CONSUM	ER, ENVIRC PUBLIC I	JERSEY DEPA DIMENTAL AN HEALTH FOOD BOX 369, TRE 609-8 youth.camp	D OCCUPAT PROTECTION NTON NJ 08 26-4935	TONAL ON PRO 625-036	HEALT GRAM	TH SERV	ICE	Yo	outh Ca	T OF INSPI mp Safety S nt No. 19070	tandards
CAMP ID 3008		CAMP NAME Travel Camp							EVALU	ATION FACTORY	
CAMP OWNE	ER			PHONE	E NUME	BER	E-MAI	L			
Meadowlar	nds YMCA			201-9	55-53(00	dcold	lon@	meado	wlandymca	org
				Ext. 2	36						
STREET ADI	DRESS			CITY			ZIP		COUNT	Y	
390 Murray	y Hill Parkw	/ay		East R	Rutherf	ford	0707	3	Bergen		
MAILING AD	DRESS			CHANC	GES				PREVIO		TION
Same											
CAMP DIREC	CTOR NAME		HEALTH DI	RECTOR	RNAME		FOOD	SER		NDOR	
Daniel Col	don		Diedre Jol	hnson			N/A				
INSPECTOR	NAME		R	EHS LIC.			REINS	PEC		OR AFTER	
Elaine P. M	lateria		В	101459	1						
	Тіме/Астіу	ITY REPORT (1-TR	VEL, 2-INSPEC	TION, 3-A E	OMINISTR	RATION, 4-F	PERSONAL	L) T	OTAL HOL	JRS: 3.25	
DATE	CODE	BEGIN	END C	ODE	BEG	iN	END	(CODE	BEGIN	END
8-3-23	1	1200	1245	2	124	5	1515				

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
	0.23	ADMINISTRATIVE	1	II		I		
1.	2.1	Camp has a current certificate of approval (camp license) from the NJDOH.	\square					
Con	nments:							
2.	DFD	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.					\boxtimes	
Con	nments:							
3.		np enrolled in the Division of Family Development (DFD)/Child ource & Referral Agency (CCR&R) Childcare Subsidy Program?		YE	S 🗌	NO	\boxtimes	
Con	nments: Th	is camp is not a DFD						
4.	2.5	Camp has obtained liability insurance in an amount consistent with the expected risks.	\boxtimes					
Con	Comments:							
	GENERAL CARE OF CAMPERS							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
						•	•	•
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.	\square					
Con	nments:							
		STAFF						
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.	\boxtimes					
Con	nments:							
7.	DFD	Age-appropriate pediatric first aid and Cardiopulmonary Resuscitation (CPR) training and required health and safety child growth development coursework has been completed and documented for caregivers, teachers, and directors, and any individuals responsible for the direct care/ supervision of children for a provider that receives DFD funds.						
Con	nments:							
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652- 2873.	\boxtimes					
Con	nments:							
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.						
Con	nments:							
		STAFF BACKGROUND CHECK						
10.	DFD	Federal Bureau of Investigation (FBI) criminal history (fingerprint check), National Sex Offender Registry (NSOR), State criminal history (fingerprint check), and State Sex Offender Registry completed for all staff members. This check also includes Out-of-State State criminal history and Out-of- State Sex Offender Registry for any staff that have lived out of state within the past five years. (<i>Only for DFD Camps</i>)		YE	ES 🗌	NO	\boxtimes	
Con	nments: Th	e camp is not a DFD						
11.		Child Abuse Record Information (CARI) check has been conducted including Out-of-State child abuse registry checks for any staff that have lived out-of-state within the past five years (applicable to all staff and volunteer members of a provider that receives DFD funds)		YE	ES 🗌	NO	\boxtimes	
Cor	nments: Th	is camp is not a DFD						
12.	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.						
Cor	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.						
Con	nments:						1	
14.	3.2(I)	Sex offender registry check conducted annually for all staff 16 and older.						
Con	nments:							
		CAMP ACTIVITIES						
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).	\square					
Con	nments:							
		SUPERVISION OF CAMPERS						
16.	3.2(o)	Camp supervision ratios are observed for <u>ages 5-17</u> : 1 adult: 1 counselor: 20 campers? (<i>Note: each additional group of 10 campers requires at least one additional staff</i>)	\boxtimes					
Con	nments:		1					
		Camp supervision ratios are observed for ages 2 1/2 -4: 1						
17.	3.2(p)	adult: 1 counselor: 14 campers? (Note: each additional group of 7 campers requires at least one additional staff)					\square	
Con	nments:							
18.	3.2(q)	Camp supervision ratios are observed for <u>ages birth to 2:</u> 1 adult: 1 counselor: 8 campers? (Note: each additional group of 4 campers requires at least one additional staff)					\boxtimes	
Con	nments:							
		SITE AND BUILDINGS						
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas, bodies of water, and vehicular traffic areas are guarded or fenced off and warning signs are posted.	\boxtimes					
Con	nments:							
20.	4.2(a)	All structures and facilities are in compliance with local building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.						
Con	nments:							
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.	\boxtimes					
Con	nments:							
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC)	\boxtimes					
Con	nments:							
23.	4.4	Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers.					\square	
Con	nments:							
		HEALTH						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
	-	· · · · · · · · · · · · · · · · · · ·						
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency approved by the Department						
Corr	ments:							
25.	5.2(a)	 Health Director, <u>at a resident camp</u>, is on duty at all times and holds <u>at least one</u> of the following certifications: Physician licensed in New Jersey Registered nurse licensed in New Jersey Certified athletic trainer by the <u>Board of Certification</u> Individual certified in either <u>one</u> of these certifications Advanced Level F/A Paramedic EMT First Responder/CIM 						
Com	nments:							
26.	5.2(c)	Health Director is certified in <i>professional-level</i> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency <u>approved by the Department</u> .	\boxtimes					
Com	iments:							
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)						
Corr	nments:	,					1	
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.						
Com	iments:							
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.	\boxtimes					
Com	nments:							
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.	\square					
Com	nments:	1		1		1	1	•
31 .	5.5(g) ments:	Campers' immunization records and/or religious exemptions are maintained on file.	\square					
32 .	DFD	Equilips (including footor families) of abildren in factor care	-					
		Families (including foster families) of children in foster care and homeless children are permitted a 30-day grace period to take any necessary action to comply with immunization requirements consistent with the provisions of N.J.A.C. 3A:52- 7.3 and N.J.A.C. 3A:54-6.8. (For DFD Funded Families)		YE	ES 🗌	NO		
Com	nments: Tł	nis Camp is not a DFD	T	r		r	1	
33.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.						

#	N.J.A.C. 8:25	IN	OUT	Severity	cos	N/A	N/O
	••						

Com	ments:							
34.		Health center is established for the temporary isolation and	\square					
Com	ments:	treatment of sick or injured campers and/or staff members.						L
35.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.						
Com	ments:							
36.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.	\boxtimes					
Com	ments:							
37.	DFD	Medication is administered consistent with standards for parental consent. (for DFD funded camps)		YE	S 🗌	NO	\boxtimes	
Com	ments: Thi	s camp is not a DFD						
38.	DFD	The camp ensures staff are trained and prepared to prevent, recognize, and respond to emergencies due to food-related allergies and other allergic reactions.		YE	S 🗌	NO	\boxtimes	
Com	ments: Thi	s camp is not a DFD						
		SAFETY						
39.	6.1(a)	Written emergency procedures address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).	\boxtimes					
Com	ments:							
40.	DFD	Written emergency procedures address relocation, communication and reunification with parents, continuity of operations, accommodations for children with disabilities and children with chronic medical conditions during an emergency.		YE	S 🗌	NO	\boxtimes	
Com	ments: Thi	s camp is not a DFD	-					
41.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.	\square					
Com	ments:							
42.	DFD	Hazardous materials are handled and stored appropriately. Bio-contaminants are properly disposed of.		YE	:S 🗌	NO	\boxtimes	
Com	ments: The	e camp is not a DFD						
43.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.	\boxtimes					
Com	ments:							
44.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.	\boxtimes					
Com	ments:							
45.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.	\boxtimes					

Com	ments:							
46.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.	\boxtimes					
Com	ments:							
47.	6.4	Smoke detectors are operable, checked and in good working order where applicable.	\square					
Com	ments:							
48.	DFD	The camp operator has developed and documented an emergency preparedness procedure that covers continuity of operations, staff and volunteer training in the event of an emergency.		YE	S 🗌	NO	\boxtimes	
Com	ments: Thi	s camp is not a DFD.						
		NUTRITION AND MEAL SERVICE						
49.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.					\boxtimes	
Com	ments:							
		POTABLE WATER						
50.	7.2(a)	Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (<i>Note: Ex. of appropriate</i> <i>documentation could be a water bill or water testing</i> <i>documentation</i>)						
Com	ments:							
51.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A. 58:12A-1</i> et seq. prior to opening for the season.						
Com	ments:							
52.	7.3	Water sampling results are maintained on site and available for review.	\square					
Com	ments:							
		TRANSPORTATION						
53.	8.1	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the <u>MVC School Bus Safety Team</u> .	\boxtimes					
Com	ments:							
54.	8.2(b)	Written policy has been established for transportation.	\square					
Com	ments:							
55.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.	\square					
Com	ments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
	1							
56.	8.4	 The following records are maintained: Transportation routes; Names of the campers being transported; The name and address of the driver; A photo static copy of his or her valid school bus driver license; If a contractor is used to provide transportation services, the name and address of the contractor. 	\boxtimes					
Com	ments:							
57 .	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.	\square					
	1	SPORTS AND OTHER RECREATIONAL ACT	ΓΙνιτι	ES				
58.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.						\boxtimes
Corr	iments:							
59.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.						
Corr	nments:							
60.	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (<i>Note: if no, please indicate</i> <i>which part of the question is not in compliance</i>)	\boxtimes					
Corr	ments:							
61.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for <u>on-site</u> swimming activities.	\boxtimes				\square	
Corr	iments:							
62.	9.4(b)	On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)	\boxtimes				\boxtimes	
Com	ments:							
63.	9.4(c)	A lifeboat or rescue craft is observed for use during <u>on-site</u> waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)						
Com	iments:							
64.	9.2(a)	Lifeguards are certified by an agency <u>approved by the</u> <u>Department.</u>						\boxtimes
Com	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
	_							
65.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.						\square
Corr	ments:							
		MAINTENANCE AND SANITATION						
	10 5()	Camp and recreational equipment evaluated and documented						
66.	13.5(a)	to be maintained in a clean, safe, and sanitary condition weekly.	\square					
Corr	iments:							
67.	13.5(a)	Recreational equipment is maintained in safe operating condition.	\boxtimes					
Corr	ments:							
68.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.	\boxtimes					
Com	ments:							
		INSECT, RODENT, AND WEED CONTR	OL					
69.	13.3(a)	Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water.	\square					
Corr	ments:					1		
		Fly breeding is controlled by eliminating unsanitary practices.						
70.	13.3(b)	Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.	\boxtimes					
Com	ments:					1	1	
		All enclosed buildings are maintained so as to eliminate rodent						
71.	13.3(c)	harborage, including buildings where food is stored or served.	\square					
Com	iments:							
72.	13.3(d)	Weed growth is controlled along pathways and within each campsite to reduce tick and chigger populations.	\boxtimes					
Corr	iments:							
		ADDITIONAL PROVISIONS						
73.	11.1(a)	Buildings housing showers are adequately constructed, in good repair, clean and have adequate lighting and ventilation.					\boxtimes	
Com	ments:		•					
74.	12.1(a)	Operators have made adequate arrangements for the storage, collection and disposal of solid waste. Receptacles are observed onsite, centrally located for anticipated activities and in sufficient supply and frequency to address anticipated number of campers and staff over the period of operation.	\boxtimes					
Com	ments:							
75.	13.4	Living quarters, mess halls and/or kitchens are not located within 100 feet of housing for farm animals.					\square	
Com	iments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
	1							
76.	13.4 (a-e)	Camp activities being conducted on site a farm or any space where campers may come into routine contact with farm animals have documented the policies and procedures to minimize the potential of illness and injury.						
Con	nments:							

ASSESSMENT QUESTIONS				
77.	Has staff with supervisory authority responsibilities for children completed the Division of Family Development's pre-service health and safety trainings as required?		YES 🗌	NO 🖂
Comments: The not a DFD				
78.	Is the camp director aware that on or before September 15, of each year, the camp director shall submit an 'Accident Annual Report Youth Camp Safety' (<u>CB-15</u>) form via Mail or email to the Department at: <u>youth.camps@doh.nj.gov</u>			ΝΟ
Comments:				
79.	Has your camp implemented COVID-19 mitigation measures? If yes, which COVID-19 mitigation measures were implemented? (Ex: masking, social distancing, handwashing, testing)		YES 🛛	ΝΟ
Comments:				
Remarks				
Name of Inspecting Official		Name of the Person Receiving Copy of Report		
Elaine P. Materia		Daniel Coldron-Camp Director		