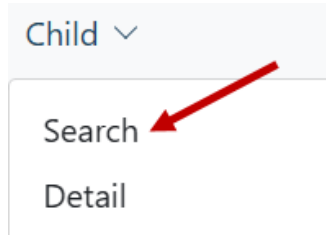


NJCCIS e-Child Care – Search For A Child

How To Search for a Child Record

This Tip Sheet provides instructions for searching for a Child record in the e-Child Care System (KinderConnect).

- A** Click on "Child > Search".



Child ▾

Search

Detail

- B** Enter your search criteria. The "Schedule Date" field will limit your search results to children who have an active authorization (Agreement) on the selected day. To see all children, remove the date from this field.

Note: If the "Provider" field is grayed out, the provider has been set automatically. If it shows a dropdown, select which location within the provider you want to search. If it shows "Select >>", click it to search for any provider.

Child Search

ABC Learning Center (0012345)

First Name:	
Last Name:	
CIN:	
Phone Number:	
Schedule Date:	mm/dd/yyyy 
Region:	Burlington ▾
Provider:	ABC Learning Center (0012345) ▾
Use Phonetic Matching:	☐

Search

Clear

- C** Press **Search**. Children who meet the search criteria are displayed in the "Search Results".



- D** Click on a child's name in the "Name" column to navigate to the corresponding "Child > Detail" page.

Search Results 2 Results Found

Name ↑	ID ↓↑	CIN ↓↑	Age ↓↑	Phone ↓↑	Providers ↓↑	Sponsors ↓↑	Type ↓↑
Tanner, Michelle	0	111111001	4Y 10M		ABC Learning Center (0012345)	Tanner, Danny (PC) Gladstone, Joey	Subsidized
Tanner, Stephanie	1	111111002	2Y 4M		ABC Learning Center (0012345)	Tanner, Danny (PC) Gladstone, Joey	Subsidized

- E** Press **Clear** to clear the search criteria previously entered.



Need Assistance?

For more information, visit:

<https://njccis.com/njccis/help>

For help with getting your banking information set-up in Tyler Technologies, contact:

Email: supportnj@kindersystems.com

Phone: 1-888-338-6231