NEW JERSEY DEPARTMENT OF HEALTH CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369 609-826-4935

Assignment No. 18642

REPORT OF INSPECTION

Youth Camp Safety Standards

vouth.camps@doh.ni.gov

| | | <u>youtii.ca</u> | <u>IIIps@do</u> | i.iij.gc | <u>) v</u> | | | | | | |
|---|-------------|------------------|-----------------|-----------|------------|--------------------|-----------|-----------|-----------|---------------|-------|
| CAMP ID | | CAMP NAM | E | | | | | TY TYPE | | LUATION | |
| 2389 | | Camp 99 | | | | | DFD IN | ISPECTION | ON SAT | ISFACTORY | |
| CAMP OWNE | ₽R | l . | | | PHON | IONE NUMBER E-MAIL | | | J. | | |
| CMIS Ente | rprises, LL | C | | | (856) | 656-02 | 299 | ms.mi | ssi@sum | mercamp99.c | om |
| STREET ADD | DRESS | | | | CITY | | | ZIP | COU | ITY | |
| 425 | Brooke Av | renue | | | Magn | olia | | 08049 | Camo | en | |
| MAILING AD | DRESS | | | | CHAN | GES | | | PREV | IOUS INFORMA | TION |
| 3250 Bonita Beach Rd, #205-230, Bo Springs, FL | | | Bonita | | | | | | | | |
| CAMP DIREC | CTOR NAME | | HEA | LTH DII | RECTO | RNAME | | FOOD S | SERVICE \ | /ENDOR | |
| Melissa A | Cappella | | Chri | s Cap | pella | | | NA | | | |
| INSPECTOR | NAME | | • | REHS LIC. | | | | REINSF | ECTION C | N OR AFTER | |
| Annie Pullo | ockaran | | | B150656 | | | | | | | □ NOV |
| | Тіме/Асті∨ | ITY REPORT (1- | Travel, 2-I | NSPECTI | ION, 3-AD | MINISTRA | TION, 4-P | 'ERSONAL) | TOTAL H | ours: 04.50 | |
| DATE | CODE | BEGIN | END | С | ODE | BEG | IN | END | CODE | BEGIN | END |
| 8/9/23 | 1 | 1030 | 1115 | | 2 | 111 | 5 | 1145 | | | |
| 8/15/23 | 1 | 0915 | 1000 | | 2 | 100 | 0 | 1145 | 3 | 1515 | 1600 |
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| # | N.J.A.C. 8:25 | | IN | OUT | Severity | cos | N/A | N/O |
|-----|------------------|---|---|-----|----------|-----|-------------|-----|
| | | ADMINISTRATIVE | | | | | | |
| 1. | 2.1 | Camp has a current certificate of approval (camp license) from the NJDOH. | of approval (camp license) from \square | | | | | |
| Con | nments: | | | | | | | |
| 2. | DFD | If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing. | | | | | \boxtimes | |
| Con | nments: | | | | | | | |
| 3. | | np enrolled in the Division of Family Development (DFD)/Child ource & Referral Agency (CCR&R) Childcare Subsidy Program? | | YE | s 🖂 | NO | | |
| Con | nments: | | | | | | | |
| 4. | 2.5 | Camp has obtained liability insurance in an amount consistent with the expected risks. | | | | | | |
| Con | omments: | | | | | | | |
| | | GENERAL CARE OF CAMPERS | | | | | | |

| # | N.J.A.C. 8:25 | | IN | OUT | Severity | cos | N/A | N/O |
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| | | | | | | | | |
| 5. | 3.1(a) | Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children. | | | | | - | |
| Con | nments: | | | | | | | |
| | | STAFF | | | | | | |
| 6. | 3.2(c) | Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies. | | | | | | |
| Con | nments: | | | | | | | |
| 7. | DFD | Age-appropriate pediatric first aid and Cardiopulmonary Resuscitation (CPR) training and required health and safety child growth development coursework has been completed and documented for caregivers, teachers, and directors, and any individuals responsible for the direct care/ supervision of children for a provider that receives DFD funds. | \boxtimes | | | | | |
| Con | nments: Ar | m. Red Cross | | | | | | |
| 8. | 3.1(c) | Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873. | | | | | | |
| Con | nments: | | | | | I | | |
| 9. | 3.2(d)2 | Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers. | \boxtimes | | | | | |
| Con | nments: | | | | | | | |
| | | STAFF BACKGROUND CHECK | | | | | | |
| 10. | DFD | Federal Bureau of Investigation (FBI) criminal history (fingerprint check), National Sex Offender Registry (NSOR), State criminal history (fingerprint check), and State Sex Offender Registry completed for all staff members. This check also includes Out-of-State State criminal history and Out-of-State Sex Offender Registry for any staff that have lived out of state within the past five years. (Only for DFD Camps) | | YE | ES ⊠ | NO | | |
| Con | nments: | | • | | | | | |
| 11. | Child Abuse Record Information (CARI) check has been conducted including Out-of-State child abuse registry checks for any staff that have lived out-of-state within the past five years (applicable to all staff and volunteer members of a provider that receives DFD funds) Child Abuse Record Information (CARI) check has been conducted including Out-of-State child abuse registry checks NO □ YES ☒ NO □ | | | | | | | |
| Con | nments: | | | | | | | |
| 12 . | 3.2(j) | Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member. | | | | | | |
| | | | | | | | | |

| # | N.J.A.C. 8:25 | | IN | OUT | Severity | cos | N/A | N/O |
|-----|------------------|--|-------------|-----|----------|-----|-------------|-----|
| | | | | | | | | |
| 13. | 3.2(k)2 | Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator. | | | | | \boxtimes | |
| Con | nments: Do | one this year for all staff | | | 1 | | | |
| 14. | 3.2(I) | Sex offender registry check conducted annually for all staff 16 and older. | \boxtimes | | | | | |
| Con | nments: | | | | | | | |
| | | CAMP ACTIVITIES | | | | | | |
| 15. | 3.2(n) | High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older). | \boxtimes | | | | | |
| Con | nments: Sw | vimming off-site, NL aquatics center | | | | | | |
| | | SUPERVISION OF CAMPERS | | | | | | |
| 16. | 3.2(o) | Camp supervision ratios are observed for <u>ages 5-17</u> : 1 adult: 1 counselor: 20 campers? (Note: each additional group of 10 campers requires at least one additional staff) | \boxtimes | | | | | |
| Con | nments: | | | | | | | |
| 17. | 3.2(p) | Camp supervision ratios are observed for <u>ages 2 1/2 -4</u> : 1 adult: 1 counselor: 14 campers? (Note: each additional group of 7 campers requires at least one additional staff) | | | | | \boxtimes | |
| Con | nments: | , | | | | | | |
| 18. | 3.2(q) | Camp supervision ratios are observed for <u>ages birth to 2:</u> 1 adult: 1 counselor: 8 campers? (Note: each additional group of 4 campers requires at least one additional staff) | | | | | \boxtimes | |
| Con | nments: | | | | | | | |
| | | SITE AND BUILDINGS | | | | | | |
| 19. | 4.1(a) | Location does not present fire, health and safety hazards. All hazardous areas, bodies of water, and vehicular traffic areas are guarded or fenced off and warning signs are posted. | \boxtimes | | | | | |
| Con | nments: | | | | | | | |
| 20. | 4.2(a) | All structures and facilities are in compliance with local building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received. | \boxtimes | | | | | |
| Con | nments: | | | | | | | |
| 21. | 13.2 | Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable. | \boxtimes | | | | | |
| Con | nments: | | | | | | | |
| 22. | 14.1(c) | Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC) | | | | | \boxtimes | |
| Con | nments: | | | | | | | |
| 23. | 4.4 | Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers. | \boxtimes | | | | | |
| Con | nments: | | | | | | | |
| | | HEALTH | | | | | | |

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| | | | | | | | | |
| 24. | 5.2(b) | Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency approved by the Department | | | | | | |
| Com | ments: | | • | | | | | |
| 25. | 5.2(a) | Health Director, at a resident camp, is on duty at all times and holds at least one of the following certifications: a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the Board of Certification d. Individual certified in either one of these certifications 1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM | | | | | \boxtimes | |
| Com | ments: | | | | | | | |
| 26. | 5.2(c) | Health Director is certified in <i>professional-level</i> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency <u>approved by the Department</u> . | | | | | | |
| Com | ments: Ar | m. Red Cross | | | | | | |
| 27. | 5.1(d) | A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported) | \boxtimes | | | | | |
| Com | ments: | | | | | | | |
| 28. | 5.1(d)2 | Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP. | \boxtimes | | | | | |
| Com | ments: | | | | | | | |
| 29. | 5.3(b) | Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs. | | | | | | |
| Com | ments: | | | | | | | |
| 30. | 5.5(b) | Written health histories for each staff/camper are maintained on file. | \boxtimes | | | | | |
| Com | ments: | | ı | | | | | |
| 31. | 5.5(g) ments: | Campers' immunization records and/or religious exemptions are maintained on file. | | | | | | |
| | | | | | | | | |
| 32. | DFD | Families (including foster families) of children in foster care and homeless children are permitted a 30-day grace period to take any necessary action to comply with immunization requirements consistent with the provisions of N.J.A.C. 3A:52-7.3 and N.J.A.C. 3A:54-6.8. (For DFD Funded Families) | YES 🖂 NO [| | | | | |
| Com | ments: | | | | | | | |
| 33. | 5.4(b) | Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained. | | | | | | |

| # | N.J.A.C. 8:25 | | IN | OUT | Severity | cos | N/A | N/O |
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| Com | ments: | | | | | | | |
| Con | imenis. | Health courter is cotablished for the town orang isolation and | | | | | | |
| 34. | 4.2(f) | Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members. | \boxtimes | | | | | |
| Com | ments: | | | | | | | |
| 35. | 5.1(b) | Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad. | \boxtimes | | | | | |
| Com | ments: | атванное задача. | | | | | | |
| 36. | 5.3(e) | Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication. | | | | | | |
| Com | ments: | | | | | | | |
| 37. | DFD | Medication is administered consistent with standards for parental consent. (for DFD funded camps) | YES ⊠ | | | NO | | |
| Com | ments: | parental consent. (lor b) b funded camps) | | | | | | |
| 38. | DFD | The camp ensures staff are trained and prepared to prevent, recognize, and respond to emergencies due to food-related allergies and other allergic reactions. | YES 🖂 | | | YES ⊠ NO □ | | |
| Com | ments: | | | | | | | |
| | | SAFETY | | | | | | |
| 39. | 6.1(a) | Written emergency procedures address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s). | \boxtimes | | | | | |
| Com | ments: | | | | | | • | |
| 40. | DFD | Written emergency procedures address relocation, communication and reunification with parents, continuity of operations, accommodations for children with disabilities and children with chronic medical conditions during an emergency. | | YE | ES⊠ NO□ | | | |
| Com | ments: | | | | | | | |
| 41. | 6.1(b) | Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent. | | \boxtimes | Minor | | | |
| Com | ments: mo | onthly drills conducted, 2nd one scheduled for next week | | | | | | |
| 42. | DFD | Hazardous materials are handled and stored appropriately. Bio-contaminants are properly disposed of. | | YE | s 🖂 | NO | | |
| Com | ments: | , Die Germanne and proposity and pooled on | | | | | | |
| 43. | 6.1(c) | Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable. | \boxtimes | | | | | |
| Com | ments: | | | | | | | |
| 44. | 6.3(a) | Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible. | | | | | | |
| Com | ments: | | | | | | | |
| 45. | 7.2(b) | Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity. | \boxtimes | | | | | |

| # | N.J.A.C. 8:25 | | IN | OUT | Severity | cos | N/A | N/O |
|-----|------------------|--|-------------|-----|----------|-----|----------|-----|
| Com | nments: | | | | | | | |
| 46. | 6.4(a) | Documented certification of compliance with all local and State fire codes and rules. | \boxtimes | | | | | |
| Con | nments: | | | | | | <u> </u> | |
| 47. | 6.4 | Smoke detectors are operable, checked and in good working order where applicable. | \boxtimes | | | | | |
| Com | nments: | | | | | | | |
| 48. | DFD | The camp operator has developed and documented an emergency preparedness procedure that covers continuity of operations, staff and volunteer training in the event of an emergency. | | YE | ≅S ⊠ | NO | | |
| Con | nments: | | | | | | | |
| | | NUTRITION AND MEAL SERVICE | | | | T | ı | |
| 49. | 7.1(a) | Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24. | | | | | | |
| Com | ments: | | | | | | | |
| | | POTABLE WATER | | | | | | |
| 50. | 7.2(a) | Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (Note: Ex. of appropriate documentation could be a water bill or water testing documentation) | | | | | | |
| Com | nments: | | | | | | | |
| 51. | 7.2(b) | Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season. | | | | | | |
| Com | nments: | | | | | | | |
| 52. | 7.3 | Water sampling results are maintained on site and available for review. | | | | | | |
| Com | nments: | | | | | | | |
| | | TRANSPORTATION | | | | | | |
| 53. | 8.1 | Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the MVC School Bus Safety Team. | | | | | | |
| Com | ments: | | ' | • | | | | |
| 54. | 8.2(b) | Written policy has been established for transportation. | \boxtimes | | | | | |
| Con | nments: | The second secon | | | | | ı | Г |
| 55. | 8.3 | Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance. | | | | | | |
| Com | nments: | | | | | | | |

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| | _ | | | l | | | | l |
| 56. | 8.4 | The following records are maintained: Transportation routes; Names of the campers being transported; The name and address of the driver; A photo static copy of his or her valid school bus driver license; If a contractor is used to provide transportation services, the name and address of the contractor. | | | | | | |
| Com | ments: | | | | | | | |
| 57. | 8.4(b) | Drivers are appropriately licensed for the vehicle being driven to transport campers. | \boxtimes | | | | | |
| Con | ments: | | | | | | | |
| | T | SPORTS AND OTHER RECREATIONAL ACT | ΓΙVΙΤΙ | ES | | ı | ı | |
| 58. | 3.2(n) | Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist. | \boxtimes | | | | | |
| Com | ments: | | | | | | | |
| 59. | 9.1(a) | Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26. | \boxtimes | | | | | |
| Com | ments: | | | | | | | |
| 60. | 9.2(f) | Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (Note: if no, please indicate which part of the question is not in compliance) | \boxtimes | | | | | |
| Con | ments: | | | | | I | I | |
| 61. | 9.2(g) | Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for on-site swimming activities. | \boxtimes | | | | | |
| Com | ments: | | | | | | | |
| 62. | 9.4(b) | On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity) | | | | | | |
| Com | ments: | · · · · · · · · · · · · · · · · · · · | 1 | | | 1 | 1 | |
| 63. | 9.4(c) | A lifeboat or rescue craft is observed for use during on-site waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope) | | | | | \boxtimes | |
| Com | ments: | | | | | | | |
| 64. | 9.2(a) | Lifeguards are certified by an agency approved by the Department. | | | | | \boxtimes | |
| Com | ments: | | | | | | | |

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| | | | | | | | | |
| 65. | 9.3(d) | A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented. | | | | | | |
| Con | nments: | | | | | | | |
| | | MAINTENANCE AND SANITATION | | | | | | |
| | | Camp and recreational equipment evaluated and documented | | | | | | |
| 66. | 13.5(a) | to be maintained in a clean, safe, and sanitary condition weekly. | | | | | | |
| Con | nments: | | | | | | | |
| 67. | 13.5(a) | Recreational equipment is maintained in safe operating condition. | \boxtimes | | | | | |
| Con | nments: | | | | | | | |
| 68. | 13.5(a) | Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed. | \boxtimes | | | | | |
| Con | nments: | | | | | | | |
| | | INSECT, RODENT, AND WEED CONTR | OL | | | | | |
| 69. | 13.3(a) | Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water. | \boxtimes | | | | | |
| Con | nments: | Tiola Water. | | | | | | |
| | 1 | Lenning en | 1 | 1 | | | | |
| 70. | 13.3(b) | Fly breeding is controlled by eliminating unsanitary practices. Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh. | \boxtimes | | | | | |
| Con | nments: | | | | | | | |
| | 1 | | 1 | | | | | |
| 71. | 13.3(c) | All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served. | | | | | | |
| Con | nments: | | | | | | | |
| 72. | 13.3(d) | Weed growth is controlled along pathways and within each campsite to reduce tick and chigger populations. | \boxtimes | | | | | |
| Con | nments: | | | | | | | |
| | | ADDITIONAL PROVISIONS | | | | | | |
| 73. | 11.1(a) | Buildings housing showers are adequately constructed, in good repair, clean and have adequate lighting and ventilation. | | | | | \boxtimes | |
| Con | nments: | 1 3 3 | | | | | | |
| | | Operators have made adequate arrangements for the storage, | | | | | | |
| 74. | 12.1(a) | collection and disposal of solid waste. Receptacles are observed onsite, centrally located for anticipated activities and in sufficient supply and frequency to address anticipated number of campers and staff over the period of operation. | | | | | | |
| Con | nments: | , | | | | | 1 | |
| 75. | 13.4 | Living quarters, mess halls and/or kitchens are not located within 100 feet of housing for farm animals. | | | | | \boxtimes | |
| Con | nments: | | | | | | | |

| # | N.J.A.C. 8:25 | | IN | OUT | Severity | cos | N/A | N/O |
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| | 13.4 | Camp activities being conducted on site a farm or any space where campers may come into routine contact with farm | | | | | | |
| 76. | (a-e) | animals have documented the policies and procedures to minimize the potential of illness and injury. | | | | | | |
| Con | nments: | | | | | | | |

| | ASSESSMENT QUESTIONS | | | | | | | | | | |
|---|---|--|--|-------|------|--|--|--|--|--|--|
| 77. | | ervisory authority responsibilities foment's pre-service health and safe | | YES ⊠ | NO 🗌 | | | | | | |
| Con | Comments: | | | | | | | | | | |
| Is the camp director aware that on or before September 15, of each year, the camp director shall submit an 'Accident Annual Report Youth Camp Safety' (CB-15) form via Mail or email to the Department at: youth.camps@doh.nj.gov | | | | | | | | | | | |
| Con | Comments: | | | | | | | | | | |
| 79. | | plemented COVID-19 mitigation mes were implemented? (Ex: maskinting) | | YES 🖂 | NO 🗌 | | | | | | |
| Con | nments: | • | | | | | | | | | |
| | | | | | | | | | | | |
| Ren | Remarks 22 adult staff | | | | | | | | | | |
| | Name of Inspecting Official Name of the Person Receiving Copy of Report | | | | | | | | | | |
| Anı | Annie Pullockaran Melissa A Cappella | | | | | | | | | | |