NEW JERSEY DEPARTMENT OF HEALTH CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369 609-826-4935

youth.camps@doh.nj.gov

REPORT OF INSPECTION

Youth Camp Safety Standards

Assignment No. 18953

CAMP ID 4079		CAMP NAM Hillside F	E lementary S	Schoo	ol Cam	n		TY TYPE ISPECTIO	TY TYPE EVALUA ISPECTION CONDIT			
CAMP OWNE	:R	Tilliside L	icilicilital y k			P		E-MAIL				
Greater Phi		MCA				20-919			camp@pl	nilaymca.or	g	
					856-22	20-016	55	theresa.	triola@ph	ilaymca.org	5	
								nflynn@	@philaymca.org			
STREET ADD	RESS				CITY			ZIP	COUNTY			
1370 Haine	sport Mour	it Laurel Ro	oad			t Laure	el	08054	Burlingt	ton		
					Towns							
MAILING ADI	DRESS				CHANG	SES			PREVIO	US INFORMA	TION	
400 Fayette	Street, Sui	te 250										
Conshohoc	ken, PA 19	428										
CAMP DIREC	TOR NAME		HEALT	H DIR	DIRECTOR NAME FOOD SE				RVICE VENDOR			
Alyssa Mau	ıgeri		Angel	ina S	imms			N/A				
INSPECTOR	NAME		l	REI	HS LIC.			REINSPE	CTION ON	OR AFTER		
Maria Malg	gieri			B-2	2422			next sea	son		⊠ NOV	
	Тіме/Асті	VITY REPORT (1-Travel, 2-In	ISPECT	ion, 3-A	DMINISTE	RATION, 4	-Personal)	Total Ho	URS: 5.5		
DATE	CODE	BEGIN	END	CC	DDE	BEG	IN	END	CODE	BEGIN	END	
8-15-23	1	0800	0900	,	2	090	0	1130	1	1130	1230	
	3	1230	1330									

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		ADMINISTRATIVE						
1.	2.1	Camp has a current certificate of approval (camp license) from the NJDOH.			Minor			I
Con	nments: Ca	imp license was not onsite.						
2.	DFD	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.					\boxtimes	-
Con	nments:							
3.	Is the camp enrolled in the Division of Family Development (DFD)/Child Care Resource & Referral Agency (CCR&R) Childcare Subsidy Program?			YE	ES ⊠	NO		
Con	nments:							
4.	2.5	Camp has obtained liability insurance in an amount consistent with the expected risks.			Major		1	

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
Con	nments: Co	py of liability insurance for the camp was not onsite.						
		GENERAL CARE OF CAMPERS			T			
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.	\boxtimes					
Con	nments:							
		STAFF						
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.	\boxtimes					
		aff pre-season orientation documentation was observed at the						,
		YMCA, as all staff were trainined together. Camp should m	nainta	ain a co	opy of doc	umenta	ation	
ons	ite for revi	ew during inspection.			_			
7.	DFD	Age-appropriate pediatric first aid and Cardiopulmonary Resuscitation (CPR) training and required health and safety child growth development coursework has been completed and documented for caregivers, teachers, and directors, and any individuals responsible for the direct care/ supervision of children for a provider that receives DFD funds.		\boxtimes	Major			
Con	Comments: Of the 30 adult staff only 7 had taken the NJ training (10hrs) and 23 had taken the PA training (4							
hrs))				<u> </u>			
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.	\boxtimes					
Con	nments:							
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	\boxtimes					
Con	nments:							
		STAFF BACKGROUND CHECK						
10.	DFD	Federal Bureau of Investigation (FBI) criminal history (fingerprint check), National Sex Offender Registry (NSOR), State criminal history (fingerprint check), and State Sex Offender Registry completed for all staff members. This check also includes Out-of-State State criminal history and Out-of-State Sex Offender Registry for any staff that have lived out of state within the past five years. (Only for DFD Camps)	YES □ NO ⊠					
Con	nments: No	t all staff had a fingerprint check. All results are maintained	in P	Ā.				
11.	DFD	Child Abuse Record Information (CARI) check has been conducted including Out-of-State child abuse registry checks for any staff that have lived out-of-state within the past five years (applicable to all staff and volunteer members of a provider that receives DFD funds)	YES □ NO ⊠			\boxtimes		
Con	nments: No	et all staff had CARI checks. All results are maintained in PA	۸.					

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
12.	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.	\boxtimes					
Con	nments: Gr	eater Philadelphia YMCA only conducted a name check with	th sta	ff soci	al security	numb	er.	
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.					\boxtimes	
Con	nments:							
14.	3.2(I)	Sex offender registry check conducted annually for all staff 16 and older.		\boxtimes	Major			
Con	nments: Ca	mp conducted sex offender check while onsite.	<u> </u>					
		CAMP ACTIVITIES						
4-	0.0()	High-risk activities are conducted by a qualified adult activity						
15.	3.2(n)	specialist (18 years of age and older).						
Con	nments:							
		SUPERVISION OF CAMPERS						
16.	3.2(o)	Camp supervision ratios are observed for ages 5-17: 1 adult: 1 counselor: 20 campers? (Note: each additional group of 10 campers requires at least one additional staff)	\boxtimes					
Con	nments:	<u> </u>						
17.	3.2(p)	Camp supervision ratios are observed for <u>ages 2 1/2 -4</u> : 1 adult: 1 counselor: 14 campers? (Note: each additional group of 7 campers requires at least one additional staff)						
Con	nments:							
18.	3.2(q)	Camp supervision ratios are observed for <u>ages birth to 2:</u> 1 adult: 1 counselor: 8 campers? (Note: each additional group of 4 campers requires at least one additional staff)					\boxtimes	
Con	nments:							
		SITE AND BUILDINGS						
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas, bodies of water, and vehicular traffic areas are guarded or fenced off and warning signs are posted.	\boxtimes					
Con	nments:							
20.	4.2(a)	All structures and facilities are in compliance with local building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.		\boxtimes	Minor			
	nments: Ca ing docum	mp operates from Hillside Elementary School for the summentation.	er. C	amp d	id not have	e copie	s of lo	ocal
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.			Minor			
Con	nments: Ca	mp did not have copies of documentation.						
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC)						
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O	
<u> </u>	0.20		I						
23.	4.4	Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers.	\boxtimes						
Com	ments:								
		HEALTH							
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency approved by the Department							
Com	ments:								
25.	5.2(a)	Health Director, at a resident camp, is on duty at all times and holds at least one of the following certifications: a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the Board of Certification d. Individual certified in either one of these certifications 1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM							
Comments:									
26.	5.2(c)	Health Director is certified in <i>professional-level</i> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency approved by the Department.					-		
Com	ments:								
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)	\boxtimes						
Com	ments:								
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.	\boxtimes						
Com	ments:								
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.	\boxtimes						
Com	ments:								
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.	\boxtimes						
Com	ments:								
31.	5.5(g)	Campers' immunization records and/or religious exemptions are maintained on file.							
Com	ments:								

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
32.	DFD	Families (including foster families) of children in foster care and homeless children are permitted a 30-day grace period to take any necessary action to comply with immunization requirements consistent with the provisions of N.J.A.C. 3A:52-7.3 and N.J.A.C. 3A:54-6.8. (For DFD Funded Families)		YES ⊠ NO □				
Com	ments:							
33.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.	\boxtimes					
Com	ments:							
34.	4.2(f)	Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members.	\boxtimes					
Com	ments:							
35.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.		\boxtimes	Minor			
Com	ments:							
36.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.	\boxtimes					
Com	ments:							
37.	DFD	Medication is administered consistent with standards for parental consent. (for DFD funded camps)		YE	S 🖂	NO		
Com	ments:							
38.	DFD	The camp ensures staff are trained and prepared to prevent, recognize, and respond to emergencies due to food-related allergies and other allergic reactions.		YE	ES ⊠	NO		
Com	ments:							
		SAFETY						
39.	6.1(a)	Written emergency procedures address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).	\boxtimes					
Com	ments:							
40.	DFD	Written emergency procedures address relocation, communication and reunification with parents, continuity of operations, accommodations for children with disabilities and children with chronic medical conditions during an emergency.		YE	ES 🛚	NO		
Com	ments:							
41.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.						
Com	ments:							
42.	DFD	Hazardous materials are handled and stored appropriately. Bio-contaminants are properly disposed of.		YE	ES ⊠	NO		
Com	ments:							
43.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.	\boxtimes					

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
	-					•				
Con	nments:									
44.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.								
Con	nments:					l				
45.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.	\boxtimes							
Con	nments:									
46.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.	\boxtimes							
Con	nments:									
47.	6.4	Smoke detectors are operable, checked and in good working order where applicable.								
Con	nments:									
48.	DFD	The camp operator has developed and documented an emergency preparedness procedure that covers continuity of operations, staff and volunteer training in the event of an emergency.	YES ⊠ NO							
Con	nments:									
	NUTRITION AND MEAL SERVICE									
49.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.								
Con	nments:									
		POTABLE WATER								
50.	7.2(a)	Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (Note: Ex. of appropriate documentation could be a water bill or water testing documentation)		\boxtimes	Minor					
Con	nments: No	documentation is maintained by the camp for the site being	g used	d.						
51.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.								
Con	nments:									
52.	7.3	Water sampling results are maintained on site and available for review.								
Con	nments:									
		TRANSPORTATION	•			1				
53.	8.1	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the MVC School Bus Safety Team.								
Con	nments: No	buses onsite at the time of the inspection.								

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
54.	8.2(b)	Written policy has been established for transportation.	\boxtimes					
Com	ments:							
55.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.	\boxtimes					
Com	ments:							
56.	8.4	The following records are maintained:		\boxtimes	Minor			
Com	ments:							
57.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.	\boxtimes					
Com	ments:							
		SPORTS AND OTHER RECREATIONAL ACT	ΓΙΥΙΤΙ	ES				
58.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.	\boxtimes					
Com	ments:							
59.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.	\boxtimes					
Com	ments: Ca	mp swims at Mount Laurel YMCA.						
60.	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (Note: if no, please indicate which part of the question is not in compliance)						
Com	ments:							
61.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for on-site swimming activities.					\boxtimes	
Com	ments:							
62.	9.4(b)	On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)					\boxtimes	
Com	ments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O			
						I					
63.	9.4(c)	A lifeboat or rescue craft is observed for use during on-site waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)					\boxtimes				
Con	ments:										
64.	9.2(a)	Lifeguards are certified by an agency approved by the Department.					\boxtimes				
Con	Comments:										
65.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.	\boxtimes								
Com	nments:										
MAINTENANCE AND SANITATION											
66.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.	\boxtimes								
Con	ments:										
67.	13.5(a)	Recreational equipment is maintained in safe operating condition.	\boxtimes								
Com	nments:		•								
68.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.	\boxtimes								
Com	nments:										
		INSECT, RODENT, AND WEED CONTR	OL								
69.	13.3(a)	Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water.	\boxtimes								
Com	nments:		•								
70.	13.3(b)	Fly breeding is controlled by eliminating unsanitary practices. Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.	\boxtimes								
Con	ments:										
71.	13.3(c)	All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served.									
Com	nments:										
72.	13.3(d)	Weed growth is controlled along pathways and within each campsite to reduce tick and chigger populations.									
Com	nments:										
		ADDITIONAL PROVISIONS									
73.	11.1(a)	Buildings housing showers are adequately constructed, in good repair, clean and have adequate lighting and ventilation.					\boxtimes				
Com	nments:										

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
74.	12.1(a)	Operators have made adequate arrangements for the scollection and disposal of solid waste. Receptacles are observed onsite, centrally located for anticipated activit in sufficient supply and frequency to address anticipate number of campers and staff over the period of operation	eies and					
Con	nments:							
75.	13.4	Living quarters, mess halls and/or kitchens are not loca within 100 feet of housing for farm animals.	nted					
Con	nments:							
76.	13.4 (a-e)	Camp activities being conducted on site a farm or any swhere campers may come into routine contact with farr animals have documented the policies and procedures minimize the potential of illness and injury.	m				\boxtimes	
Con	nments:							•
		ASSESSMENT QUESTION	ONS					
77.		with supervisory authority responsibilities for children cor Development's pre-service health and safety trainings as		vision	YES []	NO	\boxtimes
Con	nments: No	ot all staff had completed the NJ training.						
78.	director sl	np director aware that on or before September 15, of eac nall submit an 'Accident Annual Report Youth Camp Safe r email to the Department at: youth.camps@doh.nj.gov			YES 🗵		NO	
Con	nments:							
79.	mitigation	camp implemented COVID-19 mitigation measures? If ye measures were implemented? (Ex: masking, social distaing, testing)		/ID-19	YES 🗵		NO	
Con	nments:							
Ren	narks	Camp was rated Conditionally Satisfactory	and issued a	NOV.				
	Adult staff 30. Adult staff with NJ training 7.							
Nan	ne of Inspe			iving Co	opy of Repo	ort		
	ame of Inspecting Official Name of the Person Receiving Copy of Report							

Nicole Flynn

Maria Malgieri