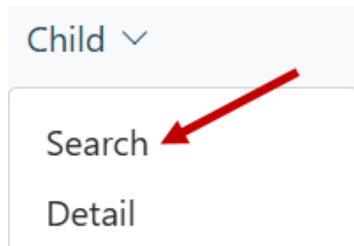


NJCCIS e-Child Care – View Child Authorization (Agreement) Details

How To View a Child's Authorization (Agreement) Details

This Tip Sheet provides instructions for viewing a child's authorization (agreement) details, which includes Daily Copay information, in the e-Child Care System (KinderConnect).

- A** Click on "Child > Search".

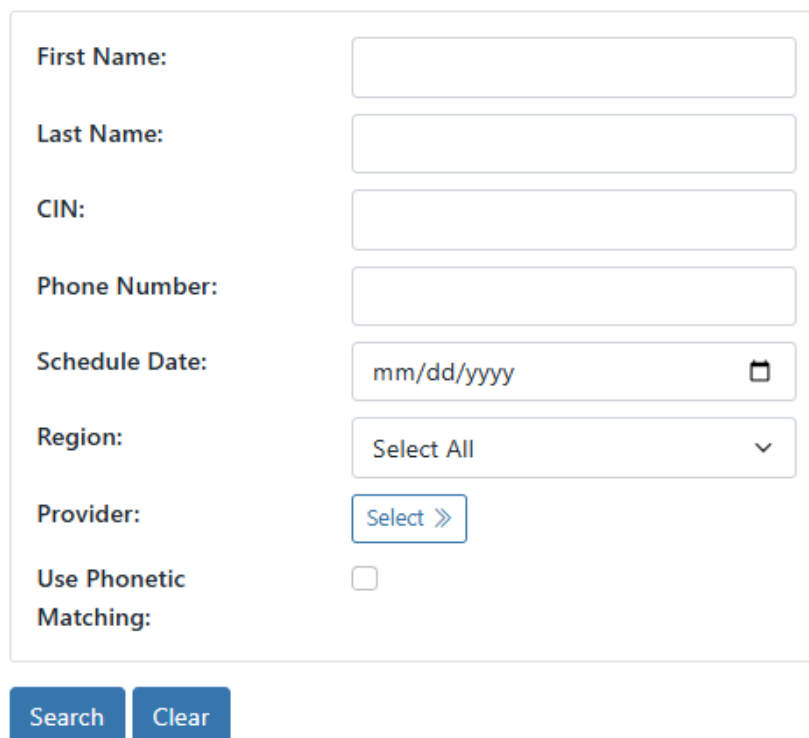


A screenshot of a web application's navigation menu. The menu is a vertical list with a light gray background. The top item is 'Child' with a downward arrow, indicating it is selected. Below it are 'Search' and 'Detail'. A red arrow points to the 'Search' item.

- B** Enter your search criteria. The "Schedule Date" field will limit your search results to children who have an active authorization on the selected day. To see all children, remove the date from this field.

Note: If the "Provider" field is grayed out, the provider has been set automatically. If it shows a dropdown, select which location within the provider you want to search. If it shows "Select >>", press it to search for any provider.

Child Search



A screenshot of the 'Child Search' form. It contains several input fields and a checkbox. The fields are: 'First Name:', 'Last Name:', 'CIN:', 'Phone Number:', 'Schedule Date:' (with a date picker icon), 'Region:' (with a dropdown menu showing 'Select All'), 'Provider:' (with a button labeled 'Select >>'), and 'Use Phonetic Matching:' (with a checkbox). Below the form are two buttons: 'Search' and 'Clear'.

C Press **Search**.



D Click on a child's name in the "Name" column to navigate to the corresponding "Child > Detail" page.

Search Results 1 Result Found

Name ↑	ID ↓↑	CIN ↓↑	Age ↓↑	Phone ↓↑	Providers ↓↑	Sponsors ↓↑	Type ↓↑
Smith, Liam	101	000000001234	4Y 6M		ABC Learning Center (0001234)	Smith, Cristopher (PC)	Subsidized

E Click on the "Details" link.

Provider	Date Range	Status/Type	Authorization	Scheduled Hours	Additional Information	Authorization ID
ABC Child Care	6/1/2025 - 5/31/2026	Active NonSchool (V)			Details	012345678

F The "Agreement Details" page displays information about the child's authorized care agreement. Below are some of the key details you may see on this page:

- **Case Number:** Identifies the family's subsidy case.
- **Period:** The date range covered by the authorization agreement.
- **Daily Copay:** The family's daily co-payment amount.
- **Authorized Care:** Indicates whether the approved care is Full Time or Part Time.
- **Care Level:** The approved age-based category of care for the child.
- **Authorized Days per Week:** The number of days per week of care approved.
- **Adjusted Daily Rate:** The approved daily payment rate for the authorized care.

Agreement Details

Child Name:	Liam Smith	Provider Name:	ABC Learning Center
Case Number:	0000000123	Provider Number:	0001234
CIN:	000000001234	Provider Type:	Licensed Centers
Period:	8/29/2025 - 8/29/2026	Provider Address:	1234 Bergen Road Hamilton, NJ 08610
Daily Copay:	\$26.50	Provider County:	Mercer
Authorized Care:			

Care Level	Authorized Days per Week	Adjusted Daily Rate
School-Age (5 - 13 Years)	3	\$26.50

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