135 Rt. 35, Sea Girt, N	J 08750										
CAMP DIRECTOR NAME		HEALT	ALTH DIRECTOR NAME			FOOD S	FOOD SERVICE VENDOR				
John Quakenbush		Lynn D	Lynn Davila			N/A	N/A				
INSPECTOR NAME			REHS LIC.			REINSPECTION ON OR AFTER					
Maria Malgieri			B-2422						□ NOV		
Тіме/Аст	IVITY REPORT (1-	TRAVEL, 2-IN	ISPECTION, 3-	ADMINIST	ration, 4	-Personal	.) Total Ho	URS: 2.5			
DATE CODE	BEGIN	END	CODE	BEG	iN	END	CODE	BEGIN	END		
8-10-20 1	0830	0900	2	090	00	1000	3	1400	1500		

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O			
	ADMINISTRATIVE										
1.	Covid19	Camp has an active license issued by the NJ Dept. of Health	\boxtimes								
Comments:											
2.	Covid19	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.					\boxtimes				
Con	Comments:										
3.		np enrolled in the Division of Family Development (DFD)/Child ource & Referral Agency (CCR&R) Childcare Subsidy Program?		YE	s 🗆	NO ⊠					
Con	nments:										
4.	Covid19	Camp submitted the attestation form to NJ Dept. of Health.									
Con	nments:										
		GENERAL CARE OF CAMPERS									
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.									
Con	nments:										

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
		STAFF								
6.	3.2(c)	Staff orientation training has been conducted and documented where written policies and procedures on the following were discussed and provided: personnel policies and practices, job descriptions, specific duties, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.								
Con	Comments:									
7.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.								
Con	nments:									
8.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.					-			
Con	Comments:									
9 .	Covid19	 COVID awareness training for staff included: Daily health screening for signs of COVID-19 at entry Use of personal protective equipment (PPE) Infection control strategies – hand hygiene, social distancing, limiting non-essential visitors, limiting large group gatherings and field trips Suspected or confirmed COVID-19 case isolation, notification, response Facility management – cleaning and disinfection, ventilation Attendance – groups of campers, transportation Food service - social distancing and hand hygiene 	\boxtimes							
Con	nments. Jui	<u></u>				ı				
10.	Covid19	 COVID-19 safety measures have been communicated to staff, parents and campers, including: COVID-19 signs and symptoms Staying home when ill Proper hand hygiene and respiratory etiquette Wearing face coverings when social distancing cannot be maintained Reporting illnesses to the camp Health Director or other healthcare personnel immediately. 	\boxtimes				-	1		
Con	nments:									
		STAFF BACKGROUND CHECK								
11.	Offender I State crim adult staff	ureau of Investigation (FBI) criminal history, National Sex Registry (NSOR), State Child Abuse and Neglect Registry, hinal history, and State Sex Offender Registry completed for all member. (Only for DFD Camps)		YE	ES 🗌	NO				
Con	nments:					Π				
12.	3.2(j)	Criminal background check completed for all adult staff member. (18 years of age and older)								
Con	nments:									
13.	3.2(k)2	Notarized statements of no change in criminal history status are provided by continuously employed adult staff.								
Con	nments:									

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O	
14.	3.2(I)	National sex offender registry check completed for all staff members annually.							
Con	nments:		<u>I</u>						
CAMP ACTIVITIES									
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).							
Con	nments:	openium (re) eare et alge arra etaet /	I			1	ı		
16.	Covid19	COVID-19 mitigation strategy has been established, implemented, and documented for all activities offered at the camp.		\boxtimes	Minor				
	Comments: COVID-19 mitigation strategy had not been established in writing for all activities offered at the camp. Strategies were observed being implemented at the time of the audit.								
17.	Covid19	Off-site activities in line with Executive Directive.							
Con	nments:								
SUPERVISION OF CAMPERS									
18.	Covid19	Camp has been designated as:	OUT	DOOR	only 🗌	В	отн ∑		
Con	nments:								
19.	Covid19	Camp grouping ratios for ages 5-17 are maintained at 1 adult: 1 counselor: 20 campers for indoor and/or outdoor designated camps.							
Con	Comments:								
20.	Covid19	Camp grouping ratios for ages 2.5-4 are maintained at 1 adult: 1 counselor: 14 campers at indoor and/or outdoor designated camps							
Con	nments:								
21.	Covid19	Policies have been developed to ensure campers remain with their assigned groups.	\boxtimes						
Con	nments:								
22.	Covid19	Social distancing is observed between assigned groups.							
Con	nments:								
		SITE AND BUILDINGS	T	ı		•	1		
23.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas are guarded or fenced off and warning signs are posted.							
Con	nments:								
24.	4.2(a)	Camp structures and facilities are in compliance with local building, zoning, and health codes. Certificate of Occupancy (CO) is obtained from local authority and available for review.							
Con	nments:								
25.	Covid19	A canopy, tenting or cover is provided at outdoor camps.					\boxtimes		
Con	nments:								
26.	Covid19	Indoor facilities have adequate ventilation and air flow.							
Con	nments:								
27.	Covid19	Residential and/or overnight services are prohibited.							
Con	nments:		ı				•	1	
28.	Covid19	Handwashing stations and hand sanitizers that contain at least 60% alcohol are provided in numerous areas around the camp.							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O	
Con	nments:								
29.	Covid19	Physical barriers installed where necessary to allow for social distancing and reducing the risk of COVID-19 transmission.					\boxtimes		
Con	Comments:								
30.	Covid19	Pick-up and drop-off areas have been designated in a manner that: Provides for efficient health screening upon arrival Allows for social distancing Note: Consider staggering drop-off and pick-up times to avoid large groups from congregating in one location.	\boxtimes						
Con	nments:								
31.	Covid19	COVID-19 precautions signs are posted as necessary, including 6 feet social distancing, frequent handwashing, use of face coverings as feasible.	\boxtimes						
Con	nments:								
32.	Covid19	Sufficient supply of gloves, face coverings, face masks and other PPE is provided for staff.							
Con	nments:								
		HEALTH				Ī			
33.	5.2(c)	Health Director is certified in <u>professional-level</u> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency <u>approved by the Department</u> .							
Comments:									
34.	5.2(b)	Health Director is certified in <u>standard-level</u> First Aid from a certification agency <u>approved by the Department.</u>							
Con	nments:								
35.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.							
Con	nments:								
36.	5.1(d)	A written outline of daily procedures for health surveillance of campers and staff has been established.							
Con	nments:								
37.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance.							
Con	nments:								
38.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx and Rx drugs.							
Con	nments:								
39.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.							
Con	nments:								
40.	5.5(b)	Written health histories for each staff/camper are maintained on file.							
Con	nments:								

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
41.	5.5(g)	Immunization records and/or religious exemptions are maintained on file and on site for each camper.								
Con	nments:		•							
42.	5.4(b)	First aid supplies are maintained and appropriate for activities.								
Comments:										
43.	4.2(f)	Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members.								
Con	Comments:									
44.	Covid19	Health director must have knowledge of: COVID-19 signs and symptoms and have the current guidance documents from the Department Personal protective equipment (PPE) use Safe practices for campers while attending camp	\boxtimes							
Con	nments:									
45.	Covid19	Daily health surveillance program includes monitoring for signs and symptoms of COVID-19 among campers and staff. Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations related to COVID-19 made during the daily health surveillance.	\boxtimes							
Comments:										
46.	Covid19	Daily health surveillance program includes temperature screening at entry for staff and campers. Temperature screening devices are provided.	\boxtimes							
Con	Comments:									
47.	Covid19	Daily health surveillance program specifies that the camp will exclude and/or isolate any campers/staff who exhibit symptoms related to COVID-19. Temperatures 100.4°F or above and any COVID-19 signs and symptoms must be documented.	\boxtimes							
Con	nments:		•							
48.	Covid19	Infection control procedures have been established for areas around the camp, including camp entrances, dining areas, restrooms, and other areas prone to congregation.	\boxtimes							
Con	nments:									
49.	Covid19	Written procedure has been established for social distancing methods and are implemented during camp operation.	\boxtimes							
Con	nments:									
50.	Covid19	Written procedure has been established and implemented detailing the used of face coverings by the camp community.			Minor					
		itten procedure had not been established for when staff are requi Procedure was written and added before the conclusion of the aud		don m	asks but wa	as obse	erved k	peing		
51.	Covid19	Separate isolation space is provided for COVID-19 symptomatic staff and campers.	\boxtimes							
Con	nments:									
		SAFETY								
52 .	6.1(a)	Written emergency procedures that address, at a minimum, evacuation of camp, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).								
Con	nments:		1	,		T	1			
53.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.								

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
Con	nments:									
54.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.								
Con	Comments:									
55.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.								
Con	Comments:									
56.	Covid19	Social distancing policy must be included in written emergency procedures that address evacuation of camp, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).	\boxtimes							
Con	nments:									
57.	Covid19	Camps have documented plan for inclement weather conditions. Plan should detail the method used to contain campers while following social distancing protocols.					\boxtimes			
Con	nments:					П	1			
58.	Covid19	Illness and injury policy addresses COVID-19 response strategy. Plan is implemented for isolation of suspected case(s), and notification of parents/guardians, staff, local health officials and NJDOH Youth Camp Project. Notification is done in a manner that maintains confidentiality.								
Con	Comments:									
59.	Covid19	Policy on returning a staff or camper to camp after COVID-19 diagnosis or exposure established according to NJDOH CDS and CDC guidance.	\boxtimes							
Con	nments:									
		NUTRITION AND MEAL SERVICE								
60.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.								
Con	nments:									
61.	Covid19	Written procedure established for food service practices. No communal dining, self-service or buffet style dining is offered. Gloves are used when handling and serving food Directions are given for proper hand washing before and after meals. Surfaces are cleaned and sanitized between each meal service. Non-disposable utensils are handled with gloves Mealtimes are staggered to ensure social distancing among group members.								
Con	nments:					l				
		TRANSPORTATION								
62.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance and current vehicle inspection.								
Con	nments:									
63.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.								

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
Con	nments:									
64.	Covid19	Written transportation policy covers measures to prevent the spread of COVID-19 including: Communal transport provided by camp allows for social distancing Face coverings are required to be worn by staff Face coverings are encouraged to be worn by campers Windows are kept open to encourage ventilation Space between passengers is maximized.					\boxtimes			
Con	nments:									
65.	Covid19	Written procedures document vehicle cleaning frequencies and EPA approved disinfectants are used in accordance with the manufacturer's instructions.					\boxtimes			
Con	nments:									
		SWIMMING ACTIVITIES	Ι			T				
66.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.								
Con	Comments:									
67.	9.2(a)	Lifeguards are certified by an agency approved by the Department.								
Comments:										
68.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.								
Con	nments:									
		MAINTENANCE AND SANITATION								
69.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.								
Con	nments:									
70.	Covid19	Written procedure has been established and implemented for routine enhanced cleaning and disinfection of common spaces such as rooms and playgrounds with shared equipment, surfaces and shared objects using EPA approved disinfectants and following manufacturer's instructions.								
Con	nments:									
71 .	Covid19	Written procedures have established to ensure that adequate supply of cleaning and disinfection materials is maintained.	\boxtimes							
Col	illients.	I William and the Control of the Con								
72.	Covid19	Written procedures for deep cleaning, in line with CDS Reopening a Youth Camp, have been established for deep cleaning due to the identification of positive case(s).								
Con	nments:		, ,			T				
73.	Covid19	If multiple camp entities operate programs out of a shared facility, arrangements have been made to stagger activities to minimize intermingling between groups.								
Con	nments:									
		INSECT, RODENT, AND WEED CONTR	OL							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
74.	13.3(a)	Throughout the camp setting, mosquito and rodent breeding habitat and/or harborage areas are minimized and not observed to pose a significant threat to the camp community								
Con	Comments:									
ASSESSMENT QUESTIONS										
75.		with supervisory authority responsibilities for children complet Development's pre-service health and safety trainings as requ					NO	NO 🗌		
Comments:										
76. Camp has applied for and/or received New Jersey Dept. of Human Services Emergency Child Care Assistance Program youth camp grant of up to \$2000.					YES NO					
77.	Annual Re	ore September 15, of each year, the camp director shall submaport Youth Camp Safety' (<u>CB-15</u>) form via Mail or email to the amps@doh.nj.gov			YES NO					
Con	nments:									
Ren	narks	This camp was assigned as a DFD inspection but ac Mr. John Quakenbush, the camp is not enrolled in the						r,		
		A COVID-19 audit was completed for the camp and	found to	be satis	sfactory.					
		Camp total enrollment is 250 with an average of 175								
Name of Inspecting Official Maria Malgieri Name of the Person Receiving Copy of Report John Quakenbush										