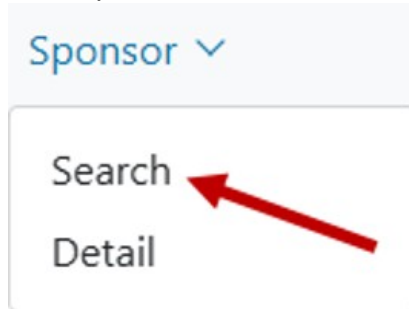


NJCCIS e-Child Care – View Sponsor (Client) Details

How To View Sponsor (Client) Information

This Tip Sheet provides instructions for viewing Sponsor (Client) information in the e-Child Care System (KinderConnect).

- A** Click "Sponsor > Search".



- B** Enter your search criteria.

Note: If the "Provider" field is grayed out, the provider has been set automatically. If it shows a dropdown, select which location within the provider you want to search. If it shows "Select >>", press it to search for any provider.

Sponsor Search

Sponsor First Name:	
Sponsor Last Name:	
Sponsor Type:	Select >>
User Name:	
Child First Name:	
Child Last Name:	
Phone Number:	
Region:	Burlington ▼
Status:	Select All ▼
Provider:	ABC Learning Center (0001234) ▼
Use Phonetic Matching:	☐

CPress **Search**.

 Two blue buttons labeled "Search" and "Clear". A red arrow points from the "Clear" button to the "Search" button.
D

Sponsors who meet the search criteria are displayed in the search results. Click on the sponsor's name under the column "Name".

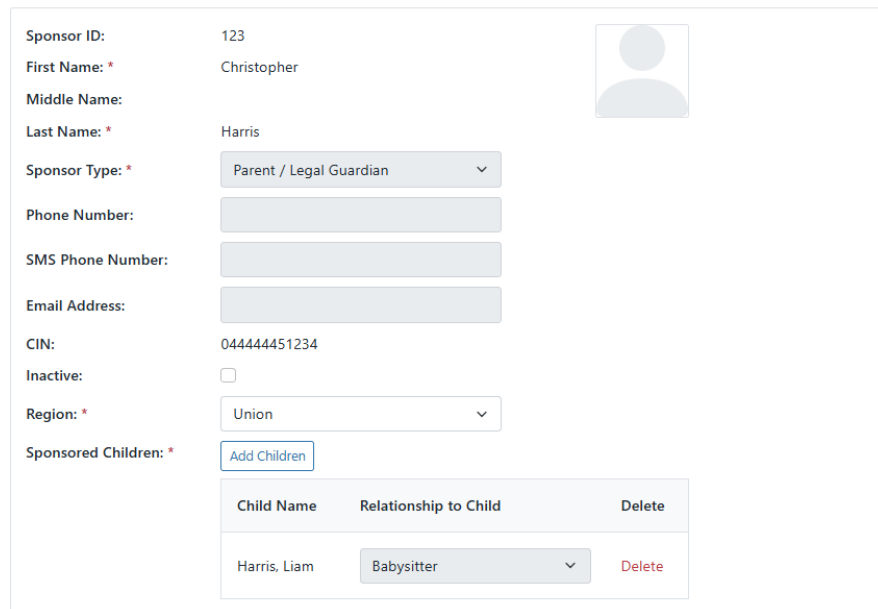
Search Results

Name ↕	ID ↕	Type ↕	Status ↕	User Name ↕	Region ↕	Phone ↕	Children ↕	Account
Harris, Cristopher	123	Parent / Legal Guardian	Active		Ocean		Liam Harris	
Miller, Ashley	321	Parent / Legal Guardian	Active		Middlesex		William Miller	

E

The sponsor's information displays.

Sponsor Detail

[Print KinderSmart Registration Form](#)


Sponsor ID: 123

First Name: * Christopher

Middle Name:

Last Name: * Harris

Sponsor Type: * Parent / Legal Guardian

Phone Number:

SMS Phone Number:

Email Address:

CIN: 044444451234

Inactive: ☐

Region: * Union

Sponsored Children: * [Add Children](#)

Child Name	Relationship to Child	Delete
Harris, Liam	Babysitter	Delete

Need Assistance?

For more information, visit:

<https://njccis.com/njccis/help>

For help with getting your banking information set-up in Tyler Technologies, contact:

Email: supportnj@kindersystems.com

Phone: 1-888-338-6231