NEW JERSEY DEPARTMENT OF HEALTH CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369 609-826-4935

youth.camps@doh.nj.gov

REPORT OF INSPECTION

Youth Camp Safety Standards

Assignment No. 19169

CAMP ID 856		Super Sum		Camp)		ACTIVIT DFD IN	Y TYPE SPECTION	EVALU	ATION ITIONAL	
CAMP OWNE	R	<u> </u>			PHONE	E NUMB	ER	E-MAIL			
West Essex	YMCA			973-9	92-750	0	jsilva@metroymcas.org; jlastra@metroymcas.org				
STREET ADD			CITY			ZIP	COUNT	Y			
30 Robert H	H Harp Driv			Living	gston		07039	Essex			
MAILING AD	DRESS				CHANG	GES			PREVIO	US INFORMA	ATION
304 So. Liv 07039	ingston Av	gston, NJ									
CAMP DIREC	TOR NAME		HEAL	TH DIR	I DIRECTOR NAME FOOD SERVICE VENDOR				NDOR		
Jeremy Las	tra		Tiffa	ny Ma	Mazza						
INSPECTOR	NAME		•	REHS LIC.				REINSPEC			
Eman S. Ya	acoub, REH	II 3		В-	102359	9					
	Тіме/Астіу	TY REPORT (1-	Travel, 2-In	SPECTION	on, 3-A d	MINISTRA	TION, 4-P	ERSONAL)	TOTAL HOU	RS:	
DATE	CODE	BEGIN	END	CC	ODE	BEG	IN	END	CODE	BEGIN	END
08/08/23	1	0845	1015		2	101	5	1430	1	1430	1615
08/11/23	3	1330	1430								
				1				I		1	1

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		ADMINISTRATIVE						
1.	2.1	Camp has a current certificate of approval (camp license) from the NJDOH.	\boxtimes					
Con	nments:							
2.	DFD	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.					\boxtimes	
Con	nments:							
3.		np enrolled in the Division of Family Development (DFD)/Child ource & Referral Agency (CCR&R) Childcare Subsidy Program?	YES ⊠ NO □					
Con	nments:							
4.	2.5	Camp has obtained liability insurance in an amount consistent with the expected risks.	\boxtimes					
Con	nments:							
		GENERAL CARE OF CAMPERS						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
						I		
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.	\boxtimes					
Con	nments:							
		STAFF						
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.						
Con	nments:							
7.	DFD	Age-appropriate pediatric first aid and Cardiopulmonary Resuscitation (CPR) training and required health and safety child growth development coursework has been completed and documented for caregivers, teachers, and directors, and any individuals responsible for the direct care/ supervision of children for a provider that receives DFD funds.	\boxtimes					
Con	nments:		•					
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.	\boxtimes					
Con	nments:					I		
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	\boxtimes					
Con	nments:							
		STAFF BACKGROUND CHECK						
10.	DFD	Federal Bureau of Investigation (FBI) criminal history (fingerprint check), National Sex Offender Registry (NSOR), State criminal history (fingerprint check), and State Sex Offender Registry completed for all staff members. This check also includes Out-of-State State criminal history and Out-of-State Sex Offender Registry for any staff that have lived out of state within the past five years. (Only for DFD Camps)		YE	ES 🗌	NO	\boxtimes	
		ocumentation to verify staff's criminal history (fingerprint ch	eck)	and Na	ational Sex	x Offer	nder	
Reg	gistry were	e not provided at time of inspection						
11.	DFD	Child Abuse Record Information (CARI) check has been conducted including Out-of-State child abuse registry checks for any staff that have lived out-of-state within the past five years (applicable to all staff and volunteer members of a provider that receives DFD funds)	YES □ NO ⊠					
insp	pection, on	ocumentation to verify staff's CARI check were not provided the name was checked online but Mr. Jeremy Lastra, Camp D	irect	or pron	nised to ve	erify al		
		earching online as he is not aware which of his employees co Criminal History Name Check has been conducted/completed	onau 	cied CA	AKI CHECK	s.		
12.	3.2(j)	for all adult (ages 18+) staff member.						
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O				
				ı			•					
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.					\boxtimes					
Con	nments:											
14. Sex offender registry check conducted annually for all staff 16												
Con	nments: Do	ocumentation to verify staff's sex offender checks were not p	rovi	ded at t	ime of ins	pection	n. Mr.					
	Jeremy Lastra, Camp Director stated that it is the responsibility of HR department to handle even if staff member is under 18 years old.											
	110 01 10 011	CAMP ACTIVITIES										
15. 3.2(n) High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older). High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).												
Con	nments: Do	ocumentation to verify staff's background checks were not pr	ovid	ed at ti	ime of insp	ection	. Mr.	ı				
	•	, Camp Director stated that it is the responsibility of HR dep	artn	nent to	handle eve	en if st	aff					
met	omer is un	der 18 years old.										
		SUPERVISION OF CAMPERS	ı	I		I	I	ı				
16.	3.2(o)	Camp supervision ratios are observed for <u>ages 5-17</u> : 1 adult: 1 counselor: 20 campers? (Note: each additional group of 10 campers requires at least one additional staff)										
Con	nments:											
17.	3.2(p)	Camp supervision ratios are observed for <u>ages 2 1/2 -4</u> : 1 adult: 1 counselor: 14 campers? (Note: each additional group of 7 campers requires at least one additional staff)					\boxtimes					
Con	nments:	,	ı	I		I	I					
18.	3.2(q)	Camp supervision ratios are observed for <u>ages birth to 2:</u> 1 adult: 1 counselor: 8 campers? (Note: each additional group of 4 campers requires at least one additional staff)					\boxtimes					
Con	nments:							,				
		SITE AND BUILDINGS										
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas, bodies of water, and vehicular traffic areas are guarded or fenced off and warning signs are posted.	\boxtimes									
Con	nments:											
20.	4.2(a)	All structures and facilities are in compliance with local building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.	\boxtimes									
Con	nments:											
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.	\boxtimes									
Con	nments:											
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC)					\boxtimes					
Con	nments:											

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
<u> </u>	0.20							
23.	4.4	Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers.					\boxtimes	
Com	ments:							
		HEALTH						
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency approved by the Department						
Com	ments:			L. L				
25.	5.2(a)	Health Director, at a resident camp, is on duty at all times and holds at least one of the following certifications: a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the Board of Certification d. Individual certified in either one of these certifications 1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM						
Com	iments:							
26.	5.2(c)	Health Director is certified in <u>professional-level</u> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency <u>approved</u> by the <u>Department</u> .	\boxtimes					
Com	ments:							
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)	\boxtimes					
Com	ments:							
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.	\boxtimes					
Com	ments:							
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.	\boxtimes					
Com	ments:							
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.	\boxtimes					
Com	ments:							
31.	5.5(g)	Campers' immunization records and/or religious exemptions are maintained on file.	\boxtimes					
Com	ments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
32.	DFD	Families (including foster families) of children in foster care and homeless children are permitted a 30-day grace period to take any necessary action to comply with immunization requirements consistent with the provisions of N.J.A.C. 3A:52-7.3 and N.J.A.C. 3A:54-6.8. (For DFD Funded Families)		YES □ NO ☒				
		. Jeremy Lastra, Camp Director stated that he is not aware of mer camp this year.	of any	y fostei	care or ho	omeles	s chil	den
33.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.	\boxtimes					
Com	ments:					I.	<u>I</u>	
34.	4.2(f)	Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members.	\boxtimes					
Com	ments:							
35.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.	\boxtimes					
Com	ments:	·						
36.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.	\boxtimes					
Com	ments:							
37.	DFD	Medication is administered consistent with standards for parental consent. (for DFD funded camps)		YE	s 🖂	NO		
Com	ments:							
38.	DFD	The camp ensures staff are trained and prepared to prevent, recognize, and respond to emergencies due to food-related allergies and other allergic reactions.		YE	ES 🛚	NO		
Com	ments:							
		SAFETY						
39.	6.1(a)	Written emergency procedures address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).	\boxtimes					
Com	ments:							
40.	DFD	Written emergency procedures address relocation, communication and reunification with parents, continuity of operations, accommodations for children with disabilities and children with chronic medical conditions during an emergency.		YE	ES 🖂	NO		
Com	ments:							
41.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.	\boxtimes					
Com	ments:							
42.	DFD	Hazardous materials are handled and stored appropriately. Bio-contaminants are properly disposed of.		YE	s 🗆	NO	\boxtimes	
Com	ments: No	Hazardous materials are handled and stored						
43.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area. if applicable.	\boxtimes					

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
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Con	nments:							
44.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.	\boxtimes					
Con	ments:					•		
45.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.						
Con	nments:							
46.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.	\boxtimes					
Con	nments:					•		
47.	6.4	Smoke detectors are operable, checked and in good working order where applicable.	\boxtimes					
Con	nments:							
48.	DFD	The camp operator has developed and documented an emergency preparedness procedure that covers continuity of operations, staff and volunteer training in the event of an emergency.		YES ⊠		NO 🗆		
Con	nments:							
		NUTRITION AND MEAL SERVICE						
49.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.					\boxtimes	
Con	nments:	, , , , , , , , , , , , , , , , , , , ,				ı		
		POTABLE WATER						
50.	7.2(a)	Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (Note: Ex. of appropriate documentation could be a water bill or water testing documentation)	\boxtimes					
Con	nments: Mu	unicipal Water				•		
51.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.						
Con	nments: Scl	hool is responsible for analysis testing.		<u> </u>			II.	
52.	7.3	Water sampling results are maintained on site and available for review.						
Con	nments: Mเ	unicipal Water						
		TRANSPORTATION						
53 .	8.1	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the MVC School Bus Safety Team. st student bus company is the bus company used to transport		s to of	f-site activ	ities		

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O			
	_										
54.	8.2(b)	Written policy has been established for transportation.	\boxtimes								
Com	ments:			1		I.					
55.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.	\boxtimes								
Com	ments:										
56.	8.4	The following records are maintained:	\boxtimes								
Com	ments: Fir	est student bus company is the bus company used to transpor	rt kid	s to of	f-site activ	ities.					
57.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.	\boxtimes								
Com	ments:										
SPORTS AND OTHER RECREATIONAL ACTIVITIES											
58.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.	\boxtimes								
Com	ments:	The second secon									
59.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.	\boxtimes								
Com	ments:										
60.	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (Note: if no, please indicate which part of the question is not in compliance)	\boxtimes								
Com	ments: Ca	mpers utilize pool of West Essex YMCA of Livingston									
61.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for on-site swimming activities.	\boxtimes								
Com	ments:										
62.	9.4(b)	On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)	\boxtimes								
Com	ments:										

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
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63.	9.4(c)	A lifeboat or rescue craft is observed for use during on-site waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)					\boxtimes	
Com	nments:							
64.	9.2(a)	Lifeguards are certified by an agency approved by the Department.	\boxtimes					
Con	ments:						ı	
65.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.	\boxtimes					
Com	nments:							
		MAINTENANCE AND SANITATION						
66.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.						
Com	ments: N/	A					•	
67.	13.5(a)	Recreational equipment is maintained in safe operating condition.						
Com	ments: N/	A					•	
68.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.						
Com	nments: N/	A						
		INSECT, RODENT, AND WEED CONTR	OL					
69.	13.3(a)	Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water.	\boxtimes					
Com	ments:							
70.	13.3(b)	Fly breeding is controlled by eliminating unsanitary practices. Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.						
Con	ments:							
71.	13.3(c)	All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served.						
Com	nments:							
72.	13.3(d)	Weed growth is controlled along pathways and within each campsite to reduce tick and chigger populations.						
Com	nments:							
		ADDITIONAL PROVISIONS						
73.	11.1(a)	Buildings housing showers are adequately constructed, in good repair, clean and have adequate lighting and ventilation.					\boxtimes	
Com	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity COS N/A						
	0.20		I				l				
74.	12.1(a)	Operators have made adequate arrangent collection and disposal of solid waste. Resobserved onsite, centrally located for antion sufficient supply and frequency to address of campers and staff over the per	cceptacles are cipated activities and ess anticipated				\boxtimes				
Con	nments:										
75.	13.4	Living quarters, mess halls and/or kitchen within 100 feet of housing for farm animal									
Con	nments:										
76.	13.4 (a-e)	Camp activities being conducted on site a where campers may come into routine co animals have documented the policies an minimize the potential of illness and injury	ntact with farm d procedures to								
Con	nments:										
		ACCECM	ENT QUESTIONS								
ASSESSMENT QUESTIONS 77. Has staff with supervisory authority responsibilities for children completed the Division of Family Development's pre-service health and safety trainings as required? NO											
pro	nments: Do vided at tii	ocumentation to verify staff's competion me of inspection. Mr. Jeremy Lastra, Ca een received yet at submission of this re	of pre-service health an amp Director promised to	-	_			,			
78.	director sh via Mail o	p director aware that on or before Septem nall submit an 'Accident Annual Report You email to the Department at: youth.camps@	th Camp Safety' (CB-15) for		YES 🗵]	NO				
Con	nments:										
79.	mitigation	camp implemented COVID-19 mitigation m measures were implemented? (Ex: maskir ing, testing)		VID-19	YES []	NO	\boxtimes			
Con	nments:	· · · · · · · · · · · · · · · · · · ·									
Ren	narks	Total number of 43 adult staff completed the Health & Safety					S				
		Ms. Jacqueline Silva, Senior H sharing any of the criminal his system, unless mandated legal follow Notice of Violation inst	tory checks, sex offender y and subpoenaed to pro	check, vide. N	are kept v	vithin o	our H				
Nan	ne of Inspe	ting Official	Name of the Person Rec		opy of Repo	ort					
	an Yacout	•	Ms. Jacqueline Silva, S Mr. Jeremy Lastra, Car	enior H	R						