CONSUM	ER, ENVIRO PUBLIC	JERSEY DE DNMENTAL / HEALTH FOO . BOX 369, T	AND OCC	UPAT ECTIC NJ 08	IONAL ON PRO	HEALT GRAM	'H SER	VICE			T OF INSPI mp Safety S			
			<u>mps@doh</u>	-	<u>vc</u>				Ass	Assignment No. 18738				
<b>CAMP ID</b> 4136		<b>CAMP NAM</b> Grace Sum		p				ITY TYPE		EVALUATION ON SATISFACTORY				
CAMP OWN	ER				PHON	E NUME	BER	E-MA	L	1				
Grace Luth	ern Church				201-2	61-541	5	admi	n@n	@newbeginningatgrace				
STREET ADI	DRESS				CITY			ZIP		COUNTY				
925 Fifth A	Avenue				River Edge 0766			1	Bergen					
MAILING AD	DRESS				CHAN	GES				TION				
Same														
CAMP DIREC	CTOR NAME		HEAL	TH DI	RECTOR	R NAME		FOOD	SER		NDOR			
Steven E. S	Sweet		Emm	a Na	prstek			N/A						
INSPECTOR	NAME		•	R	EHS LIC	•		REINS	SPEC	TION ON	OR AFTER			
Elaine P. M	lateria			В	-10145	9								
	Тіме/Аст	IVITY REPORT (1	-TRAVEL, 2-	INSPEC	TION, <b>3-</b>	Administi	RATION, 4	4-Person/	AL)	TOTAL HO	URS: 3.0			
DATE	CODE	BEGIN	END	C	ODE	BEG	IN	END		CODE	BEGIN	END		
7-27-23	1	1200	1300		2	130	0	1500						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		ADMINISTRATIVE						
1.	2.1	Camp has a current certificate of approval (camp license) from the NJDOH.	$\boxtimes$					
Con	nments:							
2.	DFD	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.					$\boxtimes$	
Con	nments:							
3.		np enrolled in the Division of Family Development (DFD)/Child ource & Referral Agency (CCR&R) Childcare Subsidy Program?		YE	S 🖂	NO		
Con	nments:							
4.	2.5	Camp has obtained liability insurance in an amount consistent with the expected risks.	$\boxtimes$					
Con	nments:							
		GENERAL CARE OF CAMPERS						
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.	$\boxtimes$					

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
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Cor	Comments:										
		STAFF									
6.	3.2(c)	Staff pre-season orientation and training <b>has been</b> conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.									
Cor	nments:										
7.	DFD	Age-appropriate pediatric first aid and Cardiopulmonary Resuscitation (CPR) training and required health and safety child growth development coursework has been completed and documented for caregivers, teachers, and directors, and any individuals responsible for the direct care/ supervision of children for a provider that receives DFD funds.									
Cor	nments:										
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652- 2873.									
Cor	nments:										
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.									
Cor	nments:	· · · ·									
		STAFF BACKGROUND CHECK									
10.	DFD	Federal Bureau of Investigation (FBI) criminal history (fingerprint check), National Sex Offender Registry (NSOR), State criminal history (fingerprint check), and State Sex Offender Registry completed for all staff members. This check also includes Out-of-State State criminal history and Out-of- State Sex Offender Registry for any staff that have lived out of state within the past five years. ( <i>Only for DFD Camps</i> )		YES 🖂 🗖			NO 🗌				
Cor	nments:										
11.	DFD	Child Abuse Record Information (CARI) check has been conducted including Out-of-State child abuse registry checks for any staff that have lived out-of-state within the past five years (applicable to all staff and volunteer members of a provider that receives DFD funds)		YES 🛛 NO							
Cor	nments:										
12.	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.									
Cor	nments:			•		•					
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.									

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Com	iments:					
14.	3.2(I)	Sex offender registry check conducted annually for all staff 16 and older.	$\square$			
Com	ments:					
		CAMP ACTIVITIES				
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).			 $\square$	
Com	ments:					
		SUPERVISION OF CAMPERS				
16.	3.2(o)	Camp supervision ratios are observed for <u>ages 5-17</u> : 1 adult: 1 counselor: 20 campers? ( <i>Note: each additional group of 10 campers requires at least one additional staff</i> )	$\boxtimes$			
Com	iments:					
17.	3.2(p)	Camp supervision ratios are observed for <u>ages 2 1/2 -4</u> : 1 adult: 1 counselor: 14 campers? ( <i>Note: each additional</i> <i>group of 7 campers requires at least one additional staff</i> )	$\boxtimes$			
Com	ments:					
18.	3.2(q)	Camp supervision ratios are observed for <u>ages birth to 2:</u> 1 adult: 1 counselor: 8 campers? ( <i>Note: each additional group</i> of 4 campers requires at least one additional staff)			$\boxtimes$	
Com	ments:		1			
		SITE AND BUILDINGS				
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas, bodies of water, and vehicular traffic areas are guarded or fenced off and warning signs are posted.	$\square$			
Com	iments:					
20.	4.2(a)	All structures and facilities are in compliance with local building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.				
Com	iments:					
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.	$\boxtimes$			
Com	ments:					
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC)				
Com	ments:					
23.	4.4	Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers.	$\square$			
Com	iments:					
		HEALTH				
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency <u>approved by the Department.</u>	$\boxtimes$			
Com	ments:					

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		1	1					
25.	5.2(a)	<ul> <li>Health Director, <u>at a resident camp</u>, is on duty at all times and holds <u>at least one</u> of the following certifications: <ul> <li>a. Physician licensed in New Jersey</li> <li>b. Registered nurse licensed in New Jersey</li> <li>c. Certified athletic trainer by the <u>Board of Certification</u></li> <li>d. Individual certified in either <u>one</u> of these certifications <ul> <li>1. Advanced Level F/A</li> <li>2. Paramedic</li> <li>3. EMT</li> <li>4. First Responder/CIM</li> </ul> </li> </ul></li></ul>						
Con	intents.							
26.	5.2(c)	Health Director is certified in <i>professional-level</i> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency <u>approved by the Department</u> .	$\boxtimes$					
Com	iments:							
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)	$\boxtimes$					
Com	nments:							
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.						
Com	ments:	· · • · · · ·						
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.	$\boxtimes$					
Corr	nments:							
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.	$\boxtimes$					
Com	iments:							
31.	5.5(g) ments:	Campers' immunization records and/or religious exemptions are maintained on file.	$\square$					
32.	DFD	Families (including foster families) of children in foster care and homeless children are permitted a 30-day grace period to take any necessary action to comply with immunization requirements consistent with the provisions of N.J.A.C. 3A:52- 7.3 and N.J.A.C. 3A:54-6.8. (For DFD Funded Families)	YES 🛛 NO 🗌					
Com	nments:		_	_		_		
33.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.	$\square$					
Com	nments:		1				[	
<b>34.</b>	4.2(f)	Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members.						
1 3 3 1	onto.							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
35.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.		$\boxtimes$	Minor			
		ere was no written documentation for review regarding the		nent or	r transport	of can	npers	in
the	event of a	serious injury organized with the EMS or Ambulance Square Medications are labeled, stored appropriately and	d.				1	
36.	5.3(e)	inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.						
Corr	nments:							
37.	DFD	Medication is administered consistent with standards for parental consent. (for DFD funded camps)		YE	IS 🖂	NO		
Com	nments:							
38.	DFD	The camp ensures staff are trained and prepared to prevent, recognize, and respond to emergencies due to food-related allergies and other allergic reactions.		YE	ES 🖂	NO		
Com	ments:							
		SAFETY						
39.	6.1(a)	Written emergency procedures address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).						
Com	nments:							
40.	DFD	Written emergency procedures address relocation, communication and reunification with parents, continuity of operations, accommodations for children with disabilities and children with chronic medical conditions during an emergency.		YE	<b>S</b> 🖂	NO		
Corr	ments:							
41.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.	$\square$					
Com	nments:							
42.	DFD	Hazardous materials are handled and stored appropriately. Bio-contaminants are properly disposed of.		YE	IS 🖂	NO		
Corr	iments:							
43.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.	$\boxtimes$					
Com	nments:							
44.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.	$\boxtimes$					
Com	ments:							
45.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.		$\square$				
Com	ments: Th	e camp does not take trips.						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
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46.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.						
Con	nments:							
47.	6.4	Smoke detectors are operable, checked and in good working order where applicable.	$\square$					
Con	nments:							
48.	DFD	The camp operator has developed and documented an emergency preparedness procedure that covers continuity of operations, staff and volunteer training in the event of an emergency.		YE	ES 🖂	NO		
Con	nments:							
		NUTRITION AND MEAL SERVICE						
49.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.					$\boxtimes$	
Con	nments:							
		POTABLE WATER						
50.	7.2(a)	Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality ( <i>Note: Ex. of appropriate</i> <i>documentation could be a water bill or water testing</i> <i>documentation</i> )	$\boxtimes$					
Con	nments:							
51.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.	$\boxtimes$					
Con	nments:	· · · · ·						
52.	7.3	Water sampling results are maintained on site and available for review.	$\square$					
Con	nments:							
		TRANSPORTATION						
53.	8.1	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the <u>MVC School Bus Safety Team</u> .		$\boxtimes$				
Con	nments: Th	e camp does not take any trips.						
54.	8.2(b)	Written policy has been established for transportation.		$\square$				
Con	nments: Th	e camp does not take any trips.						L
55.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.					$\square$	
Con	nments: Th	e camp does not take any trips.						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
56.	8.4	<ul> <li>The following records are maintained:</li> <li>Transportation routes;</li> <li>Names of the campers being transported;</li> <li>The name and address of the driver;</li> <li>A photo static copy of his or her valid school bus driver license;</li> <li>If a contractor is used to provide transportation services, the name and address of the contractor.</li> </ul>					$\boxtimes$	
Corr	nments: Th	e camp does not take any trips.						
57.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.					$\square$	
Corr	nments: Th	e camp does not take any trips.						
	1	SPORTS AND OTHER RECREATIONAL ACT	ΓΙVΙΤΙ	ES		[	[	1
58.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; <b>if the activity is specialized</b> documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.					$\boxtimes$	
Corr	nments:							
59.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.					$\boxtimes$	
Corr	ments:							
60.	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. ( <i>Note: if no, please indicate</i> <i>which part of the guestion is not in compliance</i> )					$\boxtimes$	
Com	iments:							
61.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for <b>on-site</b> swimming activities.					$\boxtimes$	
Corr	nments:							
62.	9.4(b)	<b>On-site</b> waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)					$\boxtimes$	
Com	ments:							
63.	9.4(c)	A lifeboat or rescue craft is observed for use during <u>on-site</u> waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)					$\boxtimes$	
Corr	nments:							
64.	9.2(a)	Lifeguards are certified by an agency <u>approved by the</u> <u>Department.</u>					$\boxtimes$	
Corr	ments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
65.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.					$\boxtimes$	
Corr	ments:		•					
		MAINTENANCE AND SANITATION						
66.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.	$\boxtimes$					
Con	iments:	woony.						
67.	13.5(a)	Recreational equipment is maintained in safe operating condition.	$\boxtimes$					
Con	ments:							
68.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.	$\boxtimes$					
Con	nments:							
		INSECT, RODENT, AND WEED CONTR	OL					
69.	13.3(a)	Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water.						
Corr	nments:							
		Fly breeding is controlled by eliminating unsanitary practices.	1					
70.	13.3(b)	Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.						
Corr	ments:		•			L	1	1
71.	13.3(c)	All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served.	$\square$					
Con	nments:							
72.	13.3(d)	Weed growth is controlled along pathways and within each campsite to reduce tick and chigger populations.	$\square$					
Corr	nments:							
		ADDITIONAL PROVISIONS						
73.	11.1(a)	Buildings housing showers are adequately constructed, in good repair, clean and have adequate lighting and ventilation.					$\square$	
Corr	nments:							
74.	12.1(a)	Operators have made adequate arrangements for the storage, collection and disposal of solid waste. Receptacles are observed onsite, centrally located for anticipated activities and in sufficient supply and frequency to address anticipated number of campers and staff over the period of operation.	$\boxtimes$					
Corr	nments:							
75.	13.4	Living quarters, mess halls and/or kitchens are not located within 100 feet of housing for farm animals.					$\boxtimes$	
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		Comp activities being conducted on site a form or any appear						
76.	13.4 (a-e)	Camp activities being conducted on site a farm or any space where campers may come into routine contact with farm animals have documented the policies and procedures to minimize the potential of illness and injury.					$\boxtimes$	
Con	nments:							

ASSESSMENT QUESTIONS				
77.	Has staff with supervisory authority responsibilities for of Family Development's pre-service health and safe		YES 🖂	
Comments:				
78.	<ul> <li>Is the camp director aware that on or before September 15, of each year, the camp director shall submit an 'Accident Annual Report Youth Camp Safety' (<u>CB-15</u>) form via Mail or email to the Department at: <u>youth.camps@doh.nj.gov</u></li> </ul>			ΝΟ
Comments:				
79.	Has your camp implemented COVID-19 mitigation measures? If yes, which COVID-19 mitigation measures were implemented? (Ex: masking, social distancing, handwashing, testing)		YES 🖂	NO 🗌
Comments:				
Remarks				
Name of Inspecting Official		Name of the Person Receiving Copy of Report		
Elaine P. Materia		Steven E. Sweet-Camp Director		