NEW JERSEY DEPARTMENT OF HEALTH CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369 609-826-4935

REPORT OF INSPECTION

youth.camps@doh.nj.gov

Youth Camp Safety Standards and COVID-19 Guidelines

Assignment No. 17763 CAMP ID **ACTIVITY TYPE** EVALUATION **CAMP NAME SATISFACTORY DFD INSPECTION** 3375 Capital Area YMCA CAMP OWNER PHONE NUMBER E-MAIL Louise McCants 609-599-9622 vgist@capitalymca.org STREET ADDRESS COUNTY CITY Mercer 08618 431 Pennington Ave Trenton MAILING ADDRESS **CHANGES** PREVIOUS INFORMATION **CAMP DIRECTOR NAME** HEALTH DIRECTOR NAME FOOD SERVICE VENDOR Victoria Gist Bree Harris Karson Foods REINSPECTION ON OR AFTER INSPECTOR NAME REHS LIC. □ NOV Annie Pullockaran B150656 TIME/ACTIVITY REPORT (1-TRAVEL, 2-INSPECTION, 3-ADMINISTRATION, 4-PERSONAL) TOTAL HOURS: 4.5 CODE DATE CODE **BEGIN BEGIN END** CODE **BEGIN END END** 8/5/22 1 11:00 11:30 2 11:30 14:00 8/8/22 15:15 16:45

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		ADMINISTRATIVE						
1.	2.1	Camp has a current certificate of approval (camp license) from the NJDOH.	\boxtimes					
Con	nments:							
2.	DFD	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.					\boxtimes	
Con	nments:							
3.		np enrolled in the Division of Family Development (DFD)/Child ource & Referral Agency (CCR&R) Childcare Subsidy Program?		YE	S 🖂	NO		
Con	nments:							
4.	2.5	Camp has obtained liability insurance in an amount consistent with the expected risks.	\boxtimes					
Con	nments:							
		GENERAL CARE OF CAMPERS						
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.	\boxtimes					

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
Con	nments:							
		STAFF						
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.	\boxtimes					
Con	nments:							
7.	DFD	Age appropriate CPR training and required health and safety child growth development coursework has been completed and documented for staff charged with the care of those in reciept of subsidy.	\boxtimes				1	1
Con	nments:							
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.	\boxtimes					
Con	nments:							
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	\boxtimes					
Con	nments:							
		STAFF BACKGROUND CHECK						
10.	DFD	Federal Bureau of Investigation (FBI) criminal history, National Sex Offender Registry (NSOR), State Child Abuse and Neglect Registry, State criminal history, and State Sex Offender Registry completed for all adult staff member. (Only for DFD Camps)		YE	es 🖂	NO 🗆		
Con	nments:							
11.	DFD	Child Abuse Record Information (CARI) check has been conducted for staff supervising children funded by the Dept. of Human Services-Division of Family Development (DFD)		YE	ES 🖂	NO		
Con	nments:							
12.	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.	\boxtimes					
Con	nments:							
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.						
Con	nments: ye	arly checks conducted						
14.	0.00	Sex offender registry check conducted annually for all staff 16						
	3.2(I)	and older.		Ш		Ш		

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		CAMP ACTIVITIES						
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).	\boxtimes					
Con	nments: sw	imming						
		SUPERVISION OF CAMPERS						
16.	3.2(o)	Camp supervision ratios are observed for <u>ages 5-17</u> : 1 adult: 1 counselor: 20 campers? (Note: each additional group of 10 campers requires at least one additional staff)	\boxtimes					
Con	nments:	,						
17.	3.2(p)	Camp supervision ratios are observed for <u>ages 2 1/2 -4</u> : 1 adult: 1 counselor: 14 campers? (Note: each additional group of 7 campers requires at least one additional staff)	\boxtimes					
Con	nments:							
18.	3.2(q)	Camp supervision ratios are observed for <u>ages birth to 2:</u> 1 adult: 1 counselor: 8 campers? (Note: each additional group of 4 campers requires at least one additional staff)	\boxtimes					
Con	nments:							
		SITE AND BUILDINGS						
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas are guarded or fenced off and warning signs are posted.	\boxtimes					
Con	nments:							
20.	4.2(a)	All structures and facilities are in compliance with local building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.	\boxtimes					
Con	nments:							
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.	\boxtimes					
Con	nments:							
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC)	\boxtimes					
Con	nments:							
23.	4.4	Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers.	\boxtimes					
Con	nments:							
		HEALTH	,					
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency <u>approved by the Department.</u>	\boxtimes					
Con	nments: $\overline{ m BI}$	S, Am. Heart Assoc.						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
25.	5.2(a)	Health Director, at a resident camp, is on duty at all times and holds at least one of the following certifications: a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the Board of Certification d. Individual certified in either one of these certifications 1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM					\boxtimes	
Con	nments:							
26.	5.2(c)	Health Director is certified in <i>professional-level</i> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency approved by the Department.	\boxtimes					
Con	nments: BI	LS, Am. Heart Assoc.	•			ī		
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)						
Con	nments:							
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.	\boxtimes					
Con	nments:							
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.	\boxtimes					
Con	nments:							
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.	\boxtimes					
Con	nments: on	ly allergies for staff						
31.	5.5(g)	Campers' immunization records and/or religious exemptions are maintained on file.						
Con	nments:		·	· · · · · · · · · · · · · · · · · · ·				
32.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.						
Con	nments:		,					
33.	4.2(f)	Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members.						
Con	nments:					1		1
34.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.	\boxtimes					
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
35.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.	\boxtimes					
Con	nments:	<u> </u>						
		SAFETY						
36.	6.1(a)	Written emergency procedures that address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).	\boxtimes					
Con	nments:							
37.	DFD	Written emergency procedures should also address communication and reunification with parents following an emergency.	\boxtimes					
Con	nments:							
38.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.	\boxtimes					
Con	nments:							
39.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.	\boxtimes					
Con	nments:							
40.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.	\boxtimes					
Con	nments:							
41.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.	\boxtimes					
Con	nments:							
42.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.	\boxtimes					
Con	nments:							
43.	6.4	Smoke detectors are operable, checked and in good working order where applicable.						
Con	nments:							
		NUTRITION AND MEAL SERVICE						
44.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.	\boxtimes					
Con	nments:							
		POTABLE WATER				1		
45.	7.2(a)	Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (Note: Ex. of appropriate documentation could be a water bill or water testing documentation)						
Con	nments:							

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46.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.						
Con	nments:		J.					
47.	7.3	Water sampling results are maintained on site and available for review.						
Con	nments:	is renew.						
		TRANSPORTATION						
48.	8.1	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the MVC School Bus Safety Team.	\boxtimes					
Con	nments:							
49.	8.2(b)	Written policy has been established for transportation.						
Con	nments:							
50.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.	\boxtimes					
Con	nments:							
51.	8.4	The following records are maintained:	\boxtimes					
Con	nments:		l l					
52.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.	\boxtimes					
Con	nments:							
		SPORTS AND OTHER RECREATIONAL ACT	IVITI	ES			ı	
53.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.	\boxtimes					
Con	nments: sw	rimming						
54.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.	\boxtimes					
Con	nments:		1				1	
55.	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (Note: if no, please indicate which part of the question is not in compliance)						
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
56.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for on-site swimming activities.	\boxtimes					
Con	nments:							
57.	9.4(b)	On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)					\boxtimes	
Con	nments:							
58.	9.4(c)	A lifeboat or rescue craft is observed for use during on-site waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)						
Con	nments:							
59.	9.2(a)	Lifeguards are certified by an agency approved by the Department.	\boxtimes					
Con	nments:							
60.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.	\boxtimes					
Con	nments:							
		MAINTENANCE AND SANITATION						
61.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.	\boxtimes				-	-
Con	nments:							
62.	13.5(a)	Recreational equipment is maintained in safe operating condition.	\boxtimes					
Con	nments:							
63.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.	\boxtimes					
Con	nments:							
		INSECT, RODENT, AND WEED CONTR	OL					
64.	13.3(a)	Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water.						
Con	nments:							
65.	13.3(b)	Fly breeding is controlled by eliminating unsanitary practices. Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.	\boxtimes					
Con	nments:							
66.	13.3(c)	All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served.	\boxtimes					
Con	nments:							

#	N.J.A.C. 8:25		1	IN	OUT	Severity	cos	N/A	N/O
67.	13.3(d)	Weed growth is controlled along pathways and within ea campsite to reduce tick and chigger populations.	ch	\boxtimes					
Con	nments:								
		ADDITIONAL PROVISION	NS						
68.	11.1(a)	Buildings housing showers are adequately constructed, i good repair, clean and have adequate lighting and ventil		\boxtimes					
Con	nments:								
69.	12.1(a)	Operators have made adequate arrangements for the stop collection and disposal of solid waste. Receptacles are observed onsite, centrally located for anticipated activitie in sufficient supply and frequency to address anticipated number of campers and staff over the period of operation	es and	\boxtimes					
Con	nments:								
70.	13.4	Living quarters, mess halls and/or kitchens are not locate within 100 feet of housing for farm animals.	ed	\boxtimes					
Con	nments:								
71.	13.4 (a-e)	Camp activities being conducted on site a farm or any sp where campers may come into routine contact with farm animals have documented the policies and procedures to minimize the potential of illness and injury.	l F					\boxtimes	
Con	nments:								
		ASSESSMENT QUESTIO	NS						
Has staff with supervisory authority responsibilities for shildren completed the Division					YES 🖂		NO 🗌		
72.	of Family	Development's pre-service health and safety trainings as	required?				1		
	of Family nments:	Development's pre-service health and safety trainings as	required?						
	nments: Is the cam director sh	np director aware that on or before September 15, of each nall submit an 'Accident Annual Report Youth Camp Safet	year, the	can		YES 🗵		NO	
73.	nments: Is the cam director sh	np director aware that on or before September 15, of each	year, the	can					
73. Con	Is the cam director sh via Mail of nments: Has your mitigation handwash	np director aware that on or before September 15, of each nall submit an 'Accident Annual Report Youth Camp Safet	year, the y' (CB-15)	can) for	m]		
73. Con	Is the cam director sh via Mail of ments: Has your mitigation	np director aware that on or before September 15, of each nall submit an 'Accident Annual Report Youth Camp Safet remail to the Department at: youth.camps@doh.nj.gov camp implemented COVID-19 mitigation measures? If yes measures were implemented? (Ex: masking, social distar	year, the y' (CB-15)	can) for	m	YES 🔀]	NO	
73. Con	Is the cam director sh via Mail of ments: Has your mitigation handwash ments: Did your of	np director aware that on or before September 15, of each nall submit an 'Accident Annual Report Youth Camp Safet remail to the Department at: youth.camps@doh.nj.gov camp implemented COVID-19 mitigation measures? If yes measures were implemented? (Ex: masking, social distarning, testing)	year, the y' (CB-15) s, which C ncing,	can) for	ID-19	YES 🔀]	NO	
73. Con 74. Con 75.	Is the cam director sh via Mail of ments: Has your mitigation handwash ments: Did your of	np director aware that on or before September 15, of each nall submit an 'Accident Annual Report Youth Camp Safet remail to the Department at: youth.camps@doh.nj.gov camp implemented COVID-19 mitigation measures? If yes measures were implemented? (Ex: masking, social distarning, testing)	year, the y' (CB-15) s, which C ncing,	can) for	ID-19	YES X		NO	
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73. Con 74. Con 75. Con 76.	Is the cam director sh via Mail of ments: Has your mitigation handwash ments: Did your of free to sch ments: Did your of recorded of ments:	np director aware that on or before September 15, of each nall submit an 'Accident Annual Report Youth Camp Safet remail to the Department at: youth.camps@doh.nj.gov camp implemented COVID-19 mitigation measures? If yes measures were implemented? (Ex: masking, social distarning, testing) camp take advantage of the free COVID-19 home tests the nool aged children attending camp?	year, the y' (CB-15) s, which C ncing,	can) for	ID-19	YES X	NO [NO	
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