



State of New Jersey

DEPARTMENT OF HUMAN SERVICES
DIVISION OF FAMILY DEVELOPMENT
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Governor

KIM GUADAGNO
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September 15, 2017

Dear Professional Development Partners:

Re: Final Transition Phase of NJ Workforce Registry

This letter is to update all NJ Workforce Registry members on the **final phase of the transition** to our new vendor, TCC Software Solutions.

On Thursday, September 28, 2017 at 10 pm, the current PINJ Registry will be replaced with the NJ Workforce Registry. The NJ Workforce Registry will be live on Monday, **October 2, 2017**.

In addition, please join us for a webinar on October 4, 2017 from 10:00 am to 11:30 am to learn more about the updated registry. Below is a link for you to register for it.

<https://register.gotowebinar.com/register/157850672739457283>

Below we have provided answers to some basic questions about this transition.

What will happen?

The new NJ Workforce Registry will allow you to continue to track your education and professional development activities. In addition, the new system will offer features such as:

- The ability to use any device (including smart phones) and any browser
- Upload electronic files of supporting documentation directly to your account
- A dedicated call center

Do I have to register for a new account?

- No. All existing PINJ Registry user accounts and existing data will be transferred to the NJ Workforce Registry (new system).
- Existing PINJ users will be able to use their existing email log on. The first time you log into the system, it will ask you to create a new password.
- All users should review their profile page when logging into the NJ Workforce Registry for the first time.

Will I have to re-enter all my information into the new system?

- No. The information that was entered into the PINJ Registry (old system) is being transferred into the NJ Workforce Registry (new system).
- After you have reviewed your profile page, if any information needs to be changed, you will be able to update that information personally.

What will happen with the data that I had in PINJ registry?

- The data in PINJ Registry (old system) will be transferred into the NJ Workforce Registry (new system). The PINJ Registry website will no longer exist.

To log into the NJ Workforce Registry: On or after October 2, 2017, go to www.NJCCIS.com

Who do I contact and where do I get help?

- Registry specialists are available by email and phone to answer questions about the NJ Workforce Registry, trainings and DFD-provided scholarships.



DFD appreciates the continued support and patience during this transition. Please continue to check the registry website at www.njccis.com, for additional information about the NJ Workforce Registry as well as updates on training requirements.

Sincerely,

Margaret Milliner
Assistant Director,
Child Care Operations