## NEW JERSEY DEPARTMENT OF HEALTH CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369 609-826-4935

**REPORT OF INSPECTION** 

Youth Camp Safety Standards and COVID-19 Guidelines

youth.camps@doh.nj.gov

Assignment No. 18261

<b>CAMP ID</b> 3511		CAMP NAM Creative N	_	demy	,		DFD IN:	Y TYPE SPECTION	COND	ATION ITIONAL	
CAMP OWNE	ER .				PHON	E NUMB	ER	E-MAIL			
Joy M. Rei	d, Creative	Minds Acad	demy, LLO	$\mathbb{C}$	856-8	809-637	4	creativem	indsaca	d@gmail.co	om
STREET ADD	DRESS				CITY			ZIP	COUNT	Y	
Greater Mt.	. Carmel Cl	nurch of Go	d in Chris	t	West	Berlin		08091	Camder	า	
250 Chestn	ut Avenue,	West Berlin	n, NJ								
MAILING AD	DRESS				CHAN	GES			PREVIO	US INFORMA	ATION
305 Cedar A	Avenue, W	est Berlin, N	ŊJ			location location location	on is 250 enue	)			
CAMP DIREC	CTOR NAME		HEAL	TH DI	RECTOR	RNAME		FOOD SER	VICE VE	NDOR	
Tina May			Tina	May				NJ Food	Bank		
INSPECTOR	NAME		I	RE	HS LIC			REINSPEC	TION ON	OR AFTER	
Timothy Sr Deena Holl		:			-1160 -10177	2		N/.As			⊠ NOV
	Тіме/Аст	IVITY REPORT (	1-Travel, 2-	INSPEC	CTION, 3-	ADMINISTI	RATION, 4-	Personal)	TOTAL HO	ours: 11	
DATE	CODE	BEGIN	END	С	ODE	BEG	IN	END	CODE	BEGIN	END
TS 8/8/22	1	0945	1000		2	100	0	1315	1	1315	1400
DH-M 8/8/22	1	0900	1000		2	100	0	1315	1	1315	1415
8/9/22	3	1630	1700								
8/16/22	3	1530	1630								

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		ADMINISTRATIVE						
1.	2.1	Camp has a current certificate of approval (camp license) from the NJDOH.	$\boxtimes$					
Con	nments:							
2.	DFD	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.						
Con	nments:							
3.		np enrolled in the Division of Family Development (DFD)/Child ource & Referral Agency (CCR&R) Childcare Subsidy Program?		YE	ES ⊠	NO		
Con	nments:							
4.	2.5	Camp has obtained liability insurance in an amount consistent with the expected risks.		$\boxtimes$	Minor			-
Con	nments: Po	licy for Church facilities does not specifically reference the	Cam	p as a	covered en	ıtity		

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		GENERAL CARE OF CAMPERS						
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.						
Cor	nments:							
		STAFF						
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.		$\boxtimes$	Major			
		ocumentation of all required pre-season orientation training	was r	ot reac	dily avaial	ble for	revie	w at
7.	DFD	Age appropriate CPR training and required health and safety child growth development coursework has been completed and documented for staff charged with the care of those in reciept of subsidy.						
Cor	nments:	-						
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.						
Cor	nments:							
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	$\boxtimes$					
Cor	nments: Al	l camp staff attended online Mandatory Child Abuse Report	ing t	raining	5			
		STAFF BACKGROUND CHECK						
10.	DFD	Federal Bureau of Investigation (FBI) criminal history, National Sex Offender Registry (NSOR), State Child Abuse and Neglect Registry, State criminal history, and State Sex Offender Registry completed for all adult staff member. (Only for DFD Camps)		YE	ES 🖂	NO		
Cor	nments:							
11.	DFD	Child Abuse Record Information (CARI) check has been conducted for staff supervising children funded by the Dept. of Human Services-Division of Family Development (DFD)		YE	ES 🖂	NO		
Cor	nments:							
12.	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.						
Cor	nments: N/	'A - see #10 above						
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.						
Cor	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
14.	3.2(I)	Sex offender registry check conducted annually for all staff 16 and older.						
Con	nments: N/	A - see #10 above						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		CAMP ACTIVITIES					l	
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).						$\boxtimes$
Con	nments: No	onsite high risk activities. Off-site swimming only.						
		SUPERVISION OF CAMPERS						
16.	3.2(o)	Camp supervision ratios are observed for <u>ages 5-17</u> : 1 adult: 1 counselor: 20 campers? (Note: each additional group of 10 campers requires at least one additional staff)	$\boxtimes$					
Con	nments:							
17.	3.2(p)	Camp supervision ratios are observed for ages 2 1/2 -4: 1 adult: 1 counselor: 14 campers? (Note: each additional group of 7 campers requires at least one additional staff)						
Con	nments:							
18.	3.2(q)	Camp supervision ratios are observed for ages birth to 2: 1 adult: 1 counselor: 8 campers? (Note: each additional group of 4 campers requires at least one additional staff)					$\boxtimes$	
Con	nments:							
		SITE AND BUILDINGS						
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas are guarded or fenced off and warning signs are posted.			Minor			
		ed warning signs at Boiler and Electrical rooms, and child-p				ectrical	l room	1
doo	r. Emerge	ency light in Chirch main activity/dining area did not activated.  All structures and facilities are in compliance with local.	e wn	en teste	ea.			
20.	4.2(a)	building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.						
Con	nments:							
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.	$\boxtimes$					
		reau of Fire Prevention, Berlin Township Fire District #1, N	IJ Ur	niform	Fire Code	Certifi	icate o	of
Insp	pection (9/	Shelter, which may be temporary (ex: canopy or tent) shall be						
22.	14.1(c)	provided in case of inclement weather at a single sport youth camp (SSYC)						
Con	nments:							
23.	4.4	Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers.					$\boxtimes$	
Con	nments:							
		HEALTH						
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency <u>approved by the Department.</u>		$\boxtimes$	Major			
		ealth Director lacks standard-level First Aid training certifications; e.g., KC, American Red Cross Adult and Pediatric Fir				camp s	taff d	0

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
25.	5.2(a)	Health Director, at a resident camp, is on duty at all times and holds at least one of the following certifications:  a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the Board of Certification d. Individual certified in either one of these certifications 1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM					$\boxtimes$	
Con	nments:	i. Thethoopendenem						
26.	5.2(c)	Health Director is certified in <u>professional-level</u> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency <u>approved by the Department</u> .	$\boxtimes$					
Con	nments: Ar	nerican Health Association BLS Health Provider						
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)		$\boxtimes$	Major			
		aily Covid screening is implemented, but written procedure folds for review at the time of inspection.	or da	ily hea	ılth surveil	lance	was n	ot
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.	$\boxtimes$					
Con	nments: No	recorded illness or injuries to date, per Camp Owner.						
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.			Minor			-
		imp does not administer either Rx or non-Rx medications, po		mp Ov	vner. Writ	ten illi	ness a	nd
30.	5.5(b)	were not readily available for review at the time of inspection Written health histories for each staff/camper are maintained on file.	1.		Minor			
Con	nments: He	ealth histories for staff persons were not available for review	•					
31.	5.5(g)	Campers' immunization records and/or religious exemptions are maintained on file.			Major			
	nments: Im time of ins	munization records for campers and minor staff persons were	re no	t readıl	ly avaialble	e for re	eview	at
32.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.		$\boxtimes$	Minor			
Con	nments: Fi	st aid supplies were missing many required items. Camp ha	is no	high ri	sk activite	s.		
33.	4.2(f)	Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members.	$\boxtimes$					
Con	nments:		I					
34.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.		$\boxtimes$	Minor			
		ocumentation was not readily available at the time of inspect atilize Virtua Voorhees ED.	ion.	Camp	Owner sta	ted tha	it the	

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
35.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.					$\boxtimes$	
Con	nments:					l		I
		SAFETY						
36.	6.1(a)	Written emergency procedures that address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).						
		l required written emergency procedures were not readily av	aialt	ole for	review at t	he tim	e of	
insp	ection.	I w 36		I	<u> </u>	I	1	I
37.	DFD	Written emergency procedures should also address communication and reunification with parents following an emergency.			Minor			
Con	nments: W	ritten procedure was not readily avaialable for review at the	time	of insp	pection.			
38.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.		$\boxtimes$	Major			
Con	nments: En	nergency drills are conductly only monthly						
39.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.						
Con	nments:							
40.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.		$\boxtimes$	Major			
Con	nments: Fi	re extinguisher inspection tags are outdated (12/2020), but g	gauge	readii	ngs are goo	od.		
41.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.		$\boxtimes$				
Con	nments: P&	Ps for eacuation drills were not readily available for review	at th	ne time	of inspect	ion.		
42.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.	$\boxtimes$					
Con	nments: Se	e #21		l	L		ı	I
43.	6.4	Smoke detectors are operable, checked and in good working order where applicable.						
Con	nments: Te	st alarms of detectors activated during fie drills, per Camp C	Owne	r.				
		NUTRITION AND MEAL SERVICE						
44.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.						
		eady to eat lunches provided by NJ Food Bank through Sum			_	Kitche	n has	a
Sati	stactory ra	ating issued by the Camden County Division of Environmen  POTABLE WATER	ital H	lealth (	9/7/21).			
		Potable water supply meets the New Jersey Safe Drinking						
45.	7.2(a)	Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (Note: Ex. of appropriate documentation could be a water bill or water testing documentation)	$\boxtimes$					
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
46.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.						
Con	nments: N/	A						
47.	7.3	Water sampling results are maintained on site and available for review.						
Con	nments: N/	A						
		TRANSPORTATION						
48.	8.1	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the MVC School Bus Safety Team.						
Con	nments: N/	O; commercial bus service is utilized.						
49.	8.2(b)	Written policy has been established for transportation.		$\boxtimes$	Minor			
		ritten transportation policy is not available for review. Rout	ine tr	ips to	Berlin con	nmunit	y Sch	ool
Gyı	n and Katz	z JJC pool.						
50.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.	$\boxtimes$					
Con	nments:							
51.	8.4	The following records are maintained:		$\boxtimes$	Minor			
		py of bus driver's license provided; however, transportation						
	dily availal st Berlin	ole for review at the time of inspection. Hillman's Bus Serv	ices,	Inc., 6	01-603 Co	oper R	load,	
		Drivers are appropriately licensed for the vehicle being driven						
52.	8.4(b)	to transport campers.						
Con	nments:							
		SPORTS AND OTHER RECREATIONAL ACT	IVITI	ES				
53.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.					$\boxtimes$	
Con	nments:							
54.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.	$\boxtimes$					
Con	nments: Of	f-site swimming at Katz JJC in Cherry Hill, NJ						

55.	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (Note: if no, please indicate which part of the question is not in compliance)		$\boxtimes$	Minor			
		mp has contract/schedule with Katz JJC, which conducts sw					amp	
	ner P&Ps N.J.A.C.	for monitoring campers are not readily available for review						
#	8:25		IN	OUT	Severity	cos	N/A	N/O
56.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for on-site swimming activities.						
Con	nments:							
57.	9.4(b)	On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)						
Con	nments:				I	I	l	ı
58.	9.4(c)	A lifeboat or rescue craft is observed for use during <b>on-site</b> waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)					$\boxtimes$	
Con	nments:				•			I.
59.	9.2(a)	Lifeguards are certified by an agency approved by the Department.						
Con	nments:							
60.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.						
Con	nments:							
		MAINTENANCE AND SANITATION						
61.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.						
Con	nments: N/	A	•					•
62.	13.5(a)	Recreational equipment is maintained in safe operating condition.						
Con	nments: N/	A						
63.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.						
Con	nments: N/	A						
		INSECT, RODENT, AND WEED CONTR	OL					
64.	13.3(a)	Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water.	$\boxtimes$					
Con	nments:							

65.	13.3(b)	Fly breeding is controlled by eliminating unsanitary practices. Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.	$\boxtimes$					
Con	nments:							
66.	13.3(c)	All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served.	$\boxtimes$					
Con	nments:							
#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
67.	13.3(d)	Weed growth is controlled along pathways and within each campsite to reduce tick and chigger populations.	$\boxtimes$					
Con	nments:							
		ADDITIONAL PROVISIONS						
68.	11.1(a)	Buildings housing showers are adequately constructed, in good repair, clean and have adequate lighting and ventilation.					$\boxtimes$	
Con	nments:							
69.	12.1(a)	Operators have made adequate arrangements for the storage, collection and disposal of solid waste. Receptacles are observed onsite, centrally located for anticipated activities and in sufficient supply and frequency to address anticipated number of campers and staff over the period of operation.	$\boxtimes$					
Con	nments:							
70.	13.4	Living quarters, mess halls and/or kitchens are not located within 100 feet of housing for farm animals.					$\boxtimes$	
Con	nments:							
71.	13.4 (a-e)	Camp activities being conducted on site a farm or any space where campers may come into routine contact with farm animals have documented the policies and procedures to minimize the potential of illness and injury.					$\boxtimes$	
Con	nments:							
		ASSESSMENT QUESTIONS						
72.		with supervisory authority responsibilities for children completed the Development's pre-service health and safety trainings as required		/ision	YES 🗵		NO	
Con	nments:							
73.	director sl	np director aware that on or before September 15, of each year, the nall submit an 'Accident Annual Report Youth Camp Safety' (CB-1) remail to the Department at: <a href="mailto:youth.camps@doh.nj.gov">youth.camps@doh.nj.gov</a>			YES [		NO	$\boxtimes$
COII			0.01					
74.	mitigation	camp implemented COVID-19 mitigation measures? If yes, which measures were implemented? (Ex: masking, social distancing, ning, testing)	COV	ID-19	YES 🗵		NO	
Con		aily screening, handwashing & testing						
75.		camp take advantage of the free COVID-19 home tests that were nool aged children attending camp?	offere	d	YES 🗌	NO 🗵	N/A	
Con	nments:							
76.	recorded	camp operator/staff attend or watch the camp operators training won April 27, 2022?	hich \	vas	YES 🖂	NO [	] N/A	
Con	nments:							

Remarks	Camp inspection report was no	t issued prior to last day of camp on 8/19/22; a		
	reinspection was not conducted.			
Name of Inspecting Off	icial	Name of the Person Receiving Copy of Report		
Timothy Smith, REH	S	Joy M. Reid, Camp Owner		