NEW JERSEY DEPARTMENT OF HEALTH CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369 609-826-4935

REPORT OF INSPECTION

Youth Camp Safety Standards and COVID-19 Guidelines

youth.camps@doh.nj.gov

Assignment No. 17938

	MP ID 69		Kidzercis			DFD INSPE										
CA	MP OWNE	R				PHON	E NUMB	ER		E-MAIL	-					
Sy	bil Pratt															
ST	REET ADD	RESS				CITY				ZIP	С	OUNT	<u> </u>			
W	inslow B	aptist Chur	ch			Sickle	erville		(08081	С	amden	l			
64	2 Sickler	ville Road														
MA	AILING ADI	DRESS				CHAN	GES				Р	REVIO	US IN	FORMA	TION	
CA	MP DIREC	TOR NAME		HEAL	TH DIF	RECTOR	R NAME			FOOD :	SERVI	CE VE	NDOR			
Sy	bil Pratt			Kara	Lilly					N/A						
INS	SPECTOR	NAME		<u> </u>	RE	HS LIC	·-		ı	REINSF	PECTIO	ON ON	OR A	FTER		
Ti	mothy Sn	nith			B-	1160]	N/A					⊠ N	ΙΟV
	Ţ		IVITY REPORT (1-TRAVEL, 2-I	1				ı, 4-PE	ERSONAL	<i>i</i>	TAL HO	JRS: 5	.5		
_	DATE	CODE	BEGIN	END	C	ODE	BEG			ND 100		DDE		GIN		ND 1.5
									1 1400		45					
	9/1/22 3 1000 1100															
#	N.J.A.C 8:25									IN	OUT	Seve	erity	cos	N/A	N/O
	1 0.20	L			AD	MINIS	TRATIV	Έ							l	<u> </u>
1.	2.1	Camp h	as a current	certificate o	f appr	oval (c	amp lice	ense)	from	\boxtimes						
Со	mments:	Title Nob	011.							1 1		1				
			ting children	•		_		-								
2.	DFD	licensed Licensin	l by the NJ C ıa.	ept. of Child	dren a	ınd Fan	nilies Of	fice o	of							
Со	mments:											1		I		ı
3.			d in the Divis								Υ	ES 🖂		NO		
Со	mments:	esource & R	Referral Ager	icy (CCR&R	y Chill	ucare S	oubsidy	riogi	iaiii?							
	2.5		as obtained		rance	in an a	mount o	consis	stent	ТПТ	\square	N /1; -	or			
4.		with the	expected ris	sks.						1 000 \$16		Mir	101			
Co	omments:	racility's in	surance po							entity	у.					
				GEN	IERAL	L CARI	E OF C	AMPE	:RS							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.	\boxtimes					
Con	nments:							
		STAFF						
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.			Major			
Con	nments: Do	ocumentation od pre-season orientation training was not read	lily a	vaialbl	le for revie	w.		
7.	DFD	Age appropriate CPR training and required health and safety child growth development coursework has been completed and documented for staff charged with the care of those in reciept of subsidy.	\boxtimes					
Con	nments:							
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.	\boxtimes					
Con	nments:							
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	\boxtimes					
Con	nments:							
		STAFF BACKGROUND CHECK						
10.	DFD	Federal Bureau of Investigation (FBI) criminal history, National Sex Offender Registry (NSOR), State Child Abuse and Neglect Registry, State criminal history, and State Sex Offender Registry completed for all adult staff member. (Only for DFD Camps)		YE	ES 🖂	NO		
Con	nments:							
11.	DFD	Child Abuse Record Information (CARI) check has been conducted for staff supervising children funded by the Dept. of Human Services-Division of Family Development (DFD)		YE	ES 🖂	NO		
Con	nments:							
12.	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.						
Con	nments: N/	A						
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.					\boxtimes	
Con	nments:							
14.	3.2(I)	Sex offender registry check conducted annually for all staff 16 and older.						
Con	nments: N/	A						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		CAMP ACTIVITIES						
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).	\boxtimes					
Con	nments: Of	f-site swimming only						
		SUPERVISION OF CAMPERS						
		Camp supervision ratios are observed for ages 5-17: 1 adult: 1						
16.	3.2(o)	counselor: 20 campers? (Note: each additional group of 10 campers requires at least one additional staff)					Ш	
		ur adult and one minor staff persons for 40 campers. Note:	Eacl	n separ	ate group	of 20 o	r less	
cam	ipers requi	res a minimum of two supervisory staff	I					
17.	3.2(p)	Camp supervision ratios are observed for <u>ages 2 1/2 -4</u> : 1 adult: 1 counselor: 14 campers? (Note: each additional					\boxtimes	
		group of 7 campers requires at least one additional staff)						
Con	nments:							
	2.2()	Camp supervision ratios are observed for <u>ages birth to 2:</u> 1						
18.	3.2(q)	adult: 1 counselor: 8 campers? (Note: each additional group of 4 campers requires at least one additional staff)					\bowtie	
Con	nments:	or 4 campore requires at react one additional starry						
		SITE AND BUILDINGS						
		Location does not present fire, health and safety hazards. All						
19.	4.1(a)	hazardous areas are guarded or fenced off and warning signs are posted.						
Con	nments:							
		All structures and facilities are in compliance with local						
20.	4.2(a)	building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by	\boxtimes					
		the local authority has been received.						
Con	nments:							
		Buildings are in compliance with the requirements of the New						
21.	13.2	Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New						
	XX7	Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.	(1-4-	1 (/17	/22)			
Con	nments: Wi	inslow Township Fire Department Certificate of Inspection	(aate	a 6/1//	(22)			
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth						
	. ,	camp (SSYC)						
Con	nments:							
00		Power and or other hazardous equipment stored on-site are						
23.	4.4	adequately protected and out of the reach of potential curious campers.						
Con	nments:	•	ı					
		HEALTH						
		Health Director at a <u>day camp</u> is on duty at all times and						
24.	5.2(b)	certified in standard-level First Aid from a certification agency		\boxtimes	Major			
Con	nments: He	approved by the Department alth Director lacks standard-level First Aid training certiifca	tion:	howey	ver, other s	staff ha	ave	
	ifications.	2 12 10 1 100 1 100 1 100 1 100 1 110 1		110 110	. 51, 5 11101	110		

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
25.	5.2(a)	Health Director, at a resident camp, is on duty at all times and holds at least one of the following certifications: a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the Board of Certification d. Individual certified in either one of these certifications 1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM					\boxtimes	
Con	nments:							
26.	5.2(c)	Health Director is certified in <i>professional-level</i> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency approved by the Department.	\boxtimes					
Con	nments: He	ealth Director has AHA BLS Provider certification (1/17/23	exp.)					
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)		\boxtimes	Major			
		ritten outline for for staff training re daily health surveillance		-		•		lble
		the time of inspection; however, daily health surveillanc ewa	is im	plemer	nted per the	e Cam	p	
Dir	ector.	Health Director has developed a system (forms, logs) for						
28.	5.1(d)2	documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.			Major			
Con	nments: Se	e above						
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.	\boxtimes					
		e camp Director stated that the camp doesn not administer R	RX or	non-R	ex medicat	ions, b	out do	es
hole	d some me	ds for camper self-administration.						
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.			Minor			
Con	nments: He	ealth histories were provided for campers, but not for staff.						
31.	5.5(g)	Campers' immunization records and/or religious exemptions are maintained on file.	\boxtimes					
Con	nments:							
32.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.	\boxtimes					
Con	nments:							
33.	4.2(f)	Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members.	\boxtimes					
Con	nments:							
34.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.	\boxtimes					
Con	nments: W	inslow Emergency Medical Services (dated 5/26/22)						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
35.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.	\boxtimes					
Con	nments:				l			ı
		SAFETY						
36.	6.1(a)	Written emergency procedures that address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).	\boxtimes					
Con	nments:		•		•		•	•
37.	DFD	Written emergency procedures should also address communication and reunification with parents following an emergency.		\boxtimes	Minor			
		ritten procedure was not readily available for review at the			section; ho	wever	, Cam	ıp
		I that the camp would use email and text messages to notify Fire and emergency drills are conducted at least once a camp	parei		Maian		1	
38.	6.1(b)	period or every two weeks, whichever is more frequent.			Major			
Con	nments: Do	ocumentation of emergency drills was not readily available a	it the	time c	of inspection	on.	1	ı
39.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.			Minor			
Con	nments: En	nergency numbers were not posted,						
40.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.	\boxtimes					
Con	nments:							
41.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.		\boxtimes	Minor			
Con	nments: P&	Ps were not readily available for review at the time of inspe	ection	1.				
42.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.	\boxtimes					
Con	nments: Se	e #21			l			ı
43.	6.4	Smoke detectors are operable, checked and in good working order where applicable.	\boxtimes					
Con	nments:							
		NUTRITION AND MEAL SERVICE	ı		T	I	1	I
44.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.						
Con	nments: Ca	impers bring own lunches.						
		POTABLE WATER	•			ı	1	ī
45.	7.2(a)	Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (Note: Ex. of appropriate documentation could be a water bill or water testing documentation)			Major			
Con	nments: Ur	nknown - see #46 below						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
46.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.		\boxtimes	Major			111
		uth Jersey Water Test, LLC report (dated 6/14/22): OK for t	otal	colifor	ms, but no	nitrate	anal	yses
rest	ılt provide		l 1					
47.	7.3	Water sampling results are maintained on site and available for review.			Major			
Con	nments: Se	e #46 above - water test results were incomplete.						
		TRANSPORTATION						
48.	8.1	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the MVC School Bus Safety Team.						
Con	nments: N/	O						
49.	8.2(b)	Written policy has been established for transportation.	\boxtimes					-
Con	nments:							
50.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.		\boxtimes	Minor			
Con	nments: Ve	chicle insurance policy was not readily available for review.						
51.	8.4	The following records are maintained:			Major			
		opies of current bus driver's licenses were not readily availab						
	pection. C ad, West B	opy of main bus driver's (NB) license expired on 2/26/21. I	Hillm	an Bus	Service, I	nc, 60	l Coo	per
	,	Drivers are appropriately licensed for the vehicle being driven						
52.	8.4(b)	to transport campers.					Ш	
Con	nments: Se	e #51 above						
		SPORTS AND OTHER RECREATIONAL ACT	IVITI	ES				
53.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.						
Con	nments: Of	fsite swimming only						
54.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.						\boxtimes
Con	nments: W	oodcrest Swim Club & Atsion Lake State Park						

<i></i>	0.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of						
55.	9.2(f)	campers and swimmer ability assessment during off-site swimming is documented. (Note: if no, please indicate which part of the question is not in compliance)						
		amp has a general notice policy for all off-site trips. Recommendation	nend	specif	ic reference	e to of	ff-site	I
swi	mming fac	cilities.		ı	T	1	1	ı
#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
56.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for on-site swimming activities.					\boxtimes	
Con	nments:							
57.	9.4(b)	On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)					\boxtimes	
Con	nments:							
58.	9.4(c)	A lifeboat or rescue craft is observed for use during on-site waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)						
Con	nments:			•				
59.	9.2(a)	Lifeguards are certified by an agency approved by the Department.						\boxtimes
Con	nments:							
60.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.	\boxtimes					
Con	nments: Ca	amp has a practice of off-site swimmimng buddy checks.						
		MAINTENANCE AND SANITATION						
61.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.						
Con	nments: N/	Ä						
62.	13.5(a)	Recreational equipment is maintained in safe operating condition.						
Con	nments: N/	A		I.	•			
63.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.						
Con	nments: N/	A						
		INSECT, RODENT, AND WEED CONTR	OL					
64.	13.3(a)	Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water.	\boxtimes					
Con	nments:							

65.	13.3(b)	Fly breeding is controlled by eliminating unsanitary practices. Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.						
Con	nments:							
66.	13.3(c)	All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served.	\boxtimes					
Con	nments:							
#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
67.	13.3(d)	Weed growth is controlled along pathways and within each campsite to reduce tick and chigger populations.	\boxtimes					
Con	nments:	,				l	I	I
		ADDITIONAL PROVISIONS						
68.	11.1(a)	Buildings housing showers are adequately constructed, in good repair, clean and have adequate lighting and ventilation.						
Con	nments:		l l				I	I
69.	12.1(a)	Operators have made adequate arrangements for the storage, collection and disposal of solid waste. Receptacles are observed onsite, centrally located for anticipated activities and in sufficient supply and frequency to address anticipated number of campers and staff over the period of operation.	\boxtimes					
Con	nments:							
70.	13.4	Living quarters, mess halls and/or kitchens are not located within 100 feet of housing for farm animals.						
Con	nments:							
71.	13.4 (a-e)	Camp activities being conducted on site a farm or any space where campers may come into routine contact with farm animals have documented the policies and procedures to minimize the potential of illness and injury.						
Con	nments:		l l				I	I
		ASSESSMENT QUESTIONS						
72.	of Family	with supervisory authority responsibilities for children completed the Development's pre-service health and safety trainings as required		vision	YES 🗵]	NO	
Con	nments:							
73.	director sl via Mail o	np director aware that on or before September 15, of each year, th hall submit an 'Accident Annual Report Youth Camp Safety' (<u>CB-1</u> r email to the Department at: <u>youth.camps@doh.nj.gov</u>			YES 🗵]	NO	
Con	nments:							
74.	mitigation	camp implemented COVID-19 mitigation measures? If yes, which measures were implemented? (Ex: masking, social distancing, ning, testing)	COV	ID-19	YES 🗵]	NO	
Con	nments:	mig, coung)			l			
75.		camp take advantage of the free COVID-19 home tests that were a hool aged children attending camp?	offere	ed	YES 🗌	NO 🗵] N/A	\
Con	nments:							
76.		camp operator/staff attend or watch the camp operators training woon April 27, 2022?	hich v	was	YES 🖂	NO [] N/A	\
Con	nments:							

Remarks	Inspection conducted on the last	aspection conducted on the last day of camp, 8/26/22; a reinspection was not conducted.					
Name of Inspecting Off Timothy Smith		Name of the Person Receiving Copy of Report Sybil Pratt, Owner & Camp Director					