



Thriving by Three Infant and Toddler Child Care Grant Year 2 Recertification Questionnaire

Family Child Care Providers

Family Child Care Recertification Eligibility

Eligible programs must:

- Comply with state and federal health and safety requirements for family child care providers;
- Comply with current child care licensing standards for infant and toddler child care, including, but not limited to, child-to-staff ratios and health and safety standards;
- Be in good standing (no enforcement action or fraud and/or funding misrepresentation investigation or misuse of funds);

Family Child Care Recertification Eligibility

Eligible programs must:

- Be open/operating and currently serving children;
- Submit a brief online Recertification Questionnaire; and
- Have completed the Grow NJ Kids enrollment process (including orientation) before submitting the Recertification Questionnaire.
The enrollment process may take up to 60 days.

Please note: Providers who have not enrolled and completed Grow NJ Kids orientation are not eligible for Year 2 payment.

Year 2 Grant Award Amount

(awarded 12 months after initial grant award)

- Providers who have not yet reached a Grow NJ Kids three-, four-, or five-star rating at the time of Year 2 renewal will receive an additional minimum grant of \$1,200 per infant or toddler slot.
- \$400 must be directed for staff, if applicable.
- If you are already rated three-, four-, or five-stars in Grow NJ Kids at the start of Year 2 you are not eligible for the \$1,200 per slot grant award, however, you are eligible to receive \$300 per newly created and enrolled slot.
- Providers who are rated 3, 4 or 5 stars will also receive a tiered reimbursement for CCAP children enrolled.

Use of Grant Funds

Grant funds may be spent in the following approved categories:

- Equipment/Furniture
- Materials/Toys/Supplies
- Staff/Recruitment/Hiring
- Other Needs (e.g., professional development, technical assistance, etc.)

Use of Grant Funds

- Providers are subject to monitoring and/or audit review of grant funds.
- Providers must maintain receipts, records and other verifying documentation to support the use of funds received and to document compliance.
- Providers may be asked to produce records for verification purposes upon audit of Thriving by Three grant funds.

Commitment to Quality

During the second year, providers must:

- Complete a Grow NJ Kids Self-Assessment
- Complete a Grow NJ Kids Quality Improvement Plan
- Submit a Grow NJ Kids Rating Readiness form to initiate the rating process

Year 3 Renewal

Additional funds are contingent on the provider actively participating in Grow NJ Kids.

In order to be eligible for a Year 3 award, the provider must:

- Have completed the Grow NJ Kids Self-Assessment and Quality Improvement Plan and be moving towards Grow NJ Kids rating prior to submitting Year 3 Recertification.
- Continue to have the newly created infant and/or toddler slots filled.

Year 3 Grant Award Amount

(awarded 24 months after initial grant award)

- Providers who have not yet reached a Grow NJ Kids three-, four-, or five-star rating at the time of Year 2 renewal will receive an additional minimum grant of \$1,200 per infant or toddler slot.
- \$400 must be directed for staff, if applicable.
- If you are already rated three-, four-, or five-stars in Grow NJ Kids at the start of Year 2 you are not eligible for the \$1,200 per slot grant award, however, you are eligible to receive \$200 per newly created and enrolled slot.
- Providers who are rated 3, 4 or 5 stars will also receive a tiered reimbursement for CCAP children enrolled.

Enroll in Grow NJ Kids Today!

Help New Jersey's
youngest kids thrive.



Enroll in Grow NJ Kids today!

Grow NJ Kids is New Jersey's new quality rating and improvement system. With this system, New Jersey joins over 45 other states in creating universal standards of quality for all child care and education programs (Head Start, Child Care, Preschool, etc.). By enrolling in Grow NJ Kids, you too will have a way to showcase to parents your program's commitment to quality.



Based on a rating system, Grow NJ Kids provides the framework for programs to continue to meet high quality standards in each of the following areas:

Safe, Healthy Learning Environment
Curriculum and Learning Environment
Family and Community Engagement
Workforce/Professional Development
Administration and Management



As a child care provider or early learning program, you already know the importance of high quality early care and education. Now, Grow NJ Kids is giving you better access to the tools to help you keep improving.



Grow NJ Kids provides you with:

- an assessment tool to review your program;
- a clear road map for improving quality;
- professional development and training opportunities;
- access to one-on-one targeted technical assistance from Grow NJ Kids specialists;
- mentoring to guide you through the process; and
- a way to market to parents your higher quality program.

To enroll or for more information, visit:
www.GrowNJKids.gov/ProvidersEducators/Enroll



New Jersey Departments of Children and Families, Education, Health, and Human Services
Phil Murphy, Governor • Sheila Oliver, Lt. Governor
© 2013 NJCDE

www.GrowNJKids.gov/ProvidersEducators/Enroll

Recertification Period

- Recertification Questionnaire will be available on providers' NJCCIS Quick Links panel beginning **October 15, 2024**.
- The application will close on **January 15, 2025**.
- Payment for providers who are approved for Year 2 Grant Funds will be issued on the 1st day following the 12th month after the initial grant award was paid.

How do I Recertify?

- Providers will access the Recertification Questionnaire in NJCCIS.
- Log in to your NJCCIS account and navigate to the Grants tab from your Quick Links panel.
- Director, Owner/Director or Facility Administrator must complete the Recertification Questionnaire.

View the How to Video

The how to video is available at:

www.ChildCareNJ.gov/Providers/Grants/ThrivingbyThree/FamilyChildCare

Need Guidance or Technical Assistance?

General questions about Year 2 Recertification:

DFD-ChildCareGrants@dhs.nj.gov

Questions about Grow NJ Kids enrollment and process:

info@GrowNJKids.com

NJCCIS account-related questions or for assistance completing the Thriving by Three Grant Year 2 Recertification:

NJCallCenter@e-tcc.com or 1-800-332-6512

Additional Information

Information and FAQs will be posted on our website at:

www.ChildCareNJ.gov/Providers/Grants/ThrivingbyThree/FamilyChildCare