NEW JERSEY DEPARTMENT OF HEALTH CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369 609-826-4935

REPORT OF INSPECTION Youth Camp Safety Standards and COVID-19 Guidelines

vouth.camps@doh.ni.gov

	mps@doh	.nj.gc	V				Ass	signmen	t No. 17987				
CAMP ID		CAMP NAM	_					VITY TYPI	_	EVALU			
1151		Sawmill S	Summer C	amp			DFD	INSPECT	ΓΙΟΝ	SATISE	FACTORY		
CAMP OWNE	R	•			PHON	E NUME	ER	E-MA	IL	•			
185 Sawm	ill Road				(609)	581-96	522	ryan	youn	g@hami	iltonymca.c	rg	
STREET ADD	DRESS				CITY			ZIP		COUNTY			
					Hami	lton		0862					
MAILING AD	DRESS				CHAN	GES			PREVIOUS INFORMATIO			TION	
CAMP DIREC	CTOR NAME		HEAL	TH DII	RECTO	RNAME		FOOL	SER	VICE VE	NDOR		
Ryan Youn	g		Jerie	lee Sa	ıntiago	& Frai	nklin	NA					
•	C		Mai		Č								
INSPECTOR	NAME			RE	HS LIC			REIN	REINSPECTION ON OR AFTER				
Annie Pullo	ockaran			В	150656)						□ NOV	
	Тіме/Асті\	/ITY REPORT (1	-Travel, 2-I	NSPECT	10N, 3-A	DMINISTR	ATION,	4-PERSONA	L) 7	TOTAL HOU	rs: 4.25		
DATE	CODE	BEGIN	END	С	ODE	BEG	IN	END	,	CODE	BEGIN	END	
8/17/22	1	09:30	10:00		2	10:0	00	12:00		1	12:00	12:30	
8/18/22	3	13:15	14:30					-					
		,		•		•					•	•	

#	N.J.A.C. 8:25		IN OUT Seve			cos	N/A	N/O			
		ADMINISTRATIVE									
1.	2.1	Camp has a current certificate of approval (camp license) from the NJDOH.	\boxtimes								
Con	Comments:										
2.	DFD	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.	<u> </u>				\boxtimes				
Con	Comments:										
3.		up enrolled in the Division of Family Development (DFD)/Child burce & Referral Agency (CCR&R) Childcare Subsidy Program?		YES 🖂			NO 🗌				
Con	Comments:										
	nments:										
4.	2.5	Camp has obtained liability insurance in an amount consistent with the expected risks.									
	2.5										

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O	
Con	nments:								
		STAFF							
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.	\boxtimes						
Con	nments:								
7.	DFD	Age appropriate CPR training and required health and safety child growth development coursework has been completed and documented for staff charged with the care of those in reciept of subsidy.					1		
Con	nments:								
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.	□ □						
Con	Comments:								
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	\boxtimes						
Con	nments:								
		STAFF BACKGROUND CHECK							
10.	DFD	Federal Bureau of Investigation (FBI) criminal history, National Sex Offender Registry (NSOR), State Child Abuse and Neglect Registry, State criminal history, and State Sex Offender Registry completed for all adult staff member. (Only for DFD Camps)	YES ⊠ NO			NO			
Con	nments: do	ne yearly							
11.	DFD	Child Abuse Record Information (CARI) check has been conducted for staff supervising children funded by the Dept. of Human Services-Division of Family Development (DFD)		YE	ES 🖂	NO			
Con	nments: NA	A							
12.	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.							
Con	nments:								
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.					\boxtimes		
Con	nments:								
14.	3.2(I)	Sex offender registry check conducted annually for all staff 16 and older.	\boxtimes						
_	nments:	and older.						L	

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O				
		CAMP ACTIVITIES										
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).	\boxtimes									
Con	nments: po											
	SUPERVISION OF CAMPERS											
16.	3.2(o)	Camp supervision ratios are observed for <u>ages 5-17</u> : 1 adult: 1 counselor: 20 campers? (Note: each additional group of 10 campers requires at least one additional staff)	\boxtimes									
Con	nments:											
17.	3.2(p)	Camp supervision ratios are observed for <u>ages 2 1/2 -4</u> : 1 adult: 1 counselor: 14 campers? (Note: each additional group of 7 campers requires at least one additional staff)					\boxtimes					
Con	nments:											
18.	3.2(q)	Camp supervision ratios are observed for ages birth to 2: 1 adult: 1 counselor: 8 campers? (Note: each additional group of 4 campers requires at least one additional staff)										
Con	Comments:											
SITE AND BUILDINGS												
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas are guarded or fenced off and warning signs are posted.	\boxtimes									
Con	Comments:											
20.	4.2(a)	All structures and facilities are in compliance with local building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.	\boxtimes									
Con	nments:	-										
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.	\boxtimes									
Con	nments:											
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC)	\boxtimes									
Con	nments:											
23.	4.4	Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers.	\boxtimes									
Con	nments:											
		HEALTH										
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency <u>approved by the Department.</u>	\boxtimes									
Con	nments:											

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O	
25.	5.2(a)	Health Director, at a resident camp, is on duty at all times and holds at least one of the following certifications: a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the Board of Certification d. Individual certified in either one of these certifications 1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM							
Con	Comments:								
26.	5.2(c)	Health Director is certified in <i>professional-level</i> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency approved by the Department.	\boxtimes						
Con	nments:								
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)							
Con	Comments:								
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.	\boxtimes						
Con	nments:								
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.							
Con	nments:								
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.							
Con	nments:		1	· ·				1	
31.	5.5(g)	Campers' immunization records and/or religious exemptions are maintained on file.							
Con	nments:		•			ī			
32.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.	\boxtimes						
Con	nments:			· · · · · · · · · · · · · · · · · · ·				1	
33.	4.2(f)	Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members.	\boxtimes						
Con	nments:								
34.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.	\boxtimes						
Con	nments:								

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O				
35.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.						l				
Con	nments:	-										
	SAFETY											
36.	6.1(a)	Written emergency procedures that address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).	\boxtimes									
Con	nments:											
37.	DFD	Written emergency procedures should also address communication and reunification with parents following an emergency.	\boxtimes									
Con	nments:											
38.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.	\boxtimes									
Con	Comments: lost camper drill, & bus drill											
39.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.	\boxtimes									
Con	Comments:											
40.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.	\boxtimes									
Con	Comments:											
41.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.	\boxtimes									
Con	nments:											
42.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.	\boxtimes					-				
Con	nments:											
43.	6.4	Smoke detectors are operable, checked and in good working order where applicable.	\boxtimes									
Con	nments:											
		NUTRITION AND MEAL SERVICE										
44.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.					\boxtimes					
Con	nments:											
		POTABLE WATER	,									
45 .	7.2(a)	Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (Note: Ex. of appropriate documentation could be a water bill or water testing documentation) ted quarterly, well water- Leco Labs, Hamilton										
5011		quarterly, well water been baos, riallimon										

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
46.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.	\boxtimes					
Con	nments:							
47.	7.3	Water sampling results are maintained on site and available for review.	\boxtimes					
Con	nments:							
		TRANSPORTATION						
48.	8.1	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the MVC School Bus Safety Team.	\boxtimes					
Con	nments: on	ly pick up & drop off campersdaily						
49.	8.2(b)	Written policy has been established for transportation.						
Con	nments:							
50.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.	\boxtimes					
Con	nments:							
51.	8.4	The following records are maintained:	\boxtimes					
Con	nments:							
52.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.	\boxtimes					
Con	nments:							
		SPORTS AND OTHER RECREATIONAL ACT	IVITI	ES				
53.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.	\boxtimes					
Con	nments: Sw	vimming pool						
54.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.	\boxtimes				\boxtimes	
Con	nments:		1		,	· · · · · · · · · · · · · · · · · · ·		
55.	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (Note: if no, please indicate which part of the question is not in compliance)						
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O				
56.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for on-site swimming activities.	\boxtimes									
Con	Comments:											
57.	9.4(b)	On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)					\boxtimes					
Con	nments:											
58.	9.4(c)	A lifeboat or rescue craft is observed for use during on-site waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)										
Con	nments:											
59.	9.2(a)	Lifeguards are certified by an agency <u>approved by the Department.</u>	\boxtimes									
Comments: 15 lifeguards												
60.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.	\boxtimes									
Con	Comments:											
MAINTENANCE AND SANITATION												
61.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.	\boxtimes									
Con	nments:											
62.	13.5(a)	Recreational equipment is maintained in safe operating condition.										
Con	nments:											
63.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.	\boxtimes									
Con	nments:											
		INSECT, RODENT, AND WEED CONTR	OL				T					
64.	13.3(a)	Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water.	\boxtimes									
Con	nments:											
65.	13.3(b)	Fly breeding is controlled by eliminating unsanitary practices. Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.	\boxtimes									
Con	nments:											
66.	13.3(c)	All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served.	\boxtimes									
Con	nments:											

#	N.J.A.C. 8:25				IN C			cos	N/A	N/O			
67.	13.3(d)		growth is controlled along pathways te to reduce tick and chigger popul		\boxtimes								
Con	nments:												
			ADDITION	AL PROVISIONS									
68.	11.1(a)		gs housing showers are adequately epair, clean and have adequate ligh										
Con	nments:												
69.	12.1(a)	collecti observ in suffic	ors have made adequate arrangem on and disposal of solid waste. Re ed onsite, centrally located for antio cient supply and frequency to addre r of campers and staff over the peri	ceptacles are cipated activities and ess anticipated									
Con	Comments:												
70.	13.4		quarters, mess halls and/or kitchen 100 feet of housing for farm animals						\boxtimes				
Con	Comments:												
71.	13.4 (a-e)	where animals	activities being conducted on site a campers may come into routine cons have documented the policies and the potential of illness and injury	ntact with farm d procedures to					\boxtimes				
Con	nments:		, , ,										
ASSESSMENT QUESTIONS													
72.	72. Has staff with supervisory authority responsibilities for children completed the Divior of Family Development's pre-service health and safety trainings as required?					vision	YES 🗵		NO [
Con	nments:												
73.	director sh	nall subn	or aware that on or before Septemb nit an 'Accident Annual Report You o the Department at: <u>youth.camps@</u>	th Camp Safety ['] (<u>CB-1</u>			YES 🗵	NO 🗆					
Con	nments:			, ,									
74.		measur	plemented COVID-19 mitigation mess were implemented? (Ex: maskining)		COV	/ID-19	YES 🗵]	NO 🗆				
Con	nments:												
75.			e advantage of the free COVID-19 d children attending camp?	home tests that were	offere	ed	YES 🖂	NO [N/A	\			
Con	nments:		0 1										
76.	Did your o		erator/staff attend or watch the cam 27, 2022?	p operators training w	hich v	was	YES 🖂	NO [N/A	,			
Con	nments:	•											
Remarks													
	idino												