NEW JERSEY DEPARTMENT OF HEALTH CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369 609-826-4935

youth.camps@doh.nj.gov

REPORT OF INSPECTION

Youth Camp Safety Standards and COVID-19 Guidelines

Assignment No. CAMP ID **ACTIVITY TYPE** CAMP NAME **EVALUATION SATISFACTORY DFD INSPECTION** Garfield YMCA Summer Camp 787 CAMP OWNER PHONE NUMBER E-MAIL YMCA of Garfield (973)772-7450 tarac@garfieldymca.com STREET ADDRESS CITY COUNTY Bergen 500 Palisades Ave Garfield 07026 MAILING ADDRESS **CHANGES** PREVIOUS INFORMATION **SAME** CAMP DIRECTOR NAME HEALTH DIRECTOR NAME FOOD SERVICE VENDOR Siobhan Thomas Maschio's Foodservice Tara Campistrous **INSPECTOR NAME** REHS LIC. **REINSPECTION ON OR AFTER □** NOV Helena Kim B2029 TIME/ACTIVITY REPORT (1-TRAVEL, 2-INSPECTION, 3-ADMINISTRATION, 4-PERSONAL) TOTAL HOURS: DATE CODE **BEGIN END** CODE **BEGIN END** CODE **BEGIN END** 8/5/22 1 1115 1130 2 1130 1430 1 1430 1500 8/11/22 0900 3 1000

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		ADMINISTRATIVE						
1.	2.1	Camp has a current certificate of approval (camp license) from the NJDOH.	\boxtimes					
Con	nments:							
2.	DFD	If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.					\boxtimes	-
Con	nments:							
3.		np enrolled in the Division of Family Development (DFD)/Child ource & Referral Agency (CCR&R) Childcare Subsidy Program?						
Con	nments:							
4.	2.5	Camp has obtained liability insurance in an amount consistent with the expected risks.	\boxtimes					
Con	nments:							
		GENERAL CARE OF CAMPERS						
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.	\boxtimes					

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
Con	nments:			•				
		STAFF						
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.	\boxtimes					
Con	nments:							
7.	DFD	Age appropriate CPR training and required health and safety child growth development coursework has been completed and documented for staff charged with the care of those in reciept of subsidy.	\boxtimes					
Con	nments:							
8.	3.1(c)	Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.						
Con	nments:							
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.						
Con	nments:							
		STAFF BACKGROUND CHECK						
10.	DFD	Federal Bureau of Investigation (FBI) criminal history, National Sex Offender Registry (NSOR), State Child Abuse and Neglect Registry, State criminal history, and State Sex Offender Registry completed for all adult staff member. (Only for DFD Camps)		YE	≅s ⊠	NO 🗌		
Con	nments:							
11.		Child Abuse Record Information (CARI) check has been conducted for staff supervising children funded by the Dept. of Human Services-Division of Family Development (DFD)		YE	S⊠	NO		
Con	nments:							
12.	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.	\boxtimes					
Con	nments:							
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.	\boxtimes					
Con	nments:							
14.	0.0(1)	Sex offender registry check conducted annually for all staff 16						
	3.2(I)	and older.						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
		CAMP ACTIVITIES								
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).								
Con	nments:									
		SUPERVISION OF CAMPERS								
16.	3.2(o)	Camp supervision ratios are observed for <u>ages 5-17</u> : 1 adult: 1 counselor: 20 campers? (Note: each additional group of 10 campers requires at least one additional staff)	\boxtimes							
Con	nments:									
17.	3.2(p)	Camp supervision ratios are observed for <u>ages 2 1/2 -4</u> : 1 adult: 1 counselor: 14 campers? (Note: each additional group of 7 campers requires at least one additional staff)					\boxtimes			
Con	nments:									
18.	3.2(q)	Camp supervision ratios are observed for ages birth to 2: 1 adult: 1 counselor: 8 campers? (Note: each additional group of 4 campers requires at least one additional staff)					\boxtimes			
Con	Comments:									
	SITE AND BUILDINGS									
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas are guarded or fenced off and warning signs are posted.	\boxtimes							
Con	nments:									
20.	4.2(a)	All structures and facilities are in compliance with local building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.	\boxtimes					-		
Con	nments:	-								
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.	\boxtimes							
Con	nments:									
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC)					\boxtimes			
Con	nments:									
23.	4.4	Power and or other hazardous equipment stored on-site are adequately protected and out of the reach of potential curious campers.	\boxtimes							
Con	nments:									
		HEALTH								
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency <u>approved by the Department.</u>	\boxtimes							
Con	nments:									

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
25.	5.2(a)	Health Director, at a resident camp, is on duty at all times and holds at least one of the following certifications: a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the Board of Certification d. Individual certified in either one of these certifications 1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM					\boxtimes	
Con	nments:							
26.	5.2(c)	Health Director is certified in <u>professional-level</u> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency <u>approved by the Department</u> .	\boxtimes					
Con	nments:							
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)	\boxtimes					
Con	nments:							
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.		\boxtimes				
		gs are not available onsite for documentating all obvious and						ıs
	ries are be ument suc	ring documented on acident injury report. Camp director agr h activity.	eed t	o impl	ement form	ns/logs	s to	
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.	\boxtimes					
Con	nments:							
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.	\boxtimes					-
Con	nments:		1	1			1	
31.	5.5(g)	Campers' immunization records and/or religious exemptions are maintained on file.						
Con	nments:							
32.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.						
loca	ated behind	her than few bandages, all other first aid supplies were not a d the high school. The camp director immediately brought the com the main building upon request.						first
33.	4.2(f)	Health center is established for the temporary isolation and treatment of sick or injured campers and/or staff members.	\boxtimes					
Con	nments:	,	1				1	
34.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.	\boxtimes					

omments:			

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O		
35.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.	\boxtimes							
Con	nments:									
		SAFETY								
36.	6.1(a)	Written emergency procedures that address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).	\boxtimes							
Con	nments:									
37.	DFD	Written emergency procedures should also address communication and reunification with parents following an emergency.	\boxtimes							
Con	Comments:									
38.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.								
	Comments: Fire and emergency drills are conducted once a month not every two weeks. No ducumentation was available upon request.									
ava	ilable upoi	n request. Emergency phone numbers be provided and posted at a								
39.	6.1(c)	minimum in the main office, the health center, and waterfront area, if applicable.						-		
	Comments: Emergency phone numbers are only posted at the main building and not provided or posted at camp trailers.									
40.	6.3(a)	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.						I		
Con	nments:									
41.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.	\boxtimes							
Con	nments:			•						
42.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.	\boxtimes							
Con	nments:			I						
43.	6.4	Smoke detectors are operable, checked and in good working order where applicable.								
Con	nments:									
		NUTRITION AND MEAL SERVICE								
44.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.	\boxtimes							
		efrigeration units are not available at camp trailers. The food	is de	eliever	ed clsoe to	the lu	nch			
serv	ice to ens	ure all food is served at proper temperatures. POTABLE WATER								
		Potable water supply meets the New Jersey Safe Drinking								
45.	7.2(a)	Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (Note: Ex. of appropriate documentation could be a water bill or water testing documentation)								
Con	nments:		1	1	1	1	1			

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
46.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.	\boxtimes					
Con	nments:							
47.	7.3	Water sampling results are maintained on site and available for review.	\boxtimes					
Con	nments:	is to to the time.						
		TRANSPORTATION						
48.	8.1	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the MVC School Bus Safety Team.	\boxtimes					
Con	nments:							
49.	8.2(b)	Written policy has been established for transportation.						
Con	nments:							
50.	8.3	Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.	\boxtimes					
Con	nments:							
51.	8.4	The following records are maintained:						
Con	nments:							
52.	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.	\boxtimes					
Con	nments:							
		SPORTS AND OTHER RECREATIONAL ACT	IVITI	ES			ı	
53.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.	\boxtimes					
Con	nments:							
54.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.	\boxtimes					
Con	nments:		1				1	
55.	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (Note: if no, please indicate which part of the question is not in compliance)					\boxtimes	
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O	
56.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for on-site swimming activities.	\boxtimes						
Con	nments:								
57.	9.4(b)	On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)	\boxtimes						
Con	nments:								
58.	9.4(c)	A lifeboat or rescue craft is observed for use during <u>on-site</u> waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)					\boxtimes		
Comments:									
59.	9.2(a)	Lifeguards are certified by an agency <u>approved by the Department.</u>							
Con	nments:								
60.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.	\boxtimes						
Con	nments:								
		MAINTENANCE AND SANITATION							
61.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition weekly.						-	
Con	nments:								
62.	13.5(a)	Recreational equipment is maintained in safe operating condition.							
Con	nments:								
63.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.	\boxtimes						
Con	nments:								
		INSECT, RODENT, AND WEED CONTR	OL				T		
64.	13.3(a)	Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water.	\boxtimes						
Con	nments:								
65.	13.3(b)	Fly breeding is controlled by eliminating unsanitary practices. Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.	\boxtimes						
Con	nments:								
66.	13.3(c)	All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served.							
Con	nments:								

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O								
67.	13.3(d)	Weed growth is controlled along pathways and within each campsite to reduce tick and chigger populations.														
Con	nments:															
		ADDITIONAL PROVISIONS														
68.	11.1(a)	Buildings housing showers are adequately constructed, in good repair, clean and have adequate lighting and ventilation.					\boxtimes									
Con	nments:															
69.	12.1(a)	Operators have made adequate arrangements for the storage, collection and disposal of solid waste. Receptacles are observed onsite, centrally located for anticipated activities and in sufficient supply and frequency to address anticipated number of campers and staff over the period of operation.														
Con	Comments:															
70.	13.4	Living quarters, mess halls and/or kitchens are not located within 100 feet of housing for farm animals.					\boxtimes									
Con	Comments:															
71.	13.4 (a-e)	Camp activities being conducted on site a farm or any space where campers may come into routine contact with farm animals have documented the policies and procedures to minimize the potential of illness and injury.					\boxtimes									
Con	nments:															
		ASSESSMENT QUESTIONS														
72. Has staff with supervisory authority responsibilities for children completed the Division of Family Development's pre-service health and safety trainings as required?					YES ⊠ NO □											
Con	nments:															
73. Is the camp director aware that on or before September 15, of each year, the camp director shall submit an 'Accident Annual Report Youth Camp Safety' (CB-15) form						YES ⊠ NO □										
		email to the Department at: <u>youth.camps@doh.nj.gov</u>					Via Mail or email to the Department at: <u>youth.camps@doh.nj.gov</u> Comments:									
	via Mail oı					•										
Con	via Mail or nments: Has your of mitigation	camp implemented COVID-19 mitigation measures? If yes, which measures were implemented? (Ex: masking, social distancing,	-		YES [NO [<u> </u>								
74.	via Mail or nments: Has your of mitigation handwash	email to the Department at: youth.camps@doh.nj.gov camp implemented COVID-19 mitigation measures? If yes, which	n COV	′ID-19												
74.	via Mail or nments: Has your or mitigation handwash nments: Cu	camp implemented COVID-19 mitigation measures? If yes, which measures were implemented? (Ex: masking, social distancing, sing, testing) arrently, the camp does not have any COVID 19 mitigation remains take advantage of the free COVID-19 home tests that were	n COV	ID-19			ement	ed.								
74. Con	via Mail or nments: Has your or mitigation handwash nments: Cu	camp implemented COVID-19 mitigation measures? If yes, which measures were implemented? (Ex: masking, social distancing, ling, testing) arrently, the camp does not have any COVID 19 mitigation recovered.	n COV	ID-19	at are bein	g impl	ement	ed.								
74. Con	via Mail or ments: Has your or mitigation handwash ments: Cur Did your of free to schaments: Did your of free to schaments:	camp implemented COVID-19 mitigation measures? If yes, which measures were implemented? (Ex: masking, social distancing, sing, testing) arrently, the camp does not have any COVID 19 mitigation remains take advantage of the free COVID-19 home tests that were nool aged children attending camp?	n COV measi	/ID-19 ures that	at are bein	g impl	ement	ed.								
74. Con 75. Con	via Mail or ments: Has your or mitigation handwash ments: Cur Did your of free to schaments: Did your of free to schaments:	camp implemented COVID-19 mitigation measures? If yes, which measures were implemented? (Ex: masking, social distancing, sing, testing) arrently, the camp does not have any COVID 19 mitigation remains take advantage of the free COVID-19 home tests that were nool aged children attending camp?	n COV measi	/ID-19 ures that	YES 🖂	g imple	ement	ed.								
74. Con 75. Con	via Mail or ments: Has your or mitigation handwash ments: Cure free to schements: Did your or ments: Did your or recorded or recorded or ments:	camp implemented COVID-19 mitigation measures? If yes, which measures were implemented? (Ex: masking, social distancing, sing, testing) arrently, the camp does not have any COVID 19 mitigation remains take advantage of the free COVID-19 home tests that were nool aged children attending camp?	n COV measi	/ID-19 ures that	YES 🖂	g imple	ement	ed.								
74. Con 75. Con 76.	via Mail or ments: Has your or mitigation handwash ments: Cure free to schements: Did your or ments: Did your or recorded or recorded or ments:	camp implemented COVID-19 mitigation measures? If yes, which measures were implemented? (Ex: masking, social distancing, sing, testing) arrently, the camp does not have any COVID 19 mitigation remains take advantage of the free COVID-19 home tests that were nool aged children attending camp?	offere	/ID-19 ures that ed	YES 🖂	g imple	ement	ed.								