CONSUM	ER, ENVIRO PUBLIC I	ONMENTAL AN HEALTH FOOI . BOX 369, TRI	ARTMENT OF HEALTH ID OCCUPATIONAL HEALTH SERVICE O PROTECTION PROGRAM ENTON NJ 08625-0369 826-4935				REPORT OF INSPECTION Youth Camp Safety Standards				
		youth.cam	os@doh.nj.	<u>yov</u>					•	t No. 19226	
CAMP ID			01.11.0	CT.		ACTIVII DFD IN			EVALU	ATION FACTORY	
3441		School Age (SACC)	Child Care	of Leon	1a		SPECI		SATIS	ACTORT	
CAMP OWNE	ER	(SACC)		PHON		BER	E-MAI	L			
School Age	e Child Care	e of Leonia		(917))447-71	.94	saccle	eonia	a@aol.c	om	
STREET ADD	DRESS			CITY			ZIP		COUNT	Y	
500 Broad	Ave			Leon	ia		0760:	5	Bergen		
MAILING AD	DRESS			CHAN	IGES				PREVIO		TION
PO BOX 4	44										
Leonia NJ	07605										
CAMP DIREC	CTOR NAME		HEALTH	DIRECTO	R NAME		FOOD	SER		NDOR	
Heather He	errmann		Nicole D	ominy			NON	Е			
INSPECTOR	NAME			REHS LIC).		REINS	PEC	TION ON	OR AFTER	
Helena Kin	n			B2029							
	Тіме/Асті∨	ITY REPORT (1-TR	AVEL, 2-INSPE	CTION, 3-A	DMINISTR	ATION, 4-P	ERSONAL) T	OTAL HOU	RS:	I
DATE	CODE	BEGIN	END	CODE	BEG	SIN	END	(CODE	BEGIN	END
8/11/23	1	1300	1330	2	133	30	1530		1	1530	1545

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		ADMINISTRATIVE						
1.	2.1	Camp has a current certificate of approval (camp license) from the NJDOH.	\square					
Con	nments:							
2.	DFD	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.					\boxtimes	
Con	nments:							
3.		p enrolled in the Division of Family Development (DFD)/Child purce & Referral Agency (CCR&R) Childcare Subsidy Program?		YE	S 🖂	NO		
Con	nments:							
4.	2.5	Camp has obtained liability insurance in an amount consistent with the expected risks.	\boxtimes					
Con	Comments:							
		GENERAL CARE OF CAMPERS						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		r 						
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.	\boxtimes					
Con	nments:							
		STAFF						
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.						
Con	nments:							
7.	DFD	Age-appropriate pediatric first aid and Cardiopulmonary Resuscitation (CPR) training and required health and safety child growth development coursework has been completed and documented for caregivers, teachers, and directors, and any individuals responsible for the direct care/ supervision of children for a provider that receives DFD funds.	\boxtimes					
Con	nments:							
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652- 2873.	\square					
Con	nments:					•	•	
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	\boxtimes					
Con	nments:							
		STAFF BACKGROUND CHECK						
10.	DFD	Federal Bureau of Investigation (FBI) criminal history (fingerprint check), National Sex Offender Registry (NSOR), State criminal history (fingerprint check), and State Sex Offender Registry completed for all staff members. This check also includes Out-of-State State criminal history and Out-of- State Sex Offender Registry for any staff that have lived out of state within the past five years. (<i>Only for DFD Camps</i>)		YE	ES 🖂	NO		
Con	nments:							
11.	DFD	Child Abuse Record Information (CARI) check has been conducted including Out-of-State child abuse registry checks for any staff that have lived out-of-state within the past five years (applicable to all staff and volunteer members of a provider that receives DFD funds)		YE	es 🖂	NO		
Con	nments:							
12.	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.						
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
							•	
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.	\boxtimes					
Con	nments:						1	
14.	3.2(I)	Sex offender registry check conducted annually for all staff 16 and older.	\square					
Con	nments:							
		CAMP ACTIVITIES						
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).	\square					
Con	nments:							
		SUPERVISION OF CAMPERS						
16.	3.2(o)	Camp supervision ratios are observed for <u>ages 5-17</u> : 1 adult: 1 counselor: 20 campers? (<i>Note: each additional group of 10 campers requires at least one additional staff</i>)	\boxtimes					
Con	nments:						1	
		Camp supervision ratios are observed for ages 2 1/2 -4: 1						
17.	3.2(p)	adult: 1 counselor: 14 campers? (Note: each additional group of 7 campers requires at least one additional staff)	\square					
Con	nments:							
18.	3.2(q)	Camp supervision ratios are observed for <u>ages birth to 2:</u> 1 adult: 1 counselor: 8 campers? (<i>Note: each additional group</i> of 4 campers requires at least one additional staff)					\boxtimes	
Con	nments:							
		SITE AND BUILDINGS						
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas, bodies of water, and vehicular traffic areas are guarded or fenced off and warning signs are posted.	\boxtimes					
Con	nments:							
20.	4.2(a)	All structures and facilities are in compliance with local building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.	\boxtimes					
Con	nments:							
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.	\boxtimes					
Con	nments:							
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC)	\boxtimes					
Con	nments:							
23.	4.4	Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers.	\boxtimes					
Con	nments:							
		HEALTH						

#	N.J.A.C. 8:25		IN	OUT	Severity	COS	N/A	N/O
	_			-			-	
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency approved by the Department.	\boxtimes					
Com	ments:			L				
25.	5.2(a)	 Health Director, <u>at a resident camp</u>, is on duty at all times and holds <u>at least one</u> of the following certifications: a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the <u>Board of Certification</u> d. Individual certified in either <u>one</u> of these certifications 1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM 						
Com	ments:		1					
26.	5.2(c)	Health Director is certified in <i>professional-level</i> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency <u>approved by the Department</u> .						
Com	ments:							
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)	\boxtimes					
Com	ments:							
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.						
Com	ments:							
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.						
Com	ments:							
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.	\square					
Com	ments:		_				-	
31.	5.5(g)	Campers' immunization records and/or religious exemptions are maintained on file.	\square					
	ments:							
32.	DFD	Families (including foster families) of children in foster care and homeless children are permitted a 30-day grace period to take any necessary action to comply with immunization requirements consistent with the provisions of N.J.A.C. 3A:52- 7.3 and N.J.A.C. 3A:54-6.8. (For DFD Funded Families)		YE	ES 🖂	NO		
Com	ments:		T	n			n	
33.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.	\square					

#	N.J.A.C. 8:25	IN	OUT	Severity	COS	N/A	N/O
	0.20						

Com	ments:							
		Health center is established for the temporary isolation and						
34.	4.2(f)	treatment of sick or injured campers and/or staff members.	\square					
Com	ments:						-	
		Written documentation for treatment and transport for						
35.	5.1(b)	campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or	\square					
		ambulance squad.						
Com	iments:							
		Medications are labeled, stored appropriately and						
36.	5.3(e)	inaccessible to campers. Medication administration is documented to include the child's name, time and initials of	\square					
		the person administering the medication.						
Com	iments:							
37.	DFD	Medication is administered consistent with standards for		Y	ES 🖂	NO		
Com	ments:	parental consent. (for DFD funded camps)						
0011		The camp ensures staff are trained and prepared to prevent,						
38.	DFD	recognize, and respond to emergencies due to food-related		Y	ES 🖂	NO		
	<u> </u>	allergies and other allergic reactions.						
Com	iments:							
	T	SAFETY	-		T			-
		Written emergency procedures address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires,						
39.	6.1(a)	natural disasters, serious accidents, illness or injury, and lost	\square					
0		camper(s).						
Com	iments:		-					
		Written emergency procedures address relocation, communication and reunification with parents, continuity of						
40.	DFD	operations, accommodations for children with disabilities and		Y	ES 🖂	NO		
		children with chronic medical conditions during an						
Com	iments:	emergency.						
	0.4(h)	Fire and emergency drills are conducted at least once a						
41.	6.1(b)	camp period or every two weeks, whichever is more frequent.	\square					
Com	iments:							
42.	DFD	Hazardous materials are handled and stored appropriately. Bio-contaminants are properly disposed of.		Y	ES 🖂	NO		
Com	ments:							
		Emergency phone numbers be provided and posted at a	<u> </u>					
43.	6.1(c)	minimum in the main office, the health center, and waterfront	\square					
Corr	monto	area, if applicable.						
Com	iments:							
	6.0(-)	Fire extinguishers meet the requirements of the Fire						
44.	6.3(a)	Underwriters Association and are strategically placed so that they are easily accessible.	\square					
Com	iments:		1		1	1	l	
		Policy and procedure for safety evacuation drills (bus/fire)						
45.	7.2(b)	performed by campers and staff which indicate the frequency	\square					
		of such activity.						

Com	ments:							
46.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.	\boxtimes					
Com	ments:		1 1					
47.	6.4	Smoke detectors are operable, checked and in good working order where applicable.	\square					
Com	ments:							
48.	DFD	The camp operator has developed and documented an emergency preparedness procedure that covers continuity of operations, staff and volunteer training in the event of an emergency.		YE	S 🛛	NO		
Com	ments:							
		NUTRITION AND MEAL SERVICE						
49.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.					\boxtimes	
Com	ments:							
		POTABLE WATER						
50.	7.2(a)	Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (<i>Note: Ex. of appropriate</i> <i>documentation could be a water bill or water testing</i> <i>documentation</i>)	\boxtimes					
Com	ments:							
51.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.	\boxtimes					
Com	ments:							
52.	7.3	Water sampling results are maintained on site and available for review.	\square					
Com	ments:							
		TRANSPORTATION						
53.	8.1	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the <u>MVC School Bus Safety Team</u> .	\boxtimes					
Com	ments:							
54.	8.2(b)	Written policy has been established for transportation.	\square					
Com	ments:							
55.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.	\square					
Com	ments:							

#	N.J.A.C. 8:25		IN	Ουτ	Severity	cos	N/A	N/O
56.	8.4	 The following records are maintained: Transportation routes; Names of the campers being transported; The name and address of the driver; A photo static copy of his or her valid school bus driver license; If a contractor is used to provide transportation services, the name and address of the contractor. 		\boxtimes	Minor			
		ses are utilized approximately three times a week on field tr	ips. (Copies	of the bus	driver	licen	ses
were	e not avail	able for review.						
57.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.		\boxtimes	Minor			
Com	iments:							
		SPORTS AND OTHER RECREATIONAL ACT	ΓΙνιτι	ES				
58.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.	\boxtimes					
Com	ments:		1					
59.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.						\boxtimes
Com	ments: Of	fsite swimming is conducted at Leonia Public Pool.						
60.	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (<i>Note: if no, please indicate</i> <i>which part of the question is not in compliance</i>)						
Com	ments:	· · · · · · · · · · · · · · · · · · ·						
61.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for <u>on-site</u> swimming activities.						\square
Com	iments:							
62.	9.4(b)	On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)					\boxtimes	
Com	ments:							
63.	9.4(c)	A lifeboat or rescue craft is observed for use during <u>on-site</u> waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)					\boxtimes	
Com	iments:							
64.	9.2(a)	Lifeguards are certified by an agency <u>approved by the</u> <u>Department.</u>						\boxtimes
Com	iments:			•			•	

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
	_							
65.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.						\square
Corr	ments:							
		MAINTENANCE AND SANITATION						
	10 5()	Camp and recreational equipment evaluated and documented						
66.	13.5(a)	to be maintained in a clean, safe, and sanitary condition weekly.	\square					
Corr	iments:							
67.	13.5(a)	Recreational equipment is maintained in safe operating condition.	\boxtimes					
Corr	ments:							
68.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.	\boxtimes					
Com	ments:							
		INSECT, RODENT, AND WEED CONTR	OL					
69.	13.3(a)	Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water.	\square					
Corr	ments:							
		Fly breeding is controlled by eliminating unsanitary practices.						1
70.	13.3(b)	Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.	\boxtimes					
Corr	ments:		<u> </u>					
71.	13.3(c)	All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served.	\square					
Corr	iments:							<u>.</u>
72.	13.3(d)	Weed growth is controlled along pathways and within each campsite to reduce tick and chigger populations.	\square					
Com	ments:							
		ADDITIONAL PROVISIONS						
73.	11.1(a)	Buildings housing showers are adequately constructed, in						
	ments:	good repair, clean and have adequate lighting and ventilation.						
		Operators have made adequate arrangements for the storage,						<u> </u>
74.	12.1(a)	collection and disposal of solid waste. Receptacles are observed onsite, centrally located for anticipated activities and in sufficient supply and frequency to address anticipated number of campers and staff over the period of operation.						
Com	iments:	· · · · · ·	-					
75.	13.4	Living quarters, mess halls and/or kitchens are not located within 100 feet of housing for farm animals.					\square	
Com	iments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		Comp activities being conducted on site a form or any appear						
76.	13.4 (a-e)	Camp activities being conducted on site a farm or any space where campers may come into routine contact with farm animals have documented the policies and procedures to minimize the potential of illness and injury.					\boxtimes	
Con	nments:							

ASSESSMENT QUESTIONS				
77.	Has staff with supervisory authority responsibilities for of Family Development's pre-service health and safe		YES 🖂	NO 🗌
Comments:				
78.	Is the camp director aware that on or before September 15, of each year, the camp director shall submit an 'Accident Annual Report Youth Camp Safety' (<u>CB-15</u>) form via Mail or email to the Department at: <u>youth.camps@doh.nj.gov</u>			ΝΟ
Comments:				
79.	Has your camp implemented COVID-19 mitigation measures? If yes, which COVID-19 mitigation measures were implemented? (Ex: masking, social distancing, handwashing, testing)		YES 🖂	ΝΟ
Comments:				
Remarks				
Name of Inspecting Official		Name of the Person Receiving Copy of Report		
Helena Kim		Heather Herrmann, camp director		