NEW JERSEY DEPARTMENT OF HEALTH CONSUMER, ENVIRONMENTAL AND OCCUPATIONAL HEALTH SERVICE PUBLIC HEALTH FOOD PROTECTION PROGRAM P.O. BOX 369, TRENTON NJ 08625-0369 609-826-4935

609-826-4935 youth.camps@doh.nj.gov

REPORT OF INSPECTION

Youth Camp Safety Standards

 $\textbf{Assignment No.}\ 19106$

CAMP ID 2568		Camp Nami		Star			ACTIVIT AUDIT	Y TYPE	EVALU SATIS	ATION FACTORY	
CAMP OWN	ER				PHONE	NUME	ER	E-MAIL	l .		
Hamilton 7	Twp Board (Of Ed			609-47	76-631	.1	melderc	@ham,ilt	onschools.c	org
					609-51 Melder		8 Cliff				
STREET ADI	DRESS				CITY			ZIP	COUNT	Y	
700 Babco	ck Rd				Mays l	Landii	ng	08330	Atlantic		
MAILING AD	DRESS				CHANG	ES		l	PREVIO	US INFORMA	TION
1876 Dr Fo	oreman DR	Mays Landi	ng NJ 0833	30							
CAMP DIREC	CTOR NAME		HEALT	H DIR	RECTOR	NAME		FOOD SE	RVICE VE	NDOR	
Cliff Melde	er		Renee	Hen	man		N/A				
INSPECTOR	NAME		<u>, </u>	RE	HS LIC.			REINSPE	CTION ON	OR AFTER	
William Fa	nzio			В-	2351						│ □ NOV
	TIME/ACTIV	ITY REPORT (1-	TRAVEL, 2-INS	SPECTION	on, 3-Adi	MINISTRA	ATION, 4-PE	ERSONAL)	Total Hou	RS:	•
DATE	CODE	BEGIN	END	CC	ODE	BEG	IN	END	CODE	BEGIN	END
8-7-23	1	1200	1230		2	123	0	1430	1	1430	1500
	3	1530	1600								
			•								

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
	ADMINISTRATIVE							
1.	2.1	Camp has a current certificate of approval (camp license) from the NJDOH.						-
Con	Comments:							
2.	2. DFD If accepting children under 2.5 years of age – the facility is licensed by the NJ Dept. of Children and Families Office of Licensing.							
Con	nments:							
3.		op enrolled in the Division of Family Development (DFD)/Child Durce & Referral Agency (CCR&R) Childcare Subsidy Program?		YE	s 🗆	NO	\boxtimes	
Con	nments:							
4.	4. 2.5 Camp has obtained liability insurance in an amount consistent with the expected risks.							
Con	Comments:							
	GENERAL CARE OF CAMPERS							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
5.	3.1(a)	Discipline policies and practices are stated in writing. Camp staff are prohibited from taking means of corporal punishment toward children.					-	
Con	nments:							
		STAFF						
6.	3.2(c)	Staff pre-season orientation and training has been conducted and documented. At minimum, the following has been included in the orientation: personnel policies and practices, job descriptions, disciplinary policies, basic principles of emergency first aid, blood-borne pathogens, infection control, and hand washing, emergency procedures, daily health surveillance procedures, lost camper and lost swimmer policies.						
Con	nments:							
7.	DFD	Age-appropriate pediatric first aid and Cardiopulmonary Resuscitation (CPR) training and required health and safety child growth development coursework has been completed and documented for caregivers, teachers, and directors, and any individuals responsible for the direct care/ supervision of children for a provider that receives DFD funds.						
Con	Comments:							
8.	8. Camp staff, with reason to believe a camper is being abused, have been advised to immediately report observations to Department of Children and Families hotline at (877)-652-2873.							
Con	nments:							
9.	3.2(d)2	Camp has developed and implemented staff training on issues related to child abuse and neglect, such as, but not limited to, understanding the staff members' responsibilities, reporting, recognition and observation of campers.	\boxtimes					
Con	nments:							
		STAFF BACKGROUND CHECK						
10.	DFD	Federal Bureau of Investigation (FBI) criminal history (fingerprint check), National Sex Offender Registry (NSOR), State criminal history (fingerprint check), and State Sex Offender Registry completed for all staff members. This check also includes Out-of-State State criminal history and Out-of-State Sex Offender Registry for any staff that have lived out of state within the past five years. (Only for DFD Camps)		YE	ES 🗌	NO		
Con	nments:							
11.	DFD	Child Abuse Record Information (CARI) check has been conducted including Out-of-State child abuse registry checks for any staff that have lived out-of-state within the past five years (applicable to all staff and volunteer members of a provider that receives DFD funds)		YE	: S □	NO		
Con	Comments:							
12 .	3.2(j)	Criminal History Name Check has been conducted/completed for all adult (ages 18+) staff member.						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
13.	3.2(k)2	Written and notarized statement, provided by continuously employed or returning adult staff, indicating that there has been no change in criminal history status since the criminal history name check was conducted is maintained by the camp operator.	\boxtimes					
Con	Comments:							
14.	14. Sex offender registry check conducted annually for all staff 16 and older.							
Con	nments:							
	CAMP ACTIVITIES							
15.	3.2(n)	High-risk activities are conducted by a qualified adult activity specialist (18 years of age and older).	\boxtimes					
Con	nments:							
		SUPERVISION OF CAMPERS						
16.	3.2(o)	Camp supervision ratios are observed for <u>ages 5-17</u> : 1 adult: 1 counselor: 20 campers? (Note: each additional group of 10 campers requires at least one additional staff)	\boxtimes					
Con	nments:							
17.	3.2(p)	Camp supervision ratios are observed for <u>ages 2 1/2 -4</u> : 1 adult: 1 counselor: 14 campers? (Note: each additional group of 7 campers requires at least one additional staff)					\boxtimes	
Con	Comments:							
18.	18. 3.2(q) Camp supervision ratios are observed for ages birth to 2: 1 adult: 1 counselor: 8 campers? (Note: each additional group of 4 campers requires at least one additional staff)							
Con	nments:							
		SITE AND BUILDINGS						
19.	4.1(a)	Location does not present fire, health and safety hazards. All hazardous areas, bodies of water, and vehicular traffic areas are guarded or fenced off and warning signs are posted.						
Con	nments:							
20.	4.2(a)	All structures and facilities are in compliance with local building, zoning and health codes and ordinances; further letters of approval or a certificate of occupancy (CO) issued by the local authority has been received.	\boxtimes					
Con	nments:							
21.	13.2	Buildings are in compliance with the requirements of the New Jersey Uniform Construction Code, N.J.A.C. 5:23 and the New Jersey Uniform Fire Code, N.J.A.C. 5:70, as applicable.	\boxtimes					
Con	nments:							
22.	14.1(c)	Shelter, which may be temporary (ex: canopy or tent) shall be provided in case of inclement weather at a single sport youth camp (SSYC)					\boxtimes	
Con	Comments:							
23.	campers.							
Con	Comments:							
		HEALTH						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
24.	5.2(b)	Health Director at a <u>day camp</u> is on duty at all times and certified in standard-level First Aid from a certification agency approved by the Department	\boxtimes					
Com	ments:							
25.	Health Director, at a resident camp, is on duty at all times and holds at least one of the following certifications: a. Physician licensed in New Jersey b. Registered nurse licensed in New Jersey c. Certified athletic trainer by the Board of Certification d. Individual certified in either one of these certifications 1. Advanced Level F/A 2. Paramedic 3. EMT 4. First Responder/CIM						\boxtimes	
Com	ments:							
26.	5.2(c)	Health Director is certified in <u>professional-level</u> infant, child, and adult cardiopulmonary resuscitation (CPR) from a certification agency <u>approved by the Department</u> .	\boxtimes					
Com	ments:							
27.	5.1(d)	A written procedure for routine daily surveillance of campers and staff has been established. (Note: this check can be conducted as a roll call activity; should be an activity that alerts the staff member of bruises, illness, etc. Any signs of child abuse should be reported)						
Com	ments:			<u>l</u>				
28.	5.1(d)2	Health Director has developed a system (forms, logs) for documenting all obvious and unusual observations made during the daily health surveillance and communicating suspected and/or confirmed illness of a camper to parents ASAP.	\boxtimes					
Com	ments:							
29.	5.3(b)	Health director has established written medical policies and procedures on the treatment of illness and injury and the administration of non-Rx drugs.	\boxtimes					
Com	ments:							
30.	5.5(b)	Written health histories for each staff/camper are maintained on file.	\boxtimes					
Com	ments:		1					
31.	5.5(g) ments:	Campers' immunization records and/or religious exemptions are maintained on file.						
32.	DFD	Families (including foster families) of children in foster care and homeless children are permitted a 30-day grace period to take any necessary action to comply with immunization requirements consistent with the provisions of N.J.A.C. 3A:52-7.3 and N.J.A.C. 3A:54-6.8. (For DFD Funded Families)		YE	: S □	NO		
Com	ments:							
33.	5.4(b)	Minimum first aid supplies set forth in Appendix E "Health Center Supplies" are maintained.						

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
Com	nments:							
		Health center is established for the temporary isolation and						
34.	4.2(f)	treatment of sick or injured campers and/or staff members.						
Con	ments:							
35.	5.1(b)	Written documentation for treatment and transport for campers/staff with serious injuries and/or illnesses have been organized with Emergency Medical Service (EMS) or ambulance squad.						
Com	ments:	·				•	•	
36.	5.3(e)	Medications are labeled, stored appropriately and inaccessible to campers. Medication administration is documented to include the child's name, time and initials of the person administering the medication.						
Com	ments:							
37.	DFD	Medication is administered consistent with standards for parental consent. (for DFD funded camps)	ofor YES NO NO					
Com	nments:							
38.	DFD	The camp ensures staff are trained and prepared to prevent, recognize, and respond to emergencies due to food-related allergies and other allergic reactions.						
Com	nments:	S:						
		SAFETY						
39.	6.1(a)	Written emergency procedures address, at a minimum, evacuation of camp, plan for lockdown, shelter in place, fires, natural disasters, serious accidents, illness or injury, and lost camper(s).	\boxtimes					
Con	ments:							
40.	DFD	Written emergency procedures address relocation, communication and reunification with parents, continuity of operations, accommodations for children with disabilities and children with chronic medical conditions during an emergency.		YE	ES 🗌	NO		
Com	ments:	· · · ·						
41.	6.1(b)	Fire and emergency drills are conducted at least once a camp period or every two weeks, whichever is more frequent.						
Com	nments:							
42.	DFD	Hazardous materials are handled and stored appropriately. Bio-contaminants are properly disposed of.		YE	s 🗆	NO		
Con	ments:							
43.	6.1(c)	Emergency phone numbers be provided and posted at a minimum in the main office, the health center, and waterfront area, if applicable.	\boxtimes					
Com	ments:							
44.	Fire extinguishers meet the requirements of the Fire Underwriters Association and are strategically placed so that they are easily accessible.							
Com	Comments:							
45.	7.2(b)	Policy and procedure for safety evacuation drills (bus/fire) performed by campers and staff which indicate the frequency of such activity.						

#	# N.J.A.C. 8:25 IN OUT Severity COS N/A N				N/O			
Con	nments:							
46.	6.4(a)	Documented certification of compliance with all local and State fire codes and rules.	\boxtimes					
Con	nments:							
47.	47. Smoke detectors are operable, checked and in good working order where applicable.							
Con	nments:							
48.	The camp operator has developed and documented an emergency preparedness procedure that covers continuity of operations, staff and volunteer training in the event of an emergency. YES NO							
Con	nments:							
		NUTRITION AND MEAL SERVICE	1			T	•	
49.	7.1(a)	Foods and food service conform to the Sanitation in Retail Food Establishments and Food and Beverage Vending Machines, N.J.A.C. 8:24.						
Con	nments: On	ly Provides snacks						
		POTABLE WATER	1				1	
50.	Potable water supply meets the New Jersey Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq. regarding construction, operation, and water quality (Note: Ex. of appropriate documentation could be a water bill or water testing documentation)							
Con	nments:	,					•	
51.	7.2(b)	Camp that is open for less than a calendar quarter every year has provided evidence of a water bacteriological and nitrate analysis deemed satisfactory by the standards of New Jersey Safe Drinking Water Act, <i>N.J.S.A.</i> 58:12A-1 et seq. prior to opening for the season.	\boxtimes					
Con	nments:	-						
52.	7.3	Water sampling results are maintained on site and available for review.						
Con	nments:							
		TRANSPORTATION					ı	
53.	8.1	Transport vehicles conform to the requirements of Motor Vehicles and Traffic Regulation, N.J.S.A. 39:1-1 et seq., and the Motor Vehicle Commission rules promulgated thereunder at N.J.A.C. 13:21 and have been inspected and maintains a sticker of inspection by the MVC School Bus Safety Team.						
Con	Comments:							
54.	8.2(b)	Written policy has been established for transportation.						
Con	nments:						ı	
55.	55. Youth camp, person(s), or agency which provides transportation for campers maintains vehicle liability insurance.							
Con	nments:		Ц	•				

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
				Į.			l .	
56.	8.4	 The following records are maintained: Transportation routes; Names of the campers being transported; The name and address of the driver; A photo static copy of his or her valid school bus driver license; If a contractor is used to provide transportation services, the name and address of the contractor. 					\boxtimes	
Con	nments:		1			I		
57 .	8.4(b)	Drivers are appropriately licensed for the vehicle being driven to transport campers.					\boxtimes	
Con	nments:							
	T	SPORTS AND OTHER RECREATIONAL ACT	ΓΙΥΙΤΙ	ES		T		
58.	3.2(n)	Policy documenting that high risk activities are conducted by staff knowledgeable of measures used to ensure the safety of participants; if the activity is specialized documentation should be available of the most recent guidelines of the safe execution of such specialized activity; specialized high risk activities should be overseen by an activity specialist.						
Con	nments:							
59.	9.1(a)	Swimming pools and bathing beaches, used by camp, conform to the Public Recreational Bathing rules, N.J.A.C. 8:26.	\boxtimes					
Con	nments:							
60.	9.2(f)	Policy documenting <u>off-site</u> swimming activities require prior notification of arrival to the operator of the public recreational bathing facility. Policies and procedures for the monitoring of campers and swimmer ability assessment during <u>off-site</u> swimming is documented. (Note: if no, please indicate which part of the question is not in compliance)					\boxtimes	
Con	nments:		1			I		
61.	9.2(g)	Written policies and procedures are maintained for lifeguarding, monitoring and supervision, swimming ability assessment and waterfront activities for on-site swimming activities.	\boxtimes					
Con	nments:							
62.	9.4(b)	On-site waterfront activities are equip with inherently buoyant Type I,II,III or V personal flotation devices that are in good repair, varied sizes and in quantities sufficient for each staff and camper. (Note: Inquire about how many will be allowed to participate in a waterfront activity at a time. Use the count as a gauge of sufficient quantity)						
Con	nments:	and the second of the second o						
63.	9.4(c)	A lifeboat or rescue craft is observed for use during on-site waterfront activities. Accompanying safety equipment (rescue ring with 25 ft. of rope)					\boxtimes	
Con	nments:							
64.	9.2(a)	Lifeguards are certified by an agency approved by the Department.	\boxtimes					
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
				•			•	•
65.	9.3(d)	A system of supervising and monitoring bathers consistent with a buddy check to ensure bather safety has been documented and implemented.						
Con	Comments:							
		MAINTENANCE AND SANITATION						
66.	13.5(a)	Camp and recreational equipment evaluated and documented to be maintained in a clean, safe, and sanitary condition						
Con	l nments:	weekly.						
67.	13.5(a)	Recreational equipment is maintained in safe operating condition.						I
Con	nments:							
68.	13.5(a)	Safety inspection of recreational equipment, including playground, is established and a way of documenting the weekly inspection has been developed.						
Con	nments:	,,,				I		
		INSECT, RODENT, AND WEED CONTR	OL					
69.	13.3(a)	Mosquito breeding is controlled by keeping the grounds free of cans, jars, buckets, old tires, and other articles, which may hold water.						
Con	ıments:	Tiolu water.						
70.	13.3(b)	Fly breeding is controlled by eliminating unsanitary practices. Every door, window, or other opening to the outside, which is used for ventilation, is outfitted with a screen of at least 16 mesh.	\boxtimes					
Con	nments:							
	1					Π	ı	
71.	13.3(c)	All enclosed buildings are maintained so as to eliminate rodent harborage, including buildings where food is stored or served.						
Con	nments:					I		
72.	13.3(d)	Weed growth is controlled along pathways and within each campsite to reduce tick and chigger populations.						
Con	nments:							
		ADDITIONAL PROVISIONS						
73.	11.1(a)	Buildings housing showers are adequately constructed, in good repair, clean and have adequate lighting and ventilation.						
Con	nments:		1	I.			·	I.
74.	12.1(a)	Operators have made adequate arrangements for the storage, collection and disposal of solid waste. Receptacles are observed onsite, centrally located for anticipated activities and in sufficient supply and frequency to address anticipated number of campers and staff over the period of operation.	\boxtimes					
Con	Comments:							
75.	13.4	Living quarters, mess halls and/or kitchens are not located within 100 feet of housing for farm animals.					\boxtimes	
Con	nments:							

#	N.J.A.C. 8:25		IN	OUT	Severity	cos	N/A	N/O
		Camp activities being conducted on site a farm or any space						
76.	13.4 (a-e)	where campers may come into routine contact with farm animals have documented the policies and procedures to minimize the potential of illness and injury.						
Con	nments:							

	ASSESSMENT QUESTIONS						
		ASSESSIVIE	ENT QUESTIONS				
77.		ervisory authority responsibilities foment's pre-service health and safe		YES 🖂	NO 🗌		
Con	Comments:						
78.	Is the camp director aware that on or before September 15, of each year, the camp director shall submit an 'Accident Annual Report Youth Camp Safety' (CB-15) form via Mail or email to the Department at: youth.camps@doh.nj.gov YES ☑ NO ☐				NO 🗌		
Con	Comments:						
79.	Has your camp implemented COVID-19 mitigation measures? If yes, which COVID-19 mitigation measures were implemented? (Ex: masking, social distancing, handwashing, testing) YES NO				NO 🗌		
Con	nments:						
Remarks 24 Adult Counselor. No one watched the video							
Name of Inspecting Official Name of the P			Name of the Person Receiving Co	ppy of Report	·		
Wil	liam Fazio		Cliff Melder, Camp Director				

Youth Camps Waterfront Activities Inspection Form

Instructions for completing the form: N.J.A.C. 8:25 Youth Camp Safety Standards Evaluation of Recreational Bathing Provisions in congruence with On-site Waterfront Standards. Please complete the assessment form while swimming activities are actively being conducted on site a youth camp and/or childcare center. If waterfront activities are not active during the time of inspection either wait or revisit the noted facility without prearranging a return with the camp operators. This assessment form is designed to ensure provisions on N.J.A.C. 8:25-9 Waterfront are observed onsite the facility. This form should not be used to assess off-site swimming activities conducted by the youth camp. Please provide responses to each of questions 1-13. Questions 14-17 only require responses if the youth camp's on-site activities include watercraft activities.

1.		CAMP ID: 2568 OOL #:
2.	•	nformance with N.J.A.C. 8:26 Public Recreational Bathing nance by providing a copy of the facilities' most recent local health authority)
3.	Credentialled lifeguard personnel are at a. In Compliance b. Out of Compliance c. Other please describe:	minimum 16 years of age?
4.	Lifeguards and Lifeguard Supervisors on and have appropriate documentation or a. In Compliance b. Out of Compliance c. Other please describe:	duty are certified (<u>Current Recognized Certifications</u>) in-site as verification?

5.	Have the camp operators developed a system which sections the bathing area into separate areas for non-swimmers, beginner swimmers and swimmers, a practice which aids in drowning prevention? a. \sum \left[In Compliance \) b. \sum \text{Out of Compliance} \) c. \sum \text{Other please describe:}
6.	Are lifeguard supervisor(s) (age 18+) in attendance for non-instructional swimming and watercraft activities? a. In Compliance b. Out of Compliance c. Other please describe:
7.	Do supervision ratios for non-instructional swimming/waterfront activities include one (1) lifeguard supervisor (age 18+) and one (1) lifeguard (age 16+) for 30 or fewer campers? (Note: one additional lifeguard on duty for every additional 30 campers or portion thereof) a.
8.	Are instructional swimming/waterfront activities supervised by either: one (1) lifeguard (age 16+) and two adults OR one (1) lifeguard supervisor (age 18+) and two (2) counselors when there are 30 or fewer campers in the water? (Note: one additional lifeguard is required for every additional 30 campers or portion thereof) a. \sum In Compliance b. \sum Out of Compliance c. \sum Other please describe:
9.	Has management developed a system to assess and classify a swimmer's ability (non-swimmer, beginner swimmer, swimmer)? a. \sum \ln Compliance b. \sum \text{Out of Compliance} c. \sum \text{Other please describe:}

10.	Do ope	erators utilize the following criteria to classify a camper as a swimmer:
	a.	Camper has demonstrated the ability to jump feet first into water over their head and
		come back to surface
	b.	Camper has demonstrated the ability to swim 25 ft. and change directions using different strokes
	C.	Camper has demonstrated the ability swim an additional 25 ft., stop and float or tread
		water for one (1) minute
		i. In Compliance
		ii. Uout of Compliance iii. Other please describe:
		iii.
11.		ose in the water observed swimming in an area identified by the lifeguard (s) on duty as
	a.	ensurate with their swimming ability?
	а. b.	Out of Compliance
	C.	Other please describe:
		<u> </u>
4.2		
12.	10 min	buddy check system has been developed and is observed to be conducted at least every
	a.	in Compliance
	b.	Out of Compliance
	C.	Other please describe:
12	The fac	sility has developed a written swimmer plan which is observed and details the relessand
15.		cility has developed a written swimmer plan which is observed and details the roles and sibilities of staff in the case of a waterfront emergency and the frequency of the lost
		ner drill?
	a.	
	b.	Out of Compliance
	C.	Other please describe:
14.	Do the	camp's waterfront activities include any watercraft (boating, kayaking, surfing etc.)
	activiti	
	a.	Yes (if yes, answer questions 15-18)
	b.	No (if no you do not need to answer any further questions)
	C.	Other please describe:

15. Are supervisors of watercraft activities appropriately trained? (Note: verbal confirmation from a watercraft supervisor would be sufficient as verification of skill and experience)
a. In Compliance
b. Out of Compliance
c. Other please describe:
N/A
16. Are personal floatation devices worn by the occupant of a watercraft?
a. In Compliance
b. Out of Compliance
c. Other please describe:
N/A
 17. During watercraft activities, were a lifeguard in a lifeboat or rescue craft on the water AND an adult (age 18+) on the shore observed for the supervision of watercraft activities? a.
18. Are lifeboat and/or rescue craft equipped with a rescue ring or similar tube attached to 25 ft of
rope for the safe recovery of those in distress?
a. In Compliance
b. Out of Compliance
c. Other please describe:
N/A
Inspection Date: 8-7-23
Inspector's Last Name: Fazio