NEW JERSEY DEPARTMENT OF HEALTH CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369 609-826-4935

REPORT OF INSPECTION

Youth Camp Safety Standards and COVID-19 Guidelines

youth.camps@doh.nj.gov

Assignment No. 17958

CAMP ID 2521	CYO Bromley Camp							TY TYPE NSPECTIO		EVALUATION SATISFACTORY			
CAMP OWNE	R				PHONE	NUMB	ER	E-MAIL					
Mercer Cou	unty CYO				(609)	(609) 578-8100 phardiman@c				cyomercer.org			
STREET ADD	DRESS				CITY ZIP			ZIP	COUNT	COUNTY			
1801 East S	State St.				Hamilton 0860			08609	Mercer	Mercer			
MAILING AD		CHANG	GES			PREVIO	US INFORMA	TION					
Same as ab	ove			n/a				n/a					
CAMP DIREC	CTOR NAME	Н	IEALTH DIE	DIRECTOR NAME FOOD SE			ERVICE VENDOR						
Lisa Lewis	L	Lisa Lewis	S			Mercer	Street Fri	ends					
INSPECTOR	NAME			RE	HS LIC.			REINSP	ECTION ON	OR AFTER			
Deena Holl	and-Moore	& Timothy	Smitl	h B-	-1772 &	Ъ-11	B-1160 n/a			□ NOV			
	TIME/ACTIV	ITY REPORT (1-	-TRAVEL	., 2-INSPECTI	ion, 3-Ad	MINISTRA	ation, 4-I	PERSONAL)	TOTAL HOU	RS:			
DATE	CODE	BEGIN	EN	ID C	ODE	BEG	IN	END	CODE	BEGIN	END		
DHM	1	1230	124	45	2	124	5	0400	1	0400	0430		
08/10/22 DHM													
08/11/22	3	0400	043	30									
TS													
08/10/22	1	1245	010	00	2	010	0	0400	1	0400	0445		

#	N.J.A.C.		IN	OUT	Severity	cos	N/A	N/O				
	8:25											
		ADMINISTRATIVE										
1.	2.1	Camp has a current certificate of approval (camp license) from the NJDOH.	\boxtimes									
Con	nments:											
2.	DFD	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.										
Con	nments:											
3.		up enrolled in the Division of Family Development (DFD)/Child burce & Referral Agency (CCR&R) Childcare Subsidy Program?	YES ⊠ NO □									
Con	nments:											
4.	2.5 Camp has obtained liability insurance in an amount consistent with the expected risks.		\boxtimes				1	l				
Con	nments:											
	GENERAL CARE OF CAMPERS											

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O				
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.	\boxtimes									
Con	nments:											
		STAFF										
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.										
Con	Comments: Recommended using sign in sheet for staff to document staff pre-season orientation											
7.	DFD	Age appropriate CPR training and required health and safety child growth development coursework has been completed and documented for staff charged with the care of those in reciept of subsidy.	\boxtimes									
Comments: (1) Adult staff (Marquasia Peterson no CPR. (3) Adult Staff hold current CPR & First Aid Certs.												
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.	\boxtimes									
Comments:												
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	, but not limited to,									
Con	nments: Al	1 Staff completed 10 hour online training										
		STAFF BACKGROUND CHECK										
10.	DFD	Federal Bureau of Investigation (FBI) criminal history, National Sex Offender Registry (NSOR), State Child Abuse and Neglect Registry, State criminal history, and State Sex Offender Registry completed for all adult staff member. (Only for DFD Camps)		YE	≣S ⊠	NO						
Con	nments:											
11.		Child Abuse Record Information (CARI) check has been conducted for staff supervising children funded by the Dept. of Human Services-Division of Family Development (DFD)		YE	ES 🛚	NO						
Con	nments:											
12.	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.										
Cor	nments:											
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.	\boxtimes									
Con	nments:											
14.	3.2(I)	Sex offender registry check conducted annually for all staff 16 and older.										
Con	nments: 3	Adult staff current 2022;1 adult staff verified on www.famil	tvwat	tchdog	us for Ma	ranasia	a Pete	rson				

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
		CAMP ACTIVITIES								
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).					\boxtimes			
Con	nments:									
		SUPERVISION OF CAMPERS								
16.	3.2(o)	Camp supervision ratios are observed for <u>ages 5-17</u> : 1 adult: 1 counselor: 20 campers? (Note: each additional group of 10 campers requires at least one additional staff)	\boxtimes							
Con	nments: Ur	nder 50 campers; 4 adults, 2 Jr. Counselors								
17.	3.2(p)	Camp supervision ratios are observed for <u>ages 2 1/2 -4</u> : 1 adult: 1 counselor: 14 campers? (Note: each additional group of 7 campers requires at least one additional staff)	\boxtimes							
Con	nments:									
18.	3.2(q)	Camp supervision ratios are observed for <u>ages birth to 2:</u> 1 adult: 1 counselor: 8 campers? (Note: each additional group of 4 campers requires at least one additional staff)								
Comments:										
SITE AND BUILDINGS										
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas are guarded or fenced off and warning signs are posted.								
Comments: Trip hazard identified by Hamilton Twp. One outdoor playground equipment are on blue turf is										
gua	rded with	safety cones/tape and warning signs. All structures and facilities are in compliance with local					l			
20.	4.2(a)	building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.								
Con	nments:									
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.	\boxtimes							
Con	nments:									
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC)	\boxtimes							
Con	nments: Ind	door facility								
23.	4.4	Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers.	\boxtimes							
Con	nments:									
		HEALTH								
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency <u>approved by the Department.</u> .	\boxtimes							
Con	nments:									

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O			
25 .	5.2(a)	Health Director, at a resident camp, is on duty at all times and holds at least one of the following certifications: a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the Board of Certification d. Individual certified in either one of these certifications 1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM		nd ado		⊠ Sunn	⊠ ort ir				
	handbook										
26.	5.2(c)	Health Director is certified in <i>professional-level</i> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency <u>approved by the Department</u> .	\boxtimes								
Con	nments: Ha	umilton Fire Engine14 adjacent to Bromely Neighborhood C	YO (Camp I	Building is	availa	ble 24	4hrs			
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)	\boxtimes								
Con	Comments:										
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.	\boxtimes								
Con	nments:		I								
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.	\boxtimes								
Con	nments: Ma	aintained in Binder									
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.	\boxtimes								
Con	nments: Ma	aintained in Binder									
31.	5.5(g)	Campers' immunization records and/or religious exemptions are maintained on file.									
Con	nments: Ma	aintained in Binder									
32.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.									
Con	nments:										
33.	4.2(f)	Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members.									
Con	nments:							r			
34.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.	\boxtimes								
Con	nments: Ind	dicated on written parental consent form.									

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
35.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.	\boxtimes							
Con	nments:					I.				
SAFETY										
36.	6.1(a)	Written emergency procedures that address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).		\boxtimes	Minor					
Con	nments: Lo	st camper procedure documented and kept on file.								
37.	DFD	Written emergency procedures should also address communication and reunification with parents following an emergency.		\boxtimes	Minor	\boxtimes				
Con	nments: W	ritten documentation emailed from Patrick Hardiman(Direct	or Ya	ardvill	e CYO Ca	mp Di	rector)		
38.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.								
Con	nments:									
39.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.	\boxtimes							
Comments:										
40.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.	\boxtimes							
Con	nments:									
41.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.	\boxtimes							
Con	nments:									
42.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.	\boxtimes				-	-		
Con	nments:									
43.	6.4	Smoke detectors are operable, checked and in good working order where applicable.	\boxtimes							
Con	nments:									
		NUTRITION AND MEAL SERVICE								
44.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.								
Con	nments:									
		POTABLE WATER								
45.	7.2(a)	Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (Note: Ex. of appropriate documentation could be a water bill or water testing documentation)	\boxtimes							
Con	nments: Pu	blic Water								

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
46.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.						
Con	nments: N/							
47.	7.3	Water sampling results are maintained on site and available for review.						
Con	nments: N/	A						
		TRANSPORTATION						
48.	8.1	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the MVC School Bus Safety Team.						
Con	nments: N/	A	1					
49.	8.2(b)	Written policy has been established for transportation.						
Con	nments: N/							
50.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.						
Con	nments: N/	A						
51.	8.4	The following records are maintained:						
Con	nments: N/							
52.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.						
Con	nments: N/	A						
		SPORTS AND OTHER RECREATIONAL ACT	IVITI	ES				
53.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.						
Con	nments:							
54.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.					\boxtimes	
Con	nments:							
55.	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (Note: if no, please indicate which part of the question is not in compliance)						
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
56.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for on-site swimming activities.					\boxtimes			
Con	nments:									
57.	9.4(b)	On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)					\boxtimes			
Con	nments:									
58.	9.4(c)	A lifeboat or rescue craft is observed for use during on-site waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)					\boxtimes			
Con	nments:									
59.	9.2(a)	Lifeguards are certified by an agency approved by the Department.					\boxtimes			
Con	nments:									
60.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.								
Con	nments:									
MAINTENANCE AND SANITATION										
61.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.	\boxtimes					-		
Con	nments:									
62.	13.5(a)	Recreational equipment is maintained in safe operating condition.	\boxtimes							
Con	nments:									
63.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.	\boxtimes							
Con	nments:									
		INSECT, RODENT, AND WEED CONTR	OL				T			
64.	13.3(a)	Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water.								
Con	nments:									
65.	13.3(b)	Fly breeding is controlled by eliminating unsanitary practices. Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.	\boxtimes							
Con	nments:									
66.	13.3(c)	All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served.	\boxtimes							
Con	nments:									

#	N.J.A.C. 8:25				IN	OUT	Severity	cos	N/A	N/O	
67.	13.3(d)		growth is controlled along pathways ite to reduce tick and chigger popul		\boxtimes						
Con	nments:		90		I						
			ADDITION	AL PROVISIONS							
68.	11.1(a)		gs housing showers are adequately epair, clean and have adequate ligh								
Con	nments:										
69.	12.1(a)	collecti observ in suffi	ors have made adequate arrangem on and disposal of solid waste. Re ed onsite, centrally located for antio cient supply and frequency to addre r of campers and staff over the peri	ceptacles are sipated activities and ess anticipated	\boxtimes						
Con	nments:										
70.	13.4		quarters, mess halls and/or kitchen 100 feet of housing for farm animals						\boxtimes		
Con	Comments:										
71.	13.4 (a-e)	where animal	activities being conducted on site a campers may come into routine con s have documented the policies and ze the potential of illness and injury	ntact with farm d procedures to					\boxtimes		
Con	nments:		, , , ,		ı						
ASSESSMENT QUESTIONS											
72.			ervisory authority responsibilities fo ment's pre-service health and safe			vision	YES 🗵]	NO		
Con	nments:										
73.	director sh	nall subn	or aware that on or before Septemb nit an 'Accident Annual Report You o the Department at: <u>youth.camps@</u>	th Camp Safety ['] (<u>CB-1</u>			YES 🗵]	NO		
Con	nments: Co	mplete	d by CYO Director (Yardville)								
74.		measur	plemented COVID-19 mitigation mees were implemented? (Ex: maskin		COV	′ID-19	YES 🖂]	NO		
Con			ning encouraged. Deep Cleaning	, notices issued to pa	rents	s and st	taff.				
75.			te advantage of the free COVID-19 d children attending camp?	home tests that were	offere	ed	YES 🗌	NO 🗵	N/A		
Con		mp Dir	ector was not aware of NJDOH	Program. Other COV	/ID I	Kits are	e available	on site	e upor	1	
76.			erator/staff attend or watch the cam 27, 2022?	p operators training w	hich	was	YES 🖂	NO [N/A	\	
Con	nments:	•									
Ren	narks		Docomentation provided comfi Heart Association CPR training		eterso	on is sc	hedule to	take A	meric	an	
	ne of Inspec ena Hollan	-	icial re & Timothy Smith	Name of the Person Lisa Lewis & Patric		-		ort			