## **NEW JERSEY DEPARTMENT OF HEALTH** CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369 609-826-4935

Youth Camp Safety Standards and COVID-19 Guidelines

REPORT OF INSPECTION

		youth.ca	mps@doh	.nj.gov	<u>v</u>				Assignme	ent No. 17771			
CAMP ID		CAMP NAM	IE				ACTIV	ITY TYPE		•			
3888		Inclusion	Sports Per	forma	nce		INSPE	ECTION	CON	DITIONAL			
			Day Camp										
CAMP OWNE	ER	<u>.                                      </u>			PHONE	E NUMB	ER	E-MAI	<u>L</u>				
Shannon So	chafer				609-8	12-256	56	inclus	sionsports	ot@gmail.com	n		
STREET ADD	DRESS				CITY			ZIP					
5 Graphics		Trenton				08620	08620 Mercer						
MAILING AD	DRESS				CHANG	GES		'	PREV	IOUS INFORM	ATION		
CAMP DIREC	CTOR NAME		HEAL	TH DIR	ECTOR	NAME		FOOD	SERVICE V	ENDOR			
Shannon So	chafer		Shan	non So	chafer			NA					
INSPECTOR	NAME			REI	HS LIC.			REINS	PECTION O	N OR AFTER			
Annie Pullo	ockaran			B1	50656				⊠ NOV				
	Тіме/Ас	TIVITY REPORT	(1-Travel, 2	-INSPEC	TION, 3-	ADMINIS <sup>-</sup>	TRATION,	4-Person	al) Total	Hours: 5			
DATE	CODE	BEGIN	END	CC	DDE	BEG	IN	END	CODE	BEGIN	END		
8/18/22	1	13:00	13:15	,	2	13:1	15	15:30					
8/19/22	3	15:30	17:30										
8/22/22	3	08:30	09:00										

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		ADMINISTRATIVE	I .					
1.	2.1	Camp has a current certificate of approval (camp license) from the NJDOH.	$\boxtimes$					
Con	nments:							
2.	DFD	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.					$\boxtimes$	
Con	nments:							
3.		np enrolled in the Division of Family Development (DFD)/Child ource & Referral Agency (CCR&R) Childcare Subsidy Program?		YE	es 🖂	NO		
Con	nments: No	children has been registered for DFD, approval for the prog	gram	was gr	ranted too	late for	r fami	lies
to r	egister							
4.	2.5	Camp has obtained liability insurance in an amount consistent with the expected risks.	$\boxtimes$				l	
Con	nments:							
		GENERAL CARE OF CAMPERS						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.	$\boxtimes$					
Cor	nments:							
		STAFF						
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.						
Cor	nments:							
7.	DFD	Age appropriate CPR training and required health and safety child growth development coursework has been completed and documented for staff charged with the care of those in reciept of subsidy.	$\boxtimes$					
Cor	nments: Ar	m. Red Cross 5/2022 but no campers for DFD						
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.	$\boxtimes$					
Cor	nments:						II.	
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	$\boxtimes$					
Cor	nments:						l.	
		STAFF BACKGROUND CHECK						
10.	DFD	Federal Bureau of Investigation (FBI) criminal history, National Sex Offender Registry (NSOR), State Child Abuse and Neglect Registry, State criminal history, and State Sex Offender Registry completed for all adult staff member. (Only for DFD Camps)		YE	ES 🖂	NO	10 🗆	
Cor	nments:							
11.		Child Abuse Record Information (CARI) check has been conducted for staff supervising children funded by the Dept. of Human Services-Division of Family Development (DFD)		YE	s 🗆	NO		
Cor	nments:							
12.	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.			Critical			
		aly Shannon Schafer, Camp Director had criminal History cle of CH check requirement for all staff & Camp has a satisfa				stated t	that sh	ie
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.						
Cor	nments: ch	eck conducted this year					•	
14.	3.2(I)	Sex offender registry check conducted annually for all staff 16 and older.						

# N.J.A.C. 8:25 IN OUT Severity COS N/A N/O Comments:

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		CAMP ACTIVITIES						
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).	$\boxtimes$					
Con	nments: Gy	mnastics & trampoline						
		SUPERVISION OF CAMPERS						
16.	3.2(o)	Camp supervision ratios are observed for <u>ages 5-17</u> : 1 adult: 1 counselor: 20 campers? (Note: each additional group of 10 campers requires at least one additional staff)	$\boxtimes$					
Con	nments:							
17.	3.2(p)	Camp supervision ratios are observed for <u>ages 2 1/2 -4</u> : 1 adult: 1 counselor: 14 campers? (Note: each additional group of 7 campers requires at least one additional staff)					$\boxtimes$	
Con	nments:							
18.	3.2(q)	Camp supervision ratios are observed for ages birth to 2: 1 adult: 1 counselor: 8 campers? (Note: each additional group of 4 campers requires at least one additional staff)						
Con	nments:							
		SITE AND BUILDINGS						
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas are guarded or fenced off and warning signs are posted.	$\boxtimes$					
Con	nments:							
20.	4.2(a)	All structures and facilities are in compliance with local building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.	$\boxtimes$					
Con	nments:	-						
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.	$\boxtimes$					
Con	nments:							
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC)	$\boxtimes$					
Con	nments:							
23.	4.4	Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers.	$\boxtimes$					
Con	nments:							
		HEALTH						
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency <u>approved by the Department.</u>	$\boxtimes$					
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
25.	5.2(a)	Health Director, at a resident camp, is on duty at all times and holds at least one of the following certifications:  a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the Board of Certification d. Individual certified in either one of these certifications 1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM						
Con	nments:							
26.	5.2(c)	Health Director is certified in <u>professional-level</u> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency <u>approved by the Department</u> .	$\boxtimes$					
Con	nments:							
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)						
Con	nments:							
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.	$\boxtimes$					
Con	nments:							
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.	$\boxtimes$					
Con	nments: No	o meds stored here						
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.						
Con	nments:		1					1
31.	5.5(g)	Campers' immunization records and/or religious exemptions are maintained on file.	$\boxtimes$					
Con	nments:							1
32.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.	$\boxtimes$					
Con	nments:						1	1
33.	4.2(f)	Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members.						
Con	nments:							1
34.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.	$\boxtimes$					
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
35.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.					$\boxtimes$	
Con	nments:	· · · · · · · · · · · · · · · · · · ·	•		•	•	•	
		SAFETY						
36.	6.1(a)	Written emergency procedures that address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).	$\boxtimes$					
Con	nments:				l	ı		
37.	DFD	Written emergency procedures should also address communication and reunification with parents following an emergency.	$\boxtimes$					
Con	nments:							
38.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.						
Con	nments: Fi	re drill planned for 8/19/22						
39.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.	$\boxtimes$					
Con	nments:							
40.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.						
Con	nments:							
41.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.	$\boxtimes$					
Con	nments: No	o transportation provided						
42.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.	$\boxtimes$					
Con	nments:		•					
43.	6.4	Smoke detectors are operable, checked and in good working order where applicable.						
Con	nments:							
		NUTRITION AND MEAL SERVICE	,					
44.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.						
Con	nments:							
		POTABLE WATER	1		T	1	1	1
45.	7.2(a)	Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (Note: Ex. of appropriate documentation could be a water bill or water testing documentation)	$\boxtimes$					
Con	nments:							_

	8:25	Camp that is open for less than a calendar quarter every year					
46.	7.2(b)	has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.	$\boxtimes$				
Com	nments:						
47.	7.3	Water sampling results are maintained on site and available for review.	$\boxtimes$				
Con	nments:						
		TRANSPORTATION					
48.	8.1	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the MVC School Bus Safety Team.					
Con	nments:						
49.	8.2(b)	Written policy has been established for transportation.					
Com	nments:						
50.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.					
Con	nments:		I				
51.	8.4	The following records are maintained:					
Con	nments:	That is and address of the contractor.					
52.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.					
Com	nments:			•			
		SPORTS AND OTHER RECREATIONAL ACT	IVITI	ES			
53.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.	$\boxtimes$				
Com	nments:		I I				
54.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.					
Com	nments:						
<b>55.</b>	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (Note: if no, please indicate which part of the question is not in compliance)				$\boxtimes$	

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
56.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for <b>on-site</b> swimming activities.					$\boxtimes$	
Con	nments:							
57.	9.4(b)	On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)					$\boxtimes$	
Con	nments:							
58.	9.4(c)	A lifeboat or rescue craft is observed for use during <b>on-site</b> waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)					$\boxtimes$	
Con	nments:							
59.	9.2(a)	Lifeguards are certified by an agency approved by the Department.					$\boxtimes$	
Con	nments:							
60.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.						
Con	nments:							
		MAINTENANCE AND SANITATION						
61.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.	$\boxtimes$					-
Con	nments:							
62.	13.5(a)	Recreational equipment is maintained in safe operating condition.	$\boxtimes$					
Con	nments:							
63.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.	$\boxtimes$					
Con	nments:							
		INSECT, RODENT, AND WEED CONTR	OL				T	
64.	13.3(a)	Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water.						
Con	nments:							
65.	13.3(b)	Fly breeding is controlled by eliminating unsanitary practices. Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.	$\boxtimes$					
Con	nments:							
66.	13.3(c)	All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served.	$\boxtimes$					
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
67.	13.3(d)	Weed growth is controlled along pathways and within each campsite to reduce tick and chigger populations.						
Con	nments:							
		ADDITIONAL PROVISIONS						
68.	11.1(a)	Buildings housing showers are adequately constructed, in good repair, clean and have adequate lighting and ventilation.						
Con	nments:							
69.	12.1(a)	Operators have made adequate arrangements for the storage collection and disposal of solid waste. Receptacles are observed onsite, centrally located for anticipated activities and in sufficient supply and frequency to address anticipated number of campers and staff over the period of operation.						
Con	nments:							
70.	13.4	Living quarters, mess halls and/or kitchens are not located within 100 feet of housing for farm animals.						
Con	nments:							
71.	13.4 (a-e)	Camp activities being conducted on site a farm or any space where campers may come into routine contact with farm animals have documented the policies and procedures to minimize the potential of illness and injury.						
Con	nments:	, , ,		I		l	I	I
		ASSESSMENT QUESTIONS						
	Has staff with supervisory authority responsibilities for children completed the Division				YES 🖂		NO 🗌	
72.		Development's pre-service health and safety trainings as requir		VISION	YES 🗵	]	NO	
				VISION	YES 🗵	]	NO	
	of Family nments: Is the can director sh		ed? the ca	mp	YES 🗵		NO NO	
73.	of Family nments: Is the can director sh	Development's pre-service health and safety trainings as requiring the property of the propert	ed? the ca	mp				
73.	of Family nments:  Is the cam director si via Mail of nments:  Has your mitigation	Development's pre-service health and safety trainings as requiring the property of the propert	ed? the ca - <u>15</u> ) fo	mp rm		1		
73. Con	of Family nments:  Is the cam director si via Mail of nments:  Has your mitigation	Development's pre-service health and safety trainings as required in production and the production of	ed? the ca - <u>15</u> ) fo	mp rm	YES 🗵	1	NO	
73. Con	of Family nments:  Is the cam director sl via Mail of nments:  Has your mitigation handwash nments:  Did your of	Development's pre-service health and safety trainings as required in production and the production of	the ca -15) fo	mp rm /ID-19	YES 🗵	1	NO NO	
73. Con 74. Con 75.	of Family nments:  Is the cam director sl via Mail of nments:  Has your mitigation handwash nments:  Did your of	Development's pre-service health and safety trainings as required in part of the property of t	the ca -15) fo	mp rm /ID-19	YES X	]	NO NO	
73. Con 74. Con 75.	of Family ments:  Is the cam director sh via Mail of ments:  Has your mitigation handwash ments:  Did your of free to sch ments:	Development's pre-service health and safety trainings as required in part of the property of t	the ca -15) fo th CO\	mp rm /ID-19	YES X	]	NO NO	
73. Con 74. Con 75. Con	of Family ments:  Is the cam director sh via Mail of ments:  Has your mitigation handwash ments:  Did your of free to sch ments:	Development's pre-service health and safety trainings as required in part of the property of the of t	the ca -15) fo th CO\	mp rm /ID-19	YES X	] NO [	NO NO	
73. Con 74. Con 75. Con 76.	of Family ments:  Is the can director sh via Mail of ments:  Has your mitigation handwash ments:  Did your of free to sch ments:  Did your of recorded of ments:	Development's pre-service health and safety trainings as required in part of the property of the of t	the ca -15) fo th CO\	mp rm /ID-19	YES X	] NO [	NO NO	
73. Con 74. Con 75. Con Ren	of Family ments:  Is the can director sh via Mail of ments:  Has your mitigation handwash ments:  Did your of free to soluments:  Did your of recorded of ments:	Development's pre-service health and safety trainings as required in part of the property of the of t	the ca -15) fo th CO\	mp rm /ID-19	YES X	] NO [	NO NO	