NEW JERSEY DEPARTMENT OF HEALTH CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369

609-826-4935 youth.camps@doh.nj.gov

REPORT OF INSPECTION

Youth Camp Safety Standards and COVID-19 Guidelines

Assignment No. 18204

CAN 288	MP ID		CAMP NAM								Y TYPE SPECT		EVALUATION SATISFACTORY					
CAN	IP OWNER	₹					PHON	E NUME	BER		E-MAII	L						
Boy	ys & Girl	s Club of	Lower Berg	gen			973-4	173-74	10		lmarq	uez@	bgcll	erger	org.			
STR	EET ADDI	RESS					CITY				ZIP		COUNT	ΓΥ				
460	Passaic	Avenue					Lodi				07644	1	Berger	1				
MAI	LING ADD	RESS					CHAN	IGES					PREVI	OUS IN	FORMA	TION		
CAN	IP DIRECT	OR NAME			HEALT	H DIF	DIRECTOR NAME FOOD SE				SERV	ICE VE	NDOF	R				
Laura Marquez				James	Cas	tillo						•	d Ban	k of N	ew Je	rsey,		
				T	N 1 - C	3 1-				Hillsi	de, l	ŊJ						
INSPECTOR NAME				Jenna		Zuade EHS LIC) .			REINS	PECT	ION OI	I OR A	FTER				
Jair	Jaime Ahn					В-	-15973	66								□ NOV		
		TIME/ACTIV	VITY REPORT (1	-Trav	EL, 2-I NS	PECTI	ION, 3-AI	DMINISTR.	ATION,	4-PE	RSONAL) To	TAL HO	URS:				
	ATE	CODE	BEGIN		END		ODE	BEG			END		CODE BEGIN			END		
8/	11/22	1	0900	0	945		2	094	15	1	1400		1 1		1400 1		30	
		3	1430	1	530													
	N.J.A.C.											l						
#	8:25										IN	OUT	r Se	verity	cos	N/A	N/O	
								TRATI		_	1					1	ı	
1.	2.1	the NJE	nas a current OOH.	certif	icate of	appr	roval (c	amp lice	ense)	tron	$^{n} \mid \boxtimes$							
Con	nments:	- 1									1		1			•		
•	DED		ting children															
2.	DFD	License	d by the NJ D ng.	ept.	of Childi	ren a	and Far	nilies O	ffice o	DΪ								
Con	nments:												1		1	•	ı	
3.			ed in the Divis									,	YES 🔀]	NO			
Con	nments:	Source & F	Referral Agen	icy (C	JUK&K)	Cnii	iucare S	oubsiay	Prog	ıam	ť							
	0.5	Camp h	nas obtained	liabili	ty insura	ance	in an a	amount	consi	stent	t la							
4.	2.5		expected ris								' 🖂							
Con	nments:																	

GENERAL CARE OF CAMPERS

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O					
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.	\boxtimes										
Con	Comments:												
STAFF													
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.	\boxtimes										
Con	Comments:												
7.	DFD	Age appropriate CPR training and required health and safety child growth development coursework has been completed and documented for staff charged with the care of those in reciept of subsidy.	\boxtimes										
Con	Comments:												
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.	\boxtimes										
Con	Comments:												
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	\boxtimes										
Con	nments:												
		STAFF BACKGROUND CHECK											
10.	DFD	Federal Bureau of Investigation (FBI) criminal history, National Sex Offender Registry (NSOR), State Child Abuse and Neglect Registry, State criminal history, and State Sex Offender Registry completed for all adult staff member. (Only for DFD Camps)		YE	es 🖂	NO 🗌							
Con	nments:												
11.		Child Abuse Record Information (CARI) check has been conducted for staff supervising children funded by the Dept. of Human Services-Division of Family Development (DFD)		YE	ES ⊠	NO							
Con	nments:												
12.	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.											
Con	nments: 28	Adult staff (directors, staff, admin, driver, custodians, and c	cook)										
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.	\boxtimes				\boxtimes						
Con	nments:												
14.	3.2(I)	Sex offender registry check conducted annually for all staff 16 and older.											
Con	ninents: 28	Adult staff, 1 Minor staff (17yo.)											

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O				
		CAMP ACTIVITIES										
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).										
Con	Comments:											
	SUPERVISION OF CAMPERS											
16.	3.2(o)	Camp supervision ratios are observed for <u>ages 5-17</u> : 1 adult: 1 counselor: 20 campers? (Note: each additional group of 10 campers requires at least one additional staff)	\boxtimes									
Con	Comments:											
17.	3.2(p)	Camp supervision ratios are observed for <u>ages 2 1/2 -4</u> : 1 adult: 1 counselor: 14 campers? (Note: each additional group of 7 campers requires at least one additional staff)										
Con	nments:											
18.	3.2(q)	Camp supervision ratios are observed for ages birth to 2: 1 adult: 1 counselor: 8 campers? (Note: each additional group of 4 campers requires at least one additional staff)					\boxtimes					
Con	Comments:											
	SITE AND BUILDINGS											
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas are guarded or fenced off and warning signs are posted.	\boxtimes									
Con	Comments:											
20.	4.2(a)	All structures and facilities are in compliance with local building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.	\boxtimes									
Con	nments:	-										
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.	\boxtimes									
Con	nments:											
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC)					\boxtimes					
Con	nments:											
23.	4.4	Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers.	\boxtimes									
Con	nments:											
		HEALTH										
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency <u>approved by the Department.</u>	\boxtimes									
Con	nments: Jai	mes Castillo was absent at time of this inspection but Jenna	McQ	uade w	as availab	le on-s	site.					

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O			
25.	5.2(a)	Health Director, at a resident camp, is on duty at all times and holds at least one of the following certifications: a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the Board of Certification d. Individual certified in either one of these certifications 1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM									
Con	Comments:										
26.	5.2(c)	Health Director is certified in <u>professional-level</u> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency <u>approved by the Department</u> .	\boxtimes								
Con	nments:										
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)	\boxtimes					-			
Con	Comments:										
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.	\boxtimes								
Con	nments:		•								
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.	\boxtimes								
Con	nments:										
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.	\boxtimes								
Con	nments:		•			1	1	1			
31.	5.5(g)	Campers' immunization records and/or religious exemptions are maintained on file.	\boxtimes								
Con	nments:										
32.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.									
Con	nments:		_								
33.	4.2(f)	Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members.									
Con	nments:					ī	1	1			
34.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.	\boxtimes								
Con	nments: Lo	di Volunteer Ambulance Rescue Squad									

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O				
35.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.	\boxtimes									
Con	nments:		•		•	•	•					
	SAFETY											
36.	6.1(a)	Written emergency procedures that address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).										
Con	nments:				l	ı						
37.	DFD	Written emergency procedures should also address communication and reunification with parents following an emergency.	\boxtimes									
Con	nments:											
38.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.		\boxtimes								
Con	nments: Fi	re and emergency drills were conducted monthly.										
39.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.										
Con	Comments:											
40.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.	\boxtimes									
Con	nments:											
41.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.	\boxtimes									
Con	nments:											
42.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.	\boxtimes									
Con	nments:											
43.	6.4	Smoke detectors are operable, checked and in good working order where applicable.										
Con	nments:											
		NUTRITION AND MEAL SERVICE						1				
44.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.	\boxtimes									
Con	nments: Ca	amp participates in NJ DOA Summer Food Service Program	•									
		POTABLE WATER			T	1		ı				
45.	7.2(a)	Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (Note: Ex. of appropriate documentation could be a water bill or water testing documentation)										
Con	nments:											

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O				
46.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.	\boxtimes									
Con	Comments:											
47.	7.3	Water sampling results are maintained on site and available for review.										
Con	Comments:											
	TRANSPORTATION											
48.	8.1	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the MVC School Bus Safety Team.	\boxtimes									
Con	nments: Fi	rst Student in Rochelle Park, NJ										
49.	8.2(b)	Written policy has been established for transportation.	\boxtimes									
Con	nments:							•				
50.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.										
Con	Comments:											
51.	8.4	The following records are maintained:	\boxtimes									
Con	nments: Bເ	as dirvers' license (CDL with 'P' 'S' endorsement) maintained	l on f	ile for	records	I.		II.				
52.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.	\boxtimes									
Con	nments: Bເ	as dirvers' license (CDL with 'P' 'S' endorsement) maintained	l on f	ile for	records							
		SPORTS AND OTHER RECREATIONAL ACT	ΓΙVΙΤΙ	ES								
53.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.	\boxtimes									
Con	nments:											
54.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.										
Con	nments: Ca	amp facility has an on-site indoor swimming pool				I	1	T				
55.	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (<i>Note: if no, please indicate which part of the question is not in compliance</i>)										
Con	nments:						•	•				

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O				
56.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for on-site swimming activities.	\boxtimes									
Con	Comments:											
57.	9.4(b)	On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)	\boxtimes									
Con	nments:											
58.	9.4(c)	A lifeboat or rescue craft is observed for use during <u>on-site</u> waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)	\boxtimes									
Con	nments:											
59.	9.2(a)	Lifeguards are certified by an agency <u>approved by the Department.</u>										
Comments:												
60.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.	\boxtimes									
Comments: Every 10 minutes												
MAINTENANCE AND SANITATION												
61.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.	\boxtimes									
Con	nments:											
62.	13.5(a)	Recreational equipment is maintained in safe operating condition.										
Con	nments:											
63.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.	\boxtimes									
Con	nments:											
		INSECT, RODENT, AND WEED CONTR	OL			ı	T					
64.	13.3(a)	Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water.	\boxtimes									
Con	nments:											
65.	13.3(b)	Fly breeding is controlled by eliminating unsanitary practices. Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.	\boxtimes									
Con	nments:											
66.	13.3(c)	All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served.										
Con	nments:											

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O			
67.	13.3(d)	Weed growth is controlled along pathways and within each campsite to reduce tick and chigger populations.	\boxtimes								
Con	nments:		•		•	•	ı				
		ADDITIONAL PROVISIONS									
68.	11.1(a)	Buildings housing showers are adequately constructed, in good repair, clean and have adequate lighting and ventilation.	\boxtimes								
Con	nments:										
69.	12.1(a)	Operators have made adequate arrangements for the storage collection and disposal of solid waste. Receptacles are observed onsite, centrally located for anticipated activities and in sufficient supply and frequency to address anticipated number of campers and staff over the period of operation.									
Con	nments:										
70.	13.4	Living quarters, mess halls and/or kitchens are not located within 100 feet of housing for farm animals.									
Con	Comments:										
71.	13.4 (a-e)	Camp activities being conducted on site a farm or any space where campers may come into routine contact with farm animals have documented the policies and procedures to minimize the potential of illness and injury.									
Con	Comments:										
	ASSESSMENT QUESTIONS										
72.	of Family	with supervisory authority responsibilities for children completed Development's pre-service health and safety trainings as requir		vision	YES 🖂		NO 🗌				
Con	nments:	dinata and the target	41		T						
73.	director s	np director aware that on or before September 15, of each year, hall submit an 'Accident Annual Report Youth Camp Safety' (<u>CB</u> remail to the Department at: youth.camps@doh.nj.gov			YES 🗵]	NO 🗌				
Con	nments:										
74.	mitigation handwash	camp implemented COVID-19 mitigation measures? If yes, which measures were implemented? (Ex: masking, social distancing, ning, testing)	ch CO\	/ID-19	YES []	NO	\boxtimes			
Con	nments:										
75.		camp take advantage of the free COVID-19 home tests that were hool aged children attending camp?	e offere	ed	YES 🖂	NO [] N/A	A 🗆			
Con	nments:										
76.		camp operator/staff attend or watch the camp operators training on April 27, 2022?	which	was	YES 🖂	NO [] N/A	A [
Con	nments:										
Ren	Remarks Camp operating between 6/27 - 8/26 with total of 110 campers.										
	ne of Inspe ne Ahn	iving Co	opy of Repo	ort							