STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
OFFICE OF LICENSING
INSPECTION VIOLATION REPORT
MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS, N.J.A.C. 3A:52

Center Name					
Little Prints Daycare IV					
Address					License ID
361 Passaic Avenue					CCC123654
City			County	Zip	License Status
Lodi			Bergen	07644	Regular
Email Address				Phone Number	License Expiration Date
littleprintsnj4@gmail.com				(973)272-2900	01/11/2027
Life/Safety Approval	POPS	Transportation	Licensed Capacity	Ages Served	Months of Operation
No	No	No	60	0 - 13 years	Full Year

Initial Inspection Type

Renewal	New Center	New Sponsor	Relocation	Life Safety Modification
✔ Monitoring	Initial Program	Technical Assistance Inspection	✔ Complaint	Other

Initial Inspection Date	Initial Start Time	Initial End Time	Initial Reinspection Due Date
09/25/2026	9:34 AM	1:04 PM	10/26/2026

Initial Inspector	Initial Additional Inspector(s)	Center is in Compliance with Requirements as of:
Brendaly Mora-Pires		

Inspection Date Record

Inspection Date	Start Time	End Time	Inspector Name	Additional Information	Inspection/Correspondence Type		Reinspection Due Date
10/30/2026	9:16 AM	11:12 AM	Brendaly Mora-Pires		Reinspection		11/30/2026
11/23/2026	9:42 AM	12:43 PM	Brendaly Mora-Pires		Renewal		12/07/2026

Summary of Corrective Action Required				
Based on an inspection(s) conducted by the Office of Licensing (OOL) on the above date(s), the center needs to take the following corrective action in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 3A:52):				
Date Cited	**Section**	**Requirement**	**CORRECTIVE ACTION REQUIRED**	**Date Abated**
09/25/2026	2	3A:52-5.3(q)(2)(i)	Operate within the center's licensed capacity and within each room's capacity. The center was out of capacity in Room 5 on the 2nd floor, there were 6 children present where only 5 are allowed. In room 1 on the first floor, there were 21 children present when room is only licensed for 16. In the basement room 3A is licensed for 8 and room 3B is licensed for 8, there were a total of 14 children present. Center must reduced to licensed capacity for all rooms cited.	10/30/2026
09/25/2026	6	3A:52-4.4(a)	Limit group size to 12 infants in room 1.	10/30/2026
09/25/2026	7	3A:52-4.3(c)	Ensure that adequate staff/child ratios are maintained at all times. In room 1 on the first floor the center had 13 infants 0-18 months with only 3 staff.	10/30/2026
09/25/2026	9	3A:52-6.6(a)	Ensure that staff utilize positive methods of guidance and discipline and do not withhold food, emotional responses, stimulation, or opportunities for rest or sleep as a form of discipline. In room 5, the staff member used a strong tone to tell a child to stop misbehaving.	11/23/2026
09/25/2026	10	3A:52-6.1(g)(2)	Provide at least four different activity areas with at least four types of supplies and equipment for children under 18 months.	
09/25/2026	18	3A:52-6.3(a)(12)(ii)	Ensure that each child's sippy cup is labeled with the child's name. Throughout the center.	10/30/2026
09/25/2026	21	3A:52-6.3(b)(3)(iv)(4)	Ensure that formula or breast milk that is served but not completely consumed is discarded immediately, or refrigerated and consumed within 24 hours. Used milk in infant bottles were left out on counter.	
09/25/2026	24	3A:52-7.7(e)(1)(iii)	Ensure diapering surfaces are washed and disinfected after each use.	11/23/2026
09/25/2026	36	3A:52-4.8(a)	Retrain all staff on supervision.	
09/25/2026	44	3A:52-7.5(b)(10)	Ensure Epi-pens are stored in their original boxes with the child's name and prescription, accompanied by a special care plan that includes procedures for contacting parents and emergency medical services, and both epi-pens are present when two are required. Missing 2nd EpiPen for one child.	11/23/2026
09/25/2026	45	3A:52-5.3(m)(2)	Ensure that all exits and egress areas are unobstructed and that the emergency exit doors are easily operable. Remove furniture that is blocking exit in the basement.	10/30/2026
09/25/2026	11	3A:52-6.2(a)(1)	Ensure that the center has an adequate supply of materials to meet the daily activity needs of the children and the program and ensure all materials used by the children are age-appropriate, non-toxic, and safe for use by children. In the basement classroom, a staff member sat a child in an infant high chair for lunch. The child was too big for the chair.	10/30/2026
09/25/2026	46	3A:52-5.3(n)(1)	Ensure fire drills are conducted during each session provided at the center, one fire drill per year is conducted during nap time, if applicable, and all children are evacuated from the building within three minutes during each fire drill.	11/23/2026

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Date Cited	Section	Requirement	CORRECTIVE ACTION REQUIRED	Date Abated
09/25/2026	47	3A:52-5.3(l)(4)	Conduct and document at least two lockdown drills annually.	11/23/2026
09/25/2026	51	3A:52-5.3(a)(1)	Ensure all surfaces are clean and in good repair. Clean carpet in the basement classrooms. In room 2A repair white wall by children's table. Repair radiator in room 2B. Repair white gate between Rooms 2A & 2B.	11/23/2026
09/25/2026	10	3A:52-6.1(g)(3)	Provide at least five different activity areas with at least five different types of supplies and equipment for children over 18 months of age.	
11/23/2026	10	3A:52-6.1(a)	Ensure that children's activities are provided for the children. In room 3A and 3B the children were running around with no activities occurring at any point. Ensure children are presented with a mixture of active and quiet activities.	
11/23/2026	4	3A:52-4.3(a)	Ensure that children are directly supervised at all times. A child was left unsupervised and walked out of the center alone.	
11/23/2026	5	3A:52-4.3(a)(1)	Ensure that children are adequately tracked at all times and staff are aware of the number of children in their care. A child from room 3A was able to leave the center by opening an emergency door in the basement. When the child was returned to the classroom staff didn't notice the child wasn't present.	
11/23/2026	51	3A:52-5.3(a)(16)	Repair and/or paint surfaces in room 2A wall by entry door.	
11/23/2026	36	3A:52-4.8(a)	Retrain staff on tracking. Train all staff on the implementation of the center's alarm system policy. Ensure that staff are trained on checking the security systems for doors that require alarms on a daily basis.	
11/23/2026	40	3A:52-7.6(b)(6)	Ensure accident reports are completed as required including all required components and a written description is provided by the next operating day upon parental request. Incomplete forms.	
11/23/2026	2	3A:52-5.3(q)(2)(i)	Operate within the center's licensed capacity and within each room's capacity. In Room 3A there were 9 children and in room 3B there were 9 children, room 3A is licensed for 8 and 3B is licensed for 6. Ensure that center reduced to approved capacity.	

MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS, N.J.A.C. 3A:52

C – Compliant, N – Noncompliant, NA – Not Applicable to Provider or Inspection, NR – Not Reviewed

If a category is coded N, refer to the summary page(s) for cited and abated dates for each violation.

Space, Capacity, & Center Access	Code
*1. The center cooperates with DCF inspections and investigations and allows prompt access to the premises and center records. Safe conditions are maintained for the health, safety, and well-being of the children served, including taking appropriate measures for the prevention of child abuse and neglect.	C
*2. The center's license is posted in a prominent location and the center is operating within its licensed capacity and complying with any restrictions on its license. Approved space is identified and maintained and unapproved space is inaccessible to children.	N
*3. Co-located centers have taken necessary action to prevent co-mingling, as applicable.	NA
Supervision, Tracking, & Grouping of Children	
*4. Children are directly supervised at all times, including during outdoor activities, rest and sleep, and walking through hallways.	N
*5. The center adequately tracks children, and staff are aware of the number of children in their care at all times, including during the transfer of supervision from and to parents during arrival and departure times, and at off-site locations.	N
6. Group sizes consist of no more than 12 infants (under 18 months), 20 early childhood or 30 school-age children. Primary caregivers are assigned for infants and toddlers.	N
Ratios & Minimum Staffing	
*7. Adequate staff/child ratios are maintained at all times.	N
*8. A minimum of 2 staff are present: when 6 or more children are in attendance; on any field trip, outing, or special event away from the center; or with more than 12 school-age children on walks.	C
Positive Guidance & Discipline	
*9. The methods of guidance and discipline are positive, consistent with children's age and developmental needs, and do not involve corporal or emotional punishment. The center's discipline policy is posted.	N
Program Activities, Equipment, & Supplies	
10. Activities are age and developmentally appropriate and children are provided with free choice of materials, active and quiet experiences, and a mixture of staff-directed and child-selected experiences. A written outline of daily activities is maintained on file.	N
11. Equipment, supplies, and furniture are sufficient to meet the daily activity needs of the children.	N
12. Daily structured and unstructured indoor and outdoor energetic physical activities are provided. Children are not inactive for more than 30 minutes unless eating, sleeping or ill.	C
13. Daily outdoor activities are provided.	C
14. The use of television, computer, and other video equipment is educational/instructional, age/developmentally appropriate, and not used for passive viewing or for children under the age of 2. A written policy is maintained on file.	C
15. The use of infant equipment is limited to 30 minutes at a time and infants are provided supervised tummy time at least twice per day. Bottles, cups, and pacifiers are removed when children are crawling or walking. Pacifier straps and attachments are not used at any time.	C
Food and Nutritional Requirements	

16. Food is stored, prepared, and served in a safe and sanitary manner. Uneaten/Unused food is discarded/stored appropriately. Age-appropriate seating is provided for children who no longer need to be held for feeding.	C
17. Centers that provide meals (or are otherwise required to) have a current health certificate. Meals provided by the center comply with the CACFP standards. Lunch is served to all children present from 11:00am to 1:00pm who have not eaten lunch and are at the center for at least 5 consecutive hours. Snack is served for children attending for at least 3 consecutive hours and for all children attending after school.	C
18. Bottles are labeled with child's name and date and are not propped for feeding. Sippy cups are labeled with children's names. Bottles and cups are removed when children fall asleep.	N
19. Feeding plans are followed for children under 18 months of age and are documented in writing and maintained on file for children under 12 months of age.	C
20. The center has a working refrigerator.	C
21. Formula or breast milk that is served but not completely consumed is discarded immediately or refrigerated and consumed within 24 hours. Milk, formula, and/or breast milk is not warmed in a microwave oven.	N
Handwashing & Diapering Requirements	
22. Children and staff wash their hands with soap and running water as required including at mealtimes, following diapering/toileting procedures, after outdoor play, when coming into contact with bodily fluids, and as needed. A supply of disposable gloves is available for contact with blood or vomit and soiled gloves are disposed of in a sanitary manner.	C
23. Diapering requirements are met including: changing diapers when wet or soiled; having an adequate supply of clean diapers; maintaining a flat, non-absorbent diapering surface in good repair; ensuring the diapering area is within 15 feet of a sink and diapering does not take place in an area used for food preparation. Soiled diapers and other bio-contaminants are disposed of in a closed, leak proof container to prevent the spread of infectious diseases.	C
Sanitation Requirements	
24. Surfaces throughout the center are maintained in a sanitary condition and washed and sanitized or disinfected with a commercially prepared solution or a self-made solution of bleach and water that is prepared daily.	N
*25. Toxic substances are inaccessible to children.	C
26. Bathroom supplies are available including, but not limited to, soap and toilet paper.	C
Rest & Sleep	
27. The center provides daily rest/sleep for each child over the age of 18 months and under the age of 4 years who attends the center for 4 or more consecutive hours and as needed for each child under 18 months. Alternate activities are provided after 30 minutes for children who do not need additional rest or sleep. Infants under 12 months are initially placed face up and not permitted to use blankets. Swaddling is not permitted at any time. During rest/nap, there is enough light to clearly see children's faces.	C
28. Sleeping equipment is in good repair, free from hazards, and labeled/stored in a sanitary manner. Cribs meet CPSC standards. Mats used for rest and sleep are placed on surfaces that are warm, dry, and clean.	C
Administrative Records & Center Policies	
29. Staff records are complete and maintained on file. Center policies have been distributed to staff and proof of receipt is on maintained on file, if applicable.	C
30. Center policies for communicable disease management, release of children, use of social media, and expulsion are complete, distributed to families, and maintained on file with a record of parental receipt, if applicable. Centers that toilet train children have advised parents of the center's toilet training policy. Documentation including applicable vaccinations and parental notification is maintained on file for pets at the center, if	C

applicable. For centers that take walks or field trips away from the center, signed permission slips are maintained on file.	
31. The Information to Parents document (as designated by the OOL) is distributed to each child's parent(s) upon enrollment and to every staff member; signatures attesting to the receipt of the document are secured and maintained on file as required.	C
32. Parent involvement requirements are met including, but not limited to, semi-annual conferences and an annual meeting or open house. Parents are provided the center's telephone number in writing or by email which allows direct on-site contact during the center's operating hours.	C
33. Attendance records for staff and children including arrival and departure times are maintained on file.	C
Child Abuse Record Information (CARI) & Criminal History Record Information (CHRI) Clearances	
*34. CARI background checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff upon hire and every three years for the center's license renewal.	C
*35. CHRI background checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff. Staff under 18 years of age are directly supervised by a cleared staff member over 18 years of age at all times.	C
Staff Qualifications, Responsibilities & Training	
*36. Orientation training is provided to new staff within two weeks of hire and to all staff annually. Topics include (at minimum) the following: supervising and tracking all children; understanding center operations, policies and procedures; implementing group size limits and primary caregiver responsibilities, as applicable; recognizing and reporting child abuse or neglect; evacuating the center and using the fire alarms; implementing the center's release policy; implementing the center's policy on the disciplining of children; implementing health practices, administering medication and responding to symptoms of illness; implementing safe sleep practices to prevent Sudden Infant Death Syndrome; preventing Shaken Baby Syndrome and Abusive Head Trauma; recognizing and responding to injuries and emergencies, including the prevention of and response to emergencies due to food-related allergies and other allergic reactions; and including children with special needs in the center's program. Pediatric first aid and CPR training is included in orientation training for CCDF eligible providers. Credentialed staff complete 20 hours of professional development annually while all other staff complete 12 hours (orientation training accounts for no more than 6 hours). All staff working with children under 2.5 have training specific to that age group. All new staff who did not yet complete orientation training are directly supervised by another staff member. Supporting documentation is maintained on file.	N
*37. At least two staff are present who have current pediatric first aid and CPR certifications.	C
38. A table of organization indicating lines of authority, responsibility, and job descriptions is current, and includes required credentialed staff as applicable to the center's licensed capacity. Credentialed staff including director, head teacher, consulting head teacher (if applicable), group teacher, and program supervisor: have the required education and experience; are present as required; and fulfill position requirements for the implementation of programming at the center. A director designee is present and does not have full time classroom responsibilities when the director is not present. The director and director designee completed training in Understanding Licensing as required.	C
Accidents, Illnesses, Infectious Diseases, Medication & Health Records	
39. The center has a written policy on managing communicable diseases. An illness log with all required components is maintained on file to document when children are sent home with a communicable disease. Proper protocol is followed for readmitting children to the center. The local health department is notified of reportable diseases, as applicable.	C
40. Injuries and unusual incidents are documented including name, date, location, description, witness, and follow up actions including time of parental notification. Parents are notified immediately of a head/facial injury, a bite that breaks the skin, a fall from a height, or an injury requiring professional medical care. Other incidents/injuries are reported by end of day. Written reports are provided if requested.	N

*41. Serious incidents that result in a call to 911 or a child visiting the emergency room, being admitted to the hospital, or receiving onsite or transported emergency care, are reported to the Office of Licensing by the next working day. Documentation is submitted within a week.	C
42. Health records are maintained on file including Universal Health Records (UHR), immunization records, and individual special care plans, including those for children with food or other allergies, if applicable. A 30-day grace period is provided for UHRs and immunization records if a child is in foster care or experiencing homelessness. Children's food allergies are posted with parental consent, if applicable.	C
43. The center has a policy for medication administration that indicates whether the center will administer prescription and/or non-prescription medication. The policy includes how the center will provide reasonable accommodations for the administration of medication or health care procedures to a child with special needs if failure to administer the medication or health care procedure would jeopardize the health of the child or prevent the child from attending the center. Medication is stored securely and only administered with written parental approval. The medication policy, permission, and records of administration are maintained on file.	C
*44. At least two staff are designated and trained to administer specialized medical procedures such as blood glucose monitors, nebulizers, and/or epi-pens. Epi-pens are maintained as required including stored in their original box with the child's name and prescription; accompanied by a special care plan that includes procedures for contacting parents and emergency medical services; and both are present when two are required.	N
Fire Safety & Emergency Preparedness	
*45. All exits and egress areas are unobstructed, and exit doors are easily operable. The furnace room is free of storage. Classrooms with sleeping equipment maintain a three-foot-wide aisle leading to an unobstructed exit.	N
*46. Fire safety requirements are met including, but not limited to, maintaining: a fully operable fire protective system, illuminated exit signs and emergency lighting, serviced and tagged fire extinguishers, a current fire certificate, and a current life/hazard use registration certificate. Fire drills are conducted and documented. One evacuation crib is provided for every four non-ambulatory children.	N
*47. An emergency plan is readily accessible and includes the location of the first aid kit and supplies; the name, address and telephone number of the physician retained by the center or of the health facility to be used in emergencies; an alternate indoor location that operates during the same operating hours as the center and is within safe walking distance or a written procedure for obtaining emergency transportation; the hospital or clinic to which injured or ill children will be taken; the telephone numbers for obtaining police, fire, ambulance, and poison control services; the location of written authorization from parent(s) for emergency medical care for each child; a diagram showing how the center is to be evacuated in case of emergency from each classroom and the outdoor play area and the location of fire alarms and fire extinguishers; procedures for ensuring children's safety in the event of evacuation, lockdown, shelter-in-place, natural or civil disaster, and other emergencies including accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions; and procedures for communication and reunification with families. Lockdown drills are conducted as required and staff are trained on the use of locking devices used for lockdown drills, if applicable.	N
Building & Environmental Records	
48. Environmental requirements for the center's license renewal have been completed and documentation has been submitted including a DCF Renewal Attestation Form, a lead paint risk assessment (if applicable), and water testing.	C
49. Building and environmental records are current, maintained on file and have been submitted to the OOL, if applicable.	C
Building & Physical Premises Requirements	
*50. The center is free from hazards and equipment is sturdy, safe, and used in accordance with manufacturer's instructions. A minimum temperature of 68 degrees Fahrenheit is	C

maintained in all areas used by children, screens are provided for ventilation, and a barrier is provided to prevent accidental access to the kitchen, if applicable.	
51. All surfaces are clean, free of moisture, and in good repair, including but not limited to, floors, carpets, walls, ceilings, and vents. All plumbing fixtures including toilets and sinks are secure, clean, and operable.	N
52. Toilet facilities are located on each floor used by children (EC) and within 1 floor for children (SA). Tap water does not exceed 110 degrees Fahrenheit (EC) or 120 degrees Fahrenheit (SA). Toileting privacy is maintained for school age children and when staff/adults use the same toilet facility as children. Staff/adult toilet facility is designated and visibly identified, as applicable. Children cannot lock themselves in bathrooms. Each classroom used by children under 2.5 years of age has a minimum of one sink located in the classroom (for newly constructed centers and expansions).	C
53. Pesticides are applied in accordance with the manufacturer's instructions, not applied during the center's operating hours, and all toys and non-permanent play equipment are removed before pesticides are applied.	NA
54. The building structure is free of drafts, leaks and infestation.	C
Outdoor Play Area, Equipment & Maintenance	
*55. The outdoor play area is hazard-free, maintained in good condition, free from stagnant water, and fully enclosed by a well-maintained fence and/or barrier that protects children from hazards such as vehicular traffic and access to bodies of water, if applicable.	C
56. Playground equipment meets public playground design standards and is age-appropriate for the children served by the center. Resilient surfacing is provided and maintained under all play equipment that subjects children to a fall.	C
*57. All outdoor equipment is sturdy, safe, free of hazards and used in accordance with the manufacturer's instructions.	C
58. On-site swimming pools or natural bathing places used by children, if applicable, are free from hazards, and are adequately supervised. No wading pools are in use.	NA
*59. The center is free from outdoor hazards and exterior lighting is provided.	C
Transportation	
60. Each vehicle used to transport children to and from the center is equipped with the following: 3 triangular portable red reflector warning devices; a fully charged fire extinguisher; a seat belt cutter; and a first-aid kit.	NA
61. Each school bus or school vehicle is equipped with a proper license plate and a valid inspection sticker issued by the Motor Vehicle Commission (MVC).	NA
62. Transportation records are maintained on file including: name, address and copy of CDL for each driver; vehicle information including insurance, registration, inspection and maintenance records for each vehicle; documentation of semi-annual emergency evacuation drills; and written parental authorization for transportation.	NA
63. A written transportation policy and procedure is followed to ensure the safe transportation of children. There is at least one additional adult present when transporting children. All drivers and required additional adults are trained on the center's policy prior to starting their position.	NA
64. Vehicles are maintained in a clean and safe condition with clear passage to operable doors, seats that meet federal motor vehicle standards, and operable seat belts. Children remain seated while vehicle is in motion, are never left unattended, and never remain in any vehicle for more than one hour at any given time.	NA
65. All vehicles used to transport children comply with MVC and DCF regulations.	NA
*A citation in this area could indicate a serious health & safety violation. See summary for specific details related to the citation.	

Additional Information