NEW JERSEY DEPARTMENT OF HEALTH CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369 609-826-4935

7-27-22

1

1200

1300

REPORT OF INSPECTION

Youth Camp Safety Standards and COVID-19 Guidelines

youth.camps@doh.nj.gov Assignment No. 18165 CAMP ID **ACTIVITY TYPE** EVALUATION **CAMP NAME SATISFACTORY DFD INSPECTION** Boys & Girls Club of Gloucester 1918 County **CAMP OWNER** PHONE NUMBER E-MAIL Boys & Girls Club of Gloucester County 856-863-2040 ghodges@gcbgc.org;asabb@gcbgc.org CITY STREET ADDRESS ZIP COUNTY Gloucester 801 Ellis Street 08028 Glassboro MAILING ADDRESS CHANGES PREVIOUS INFORMATION CAMP DIRECTOR NAME **HEALTH DIRECTOR NAME** FOOD SERVICE VENDOR Antoine Sabb Antoine Sabb **US** Foods INSPECTOR NAME REHS LIC. REINSPECTION ON OR AFTER **□** NOV Denise Gerle B-158692 TOTAL HOURS: 3.0 TIME/ACTIVITY REPORT (1-TRAVEL, 2-INSPECTION, 3-ADMINISTRATION, 4-PERSONAL) DATE CODE **BEGIN END** CODE **BEGIN END** CODE **BEGIN END**

2

1300

1430

1

1430

1500

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		ADMINISTRATIVE						
1.	2.1	Camp has a current certificate of approval (camp license) from the NJDOH.	\boxtimes					
Con	nments:							
2.	DFD	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.					\boxtimes	
Con	nments:							
3.		np enrolled in the Division of Family Development (DFD)/Child ource & Referral Agency (CCR&R) Childcare Subsidy Program?		YE	S 🗵	NO		
Con	nments:							
4.	2.5	Camp has obtained liability insurance in an amount consistent with the expected risks.	\boxtimes					
Con	nments:							
		GENERAL CARE OF CAMPERS						
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.	\boxtimes					

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
Con	nments:							
		STAFF						
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.	\boxtimes					
Con	nments:							
7.	DFD	Age appropriate CPR training and required health and safety child growth development coursework has been completed and documented for staff charged with the care of those in reciept of subsidy.	\boxtimes					
Con	nments:							
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.						
Con	nments:							
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	\boxtimes					
Con	nments:							
		STAFF BACKGROUND CHECK						
10.	DFD	Federal Bureau of Investigation (FBI) criminal history, National Sex Offender Registry (NSOR), State Child Abuse and Neglect Registry, State criminal history, and State Sex Offender Registry completed for all adult staff member. (Only for DFD Camps)		YE	es 🗆	NO ⊠		
Con	nments:							
11.		Child Abuse Record Information (CARI) check has been conducted for staff supervising children funded by the Dept. of Human Services-Division of Family Development (DFD)		YE	es 🖂	NO		
Con	nments:							
12.	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.	\boxtimes					
Con	nments:							
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.	\boxtimes					
Con	nments:							
14.	3.2(I)	Sex offender registry check conducted annually for all staff 16	\boxtimes					
_	nments:	and older.						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		CAMP ACTIVITIES						
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).					\boxtimes	
Con	nments:							
		SUPERVISION OF CAMPERS						
16.	3.2(o)	Camp supervision ratios are observed for <u>ages 5-17</u> : 1 adult: 1 counselor: 20 campers? (Note: each additional group of 10 campers requires at least one additional staff)	\boxtimes					
Con	nments:							
17.	3.2(p)	Camp supervision ratios are observed for <u>ages 2 1/2 -4</u> : 1 adult: 1 counselor: 14 campers? (Note: each additional group of 7 campers requires at least one additional staff)						
Con	nments:							
18.	3.2(q)	Camp supervision ratios are observed for ages birth to 2: 1 adult: 1 counselor: 8 campers? (Note: each additional group of 4 campers requires at least one additional staff)					\boxtimes	
Con	nments:							
		SITE AND BUILDINGS						
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas are guarded or fenced off and warning signs are posted.	\boxtimes					
Con	nments:							
20.	4.2(a)	All structures and facilities are in compliance with local building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.	\boxtimes					
Con	nments:							
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.	\boxtimes					
Con	nments:							
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC)	\boxtimes					
Con	nments:							
23.	4.4	Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers.	\boxtimes					
Con	nments:							
		HEALTH						
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency <u>approved by the Department.</u>	\boxtimes					
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
25.	5.2(a)	Health Director, at a resident camp, is on duty at all times and holds at least one of the following certifications: a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the Board of Certification d. Individual certified in either one of these certifications 1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM						
Con	nments:		u .		1			
26.	5.2(c)	Health Director is certified in <i>professional-level</i> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency approved by the Department.			Minor			
Con	nments: Ha	as Adult/Pediatric CPR but not Professional Level.			Г		Ī	
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)						
Con	nments:							
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.	\boxtimes					
Con	nments:							
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.						
Con	nments: Th	ney do not administer any medications.						
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.	\boxtimes					
Con	nments:							
31.	5.5(g)	Campers' immunization records and/or religious exemptions are maintained on file.			Minor			
Con	nments: Ca	amper immunization records were not on file.	1		T			
32.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.						
Con	nments:				T			
33.	4.2(f)	Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members.						
Con	nments:			T	1	T	T	
34.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.						
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
35.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.					\boxtimes	
Con	nments:		•		•	•	•	
		SAFETY						
36.	6.1(a)	Written emergency procedures that address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).						
Con	nments:				l	ı		
37.	DFD	Written emergency procedures should also address communication and reunification with parents following an emergency.	\boxtimes					
Con	nments:							
38.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.						
Con	nments:							
39.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.	\boxtimes					
Con	nments:							
40.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.						
Con	nments:							
41.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.	\boxtimes					
Con	nments:							
42.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.	\boxtimes					
Con	nments:		•		•	•	•	
43.	6.4	Smoke detectors are operable, checked and in good working order where applicable.						
Con	nments:							
		NUTRITION AND MEAL SERVICE				•	•	
44.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.						
Con	nments: US	S Foods						
		POTABLE WATER	_		T	1	1	ı
45.	7.2(a)	Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (Note: Ex. of appropriate documentation could be a water bill or water testing documentation)						
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
46.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.	\boxtimes					
Con	nments:							
47.	7.3	Water sampling results are maintained on site and available for review.	\boxtimes					
Con	nments:							
		TRANSPORTATION						
48.	8.1	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the MVC School Bus Safety Team.		\boxtimes				
Con	nments: Ca	imp does not take field trips						
49.	8.2(b)	Written policy has been established for transportation.		\boxtimes			I	
Con	nments: N/	A						
50.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.					\boxtimes	
Con	nments:							
51.	8.4	The following records are maintained:					\boxtimes	
Con	nments:							
52.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.						
Con	nments:							
		SPORTS AND OTHER RECREATIONAL ACT	ΓΙΥΙΤΙ	ES				
53.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.						
Con	nments:							
54.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.						
Con	nments:							
55.	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (Note: if no, please indicate which part of the question is not in compliance)					\boxtimes	
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
56.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for on-site swimming activities.					\boxtimes	
Con	nments:							
57.	9.4(b)	On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)					\boxtimes	
Con	nments:							
58.	9.4(c)	A lifeboat or rescue craft is observed for use during on-site waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)					\boxtimes	
Con	nments:							
59.	9.2(a)	Lifeguards are certified by an agency approved by the Department.					\boxtimes	
Con	nments:							
60.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.					\boxtimes	
Con	nments:							
		MAINTENANCE AND SANITATION						
61.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.						-
Con	nments:							
62.	13.5(a)	Recreational equipment is maintained in safe operating condition.						
Con	nments:							
63.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.						
Con	nments: Th	ere is no playground equipment onsite.						
		INSECT, RODENT, AND WEED CONTR	OL				T	
64.	13.3(a)	Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water.						
Con	nments:							
65.	13.3(b)	Fly breeding is controlled by eliminating unsanitary practices. Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.	\boxtimes					
Con	nments:							
66.	13.3(c)	All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served.	\boxtimes					
Con	nments:							

#	N.J.A.C. 8:25			IN	OUT	Severity	cos	N/A	N/O
67.	13.3(d)	Weed growth is controlled along pathways campsite to reduce tick and chigger popul		\boxtimes					
Con	nments:		,	Ц					
		ADDITION.	AL PROVISIONS						
68.	11.1(a)	Buildings housing showers are adequately good repair, clean and have adequate ligh							
Con	nments:								
69.	12.1(a)	Operators have made adequate arrangem collection and disposal of solid waste. Re observed onsite, centrally located for antion in sufficient supply and frequency to address number of campers and staff over the per	ceptacles are cipated activities and ess anticipated						
Con	nments:								
70.	13.4	Living quarters, mess halls and/or kitchen within 100 feet of housing for farm animals						\boxtimes	
Con	nments:								
71.	13.4 (a-e)	Camp activities being conducted on site a where campers may come into routine con animals have documented the policies an minimize the potential of illness and injury	ntact with farm d procedures to					\boxtimes	
Con	nments:		,	Ц					
		ASSESSMI	ENT QUESTIONS						
72.		with supervisory authority responsibilities fo Development's pre-service health and safe			/ision	YES 🖂		NO 🗌	
Con	nments:								
Is the camp director aware that on or before September 15, of each year, the camp director shall submit an 'Accident Annual Report Youth Camp Safety' (CB-15) form YES NO									
101		r email to the Department at: <u>youth.camps@</u>	. ,	,			l	NO [
		·	. ,					NO [
	via Mail on nments: Has your mitigation	·	easures? If yes, which	COV		YES 🛚		NO [
74.	via Mail or nments: Has your mitigation handwash	r email to the Department at: youth.camps@camp implemented COVID-19 mitigation m measures were implemented? (Ex: maskin	easures? If yes, which	COV		YES 🗵			
74.	via Mail or nments: Has your mitigation handwash nments: Ha	camp implemented COVID-19 mitigation m measures were implemented? (Ex: maskinning, testing) andwashing, masks, social distancing camp take advantage of the free COVID-19	easures? If yes, which ig, social distancing,		ID-19	YES 🖂		NO [
74. Con	via Mail or nments: Has your mitigation handwash nments: Ha	camp implemented COVID-19 mitigation m measures were implemented? (Ex: maskinning, testing) andwashing, masks, social distancing	easures? If yes, which ig, social distancing,		ID-19		1	NO [
74. Con	via Mail ornments: Has your mitigation handwash ments: Habitation free to schements: Did your of the properties of the	camp implemented COVID-19 mitigation m measures were implemented? (Ex: maskinning, testing) andwashing, masks, social distancing camp take advantage of the free COVID-19	easures? If yes, which ig, social distancing,	offere	ID-19		1	NO [<u> </u>
74. Con 75. Con 76.	via Mail ornments: Has your mitigation handwash ments: Habitation free to schements: Did your of the properties of the	camp implemented COVID-19 mitigation m measures were implemented? (Ex: maskinning, testing) andwashing, masks, social distancing camp take advantage of the free COVID-19 mool aged children attending camp?	easures? If yes, which ig, social distancing,	offere	ID-19	YES 🖂	NO [NO [<u> </u>
74. Con 75. Con 76.	via Mail ornments: Has your mitigation handwashments: Habit your of free to schements: Did your of recorded onments:	camp implemented COVID-19 mitigation m measures were implemented? (Ex: maskinning, testing) andwashing, masks, social distancing camp take advantage of the free COVID-19 mool aged children attending camp?	easures? If yes, which ig, social distancing,	offere	ID-19	YES 🖂	NO [NO [<u> </u>
74. Con 75. Con 76.	via Mail or ments: Has your mitigation handwash ments: Habitation of the properties	camp implemented COVID-19 mitigation m measures were implemented? (Ex: maskinning, testing) andwashing, masks, social distancing camp take advantage of the free COVID-19 mool aged children attending camp?	easures? If yes, which ig, social distancing,	offere	ID-19	YES 🖂	NO [NO [<u> </u>